

LOCAL GOVERNMENT ACT 1972
PARISH OF CAPEL, BEARE GREEN AND COLDHARBOUR
NOTICE OF ORDINARY MEETING OF PARISH COUNCIL

NOTICE IS HEREBY GIVEN that the NEXT MEETING OF CAPEL PARISH COUNCIL WILL BE HELD IN THE COMMITTEE ROOM AT CAPEL VILLAGE HALL ON MONDAY 15 FEBRUARY 2016 COMMENCING AT 7.30PM.

THIS MEETING IS OPEN TO THE PUBLIC UNLESS THE COUNCIL OTHERWISE DIRECTS.

PUBLIC QUESTIONS

TEN MINUTES WILL BE AVAILABLE DURING THE MEETING FOR MEMBERS OF THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION RELEVANT TO MATTERS ON THE AGENDA.

AGENDA

- 1 Apologies for absence
- 2 In attendance
- 3 Declarations of Interest
- 4 Police matters
- 5 Minutes of the previous meeting of the full Parish Council held on 18 January 2016 to be agreed and signed
- 6 Public questions
- 7 Clerk's report
- 8 To respond to planning applications received between 18 January 2016 and 15 February 2016, including (i) an application for a New Premises Licence (Big Summer Sleepover), and (ii) an application to erect a windbreak sign at Capel tennis court
- 9 Traffic calming measures proposed by Beare Green, Capel and Coldharbour
- 10 Neighbourhood Plan
- 11 Parish Office and Hall - Update
- 12 **Reports from Members**
Finance:
 - (i) Minutes of the Finance Committee held on 8 February 2016 to be agreed and signed
 - (ii) Accounts and cheques for the period 18 January to 9 February to be agreed and signed**Ward Matters for note or inclusion on a future agenda:**
 - (i) **Beare Green**
 - (ii) **Capel**
 - (iii) **Coldharbour**
- 13 Urgent matters at discretion of Chairman for note or inclusion on a future agenda
- 14 Correspondence

DATES OF NEXT MEETINGS: THE PLANNING COMMITTEE MEETS ON MONDAY 7 MARCH 2016 AT 7.30PM. THE ANNUAL PARISH MEETING WILL BE HELD ON 14 MARCH 2016 AT 7.30PM. THE FULL PARISH COUNCIL MEETS AGAIN ON MONDAY 21 MARCH 2016 AT 7.30PM. ALL THESE MEETINGS WILL BE HELD IN THE NEW PARISH HALL, MORTIMER ROAD, CAPEL, RH5 5LD.

MRS L BIGNELL, CLERK TO THE COUNCIL

DATED: 9 FEBRUARY 2016