

**LOCAL GOVERNMENT ACT 1972**  
**PARISH OF CAPEL, BEARE GREEN AND COLDHARBOUR**

**NOTICE OF ORDINARY MEETING OF PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN THAT - THE NEXT MEETING OF CAPEL PARISH COUNCIL IS THE ANNUAL MEETING AND WILL BE HELD IN THE COMMITTEE ROOM AT CAPEL VILLAGE HALL, 55 THE STREET, CAPEL ON MONDAY 19<sup>TH</sup> MAY 2014 COMMENCING AT 7.30PM.**

**THIS MEETING IS OPEN TO THE PUBLIC UNLESS THE COUNCIL OTHERWISE DIRECTS.**

**PUBLIC QUESTIONS**

TEN MINUTES WILL BE AVAILABLE BETWEEN MATTERS ARISING AND PLANNING APPLICATIONS FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA. THE PUBLIC ARE WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING.

**AGENDA**

ELECTION OF CHAIRMAN: SIGNING OF ACCEPTANCE OF OFFICE OF CHAIRMAN

ELECTION OF VICE CHAIRMAN

APPOINTMENT OF PARISH COUNCIL COMMITTEES

APPOINTMENT OF REPRESENTATIVES TO COMMITTEES

APPOINTMENT OF INTERNAL AUDITOR

DATES OF FINANCE AND PLANNING COMMITTEE MEETINGS 2014 /2015

DATES OF FULL COUNCIL MEETINGS JANUARY 2015 TO DECEMBER 2015

1. APOLOGIES

2. TO SIGN MINUTES OF MEETING HELD ON APRIL 14<sup>TH</sup> 2014

3. DECLARATION OF INTEREST

4. MATTERS ARISING

5A POLICE MATTERS

5B TO RECEIVE AND ADOPT MINUTES OF THE PLANNING COMMITTEE 12.05.'14

5C TO RESPOND TO PLANNING APPLICATIONS RECEIVED BETWEEN 13.05.14 AND 19.05.14

5D(i) UPDATE ON BROOK COTTAGE 5D(ii)UPDATE ON CPC RESPONSE &JOINT PARISH RESPONSES TO THE GATWICK AIRPORT CONSULTATION ON 2<sup>ND</sup> RUNWAY. 5D(iii) EUROPA OIL UPDATE

6. REPORTS FROM MEMBERS:

A FINANCE- (i)TO RECEIVE AND ADOPT MINUTES OF COMMITTEE MEETING MAY 12<sup>TH</sup> 2014

(ii) TO REVIEW EFFECTIVENESS OF INTERNAL AUDIT(iii)TO SIGN ANNUAL RETURN YR END 31.03.14

(iv)INTERNAL AUDIT 11.04.14 (v)MODEL FINANCIAL REGULATIONS APRIL2014 (vi) TO APPROVE

ACCOUNTS FOR MAY 2014 AND SIGN CHEQUES ACCORDINGLY.

B GUIDELINES FOR COUNCILLORS ON THE USE OF SOCIAL MEDIA

C HIGHWAYS MATTERS

D WARD MATTERS: BEARE GREEN : PROJECT OVERHALL, CAPEL; COLDHARBOUR COMMON ROAD

E PARISH MAINTENANCE

7. CORRESPONDENCE

8. URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR NOTE OR INCLUSION ON A FUTURE AGENDA

9. ACCOUNTS

**DATE OF NEXT MEETING:** THE NEXT MEETING OF THE FULL PARISH COUNCIL WILL TAKE PLACE ON MONDAY 16<sup>TH</sup> JUNE 2014 AT 7.30 PM IN THE JOHN VENUS HALL, COLDHARBOUR. THE PLANNING COMMITTEE MEETS ON MONDAY 2<sup>ND</sup> JUNE 2014 AT 7.30PM IN THE COMMITTEE ROOM AT CAPEL VILLAGE HALL.

DATED :12<sup>TH</sup> MAY 2014

MRS JM COKE  
CLERK TO THE COUNCIL