

MINUTES OF FINANCE COMMITTEE HELD ON SEPTEMBER 25TH 2013 IN CAPEL VILLAGE HALL COMMITTEE ROOM

PRESENT: Mr Salter (Chairman), Mrs Schryver, Mrs Pearson and Mrs Coke (Clerk)

1. APOLOGIES: Mr Dale. Mr McLachlan

2. MINUTES: The minutes of the Finance Committee meeting held on May 8th 2013 were agreed as a correct record.

3. DECLARATION OF INTEREST: None.

4. MATTERS ARISING: None

5. PROFIT AND LOSS AND BUDGET MONITORING TO 31.08.2013

Balance Nat West current a/c 31.08.13 = £17,412.00

Balance at NS&I savings a/c 31.08.13 = £25,276.00

Parish Maintenance: is already high at £5,843 for the first 5 months. The £1,000 localism grant from SCC towards the maintenance of Markham Copse will help to offset work which is normally a PC expense.

Parish Meeting Costs: currently these are well within budget but invoicing is badly in arrears. The new scale of fees must be taken into consideration in the 2014/15 budget.

Playground Costs & Maintenance: Is already over budget due to the play equipment at Capel being repainted and requiring replacement parts to keep equipment safe and in working order.

Clerk's Salary: New NALC rates of pay are applicable from April 1st 2013 increasing the hourly rate from £9.253 / hr to £9.345 / hr. The adjustment of £96 / annum would be taken into consideration in the budget 2014 /15.

Overheads

Water rates: An additional £200 had been paid in April due to a water leak at the allotments.

6. PARISH NOTICE BOARDS

Concern was expressed that the board at Coldharbour is too small to allow for display of the Parish Meeting notices which legally have to be posted for display of all the Parish public meetings. Cllr McLachlan to be consulted about whether it would be acceptable / necessary to have an additional board or a larger board.

7. CAPITAL PROJECTS 2014 / 2015

Earmarked reserves had been allocated to:

- 1) Replacement of the bark surface and the balance board in the Capel Playground.
- 2) New boundary fence in the Burial Ground

An application had been submitted to the **London Marathon Charitable Trust** (as per Ride London Cycle Race) for the supply and installation of

safety surfacing and play equipment to the value of £23,165. The application would not be determined until December 2013.

3) There is currently a shortage of alternative places to meet in Capel apart from the Village Hall; discussion was given to where suitable alternatives might be.

8. FURTHER BUDGET/ FINANCIAL CONSIDERATIONS

1). Concurrent grants: are under review by MVDC and are to be based in future on Grounds Maintenance and Playgrounds expenditure. Figures extracted for yr end March 2013 including a) the Burley grass cutting contract, b) the Capel Rec boundary hedge cutting, c) additional maintenance on the Bowls ground , d) maintenance of play surfaces and play equipment at Capel, Beare Green and Coldharbour playgrounds total £9,406 which, based on a 75% Concurrent grant, equates to £7,054. **If** this materialises it would be an increase of £1,945 on the concurrent grant for 2013. Final figure expected from MVDC within the next 3 months.

2). Parish Meeting costs: these are likely to double in 2014 when a new scale of fees is brought in for Capel Memorial Hall and the refurbishment at the Beare Green Hall is completed.

9. DATE OF NEXT MEETING: Thursday 28th November 2013 in the Committee Room at Capel Village Hall at 8.00pm.