

# LOCAL GOVERNMENT ACT 1972

## PARISH OF CAPEL, BEARE GREEN AND COLDHARBOUR

### NOTICE OF ORDINARY MEETING OF PARISH COUNCIL

NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF CAPEL PARISH COUNCIL WILL BE HELD REMOTELY ON MONDAY 21 JUNE 2021 COMMENCING AT 7.30PM.

THIS MEETING IS OPEN TO THE PUBLIC UNLESS THE COUNCIL OTHERWISE DIRECTS. MEMBERS OF THE PUBLIC WISHING TO ATTEND THE MEETING SHOULD CONTACT THE CLERK TO RECEIVE JOINING INSTRUCTIONS.

#### **PUBLIC QUESTIONS**

TEN MINUTES WILL BE AVAILABLE DURING THE MEETING FOR MEMBERS OF THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION RELEVANT TO MATTERS ON THE AGENDA.

#### **AGENDA**

1. Apologies for Absence
2. To approve the accuracy of minutes for the full Parish Council meeting held on Monday 17 May 2021
3. To approve the accuracy of minutes for the Planning Committee meeting held on Monday 14 June 2021
4. Matters Arising
5. Declarations of Interest
6. Public Questions
7. Clerk's Report
8. Police Crime Statistics
9. Planning Applications
10. To discuss creating a database for Coldharbour graveyard.
11. To discuss Capel Cricket Club using the bowls green
12. To review Sports Pavilion lease
13. To discuss Queen's Platinum Celebrations June 2022
14. To discuss quotation to improve the section of footpath on Capel recreation ground
15. To discuss quotation to establish a footpath at Misbrooks Lane, Capel
16. To discuss engaging with Surrey Hills to become a Surrey Hills Champion
17. **Reports from Members**
  - (a) Finance
    - (i) To approve the accuracy of minutes for the Finance Committee meeting 10 May 2021
    - (ii) To agree, adopt and approve accounts to 21 June 2021
    - (iii) To review effectiveness of the Internal Audit June 2021
    - (iv) To sign the Annual Return for year ended 31 March 2021
    - (v) To approve payment of outstanding invoices
  - (b) Ward Matters for note or inclusion on a future agenda:
    - (i) Beare Green
    - (ii) Capel
    - (iii) Coldharbour
18. Correspondence –
19. Urgent matters at discretion of Chairman for note or inclusion on a future agenda

**Mrs J Russell**  
Clerk to the Council

16 June 2021

#### **DATE OF NEXT MEETINGS:**

**Planning Committee: Monday 5 July 2021 at 7:30pm**

**Full Parish Council: Monday 19 July 2021 at 7:30pm**

**Finance Committee: Monday 13 September 2021 at 7:30pm**

All meetings will be held remotely subject to government restrictions, contact the parish clerk for joining instructions.