

## CAPEL PARISH COUNCIL

### MINUTES OF FINANCE COMMITTEE HELD ON 12 NOVEMBER 2018 IN CAPEL PARISH HALL

**Present:** Mr Salter (Chairman), Mrs Schryver, Mrs Dale, Mr McLachlan, Mr Ball and the Clerk.

**2 Minutes of the last Meeting 10 September 2018:** Read and approved

**3 Declarations of Interest:** None

**4 Matters Arising:** None

**5 Questions from Members of the Public:** None

**6 Bank Reconciliation to 31 October 2018:**

31 December 2017	NS&I Balance	£33,391.25
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31 October 2018	Current Account	£93,791.30
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This figure includes the £29,975 to be transferred to Capel Sports Pavilion account.

**7 Additional budget considerations:**

**Project Analysis for 2018/19**

The Committee reviewed the budget analysis up until the end of October and including invoices received for November so far. There was discussion regarding projects that had been earmarked from the 2018/19 budget and the precept for 2019/20.

**Projects for 2018/19**

- a. The strip lighting has been replaced in the Parish Hall and an estimate will be provided to install appropriate lighting in the Bowl Club pavilion.
- b. As discussed at the last Finance meeting, an estimate to repair the church wall at St John the Baptist Church in Capel has been provided by a stonemason. The Parish Council had agreed to donate half of the cost and the Parish Council will need to pay £7,000.
- c. The Parish Council had agreed to pay half of the cost of installing lighting outside Capel Memorial Hall. An estimate for this work has still not been received.

**Projects for 2019/20**

As the Community Projects budget has now been spent any further requests for funding will not be considered until April 2019.

The upcoming election in May 2019 was discussed, and the Parish Council would need to ensure that funds were available to cover any costs these elections might incur.

The Mole Valley Local plan was something that could possibly incur costs in 2019. It was possible that the services of a Planning Barrister might be required if the proposed plan was in direct opposition to the views of the local community and the Parish Council. The budget

should have a sum of £5,000 built in to cover these costs. If this was necessary, it was suggested that the local community could be asked to contribute.

A sub-committee for Emergency Planning has been set up and it was agreed to employ Mrs Bignell for 8 hours to progress the initial plan. These hours would be in addition to the 4 being used to upgrade the Parish Council's burial register.

The Precept for 2019/2020 was discussed. Due to the error made on the application for funds in 2018/19, it was agreed that the 2019/20 precept should be to a value that showed a 0% increase to residents. The budget totals were discussed and adjusted. To that end, a new budget analysis will be circulated to all Parish Councillors.

**8      Date and time of next meeting:** Monday 14 January 2019 at 7.30pm.