

**MINUTES OF FINANCE COMMITTEE HELD ON NOVEMBER 21<sup>ST</sup> 2012  
IN CAPEL VILLAGE HALL COMMITTEE ROOM**

**PRESENT:** Mr Salter (Chairman), Mrs Schryver, Mrs Pearson, Mr McLachlan, Mr Dale and Mrs Coke (Clerk)

**1. APOLOGIES:** Mr Roche

**2. MINUTES:** The minutes of the Finance Committee meeting held on 26<sup>th</sup> September 2012 were agreed as a correct record.

**3. DECLARATION OF INTEREST:** None.

**4. MATTERS ARISING:** None

**5. BUDGET MONITORING** - to 31.10.12 (see attached sheet) showed a surplus of £6,112.00 of income over expenditure.  
NatWest current A/C to 31.10.12 stands at £19,929.00  
NS&I A/C to 31.10.2012 stands at £25,117.72

**Income** - £300 in 'donations allowed' was from the BT infinity campaign in lieu of a Coldharbour celebration.

A Grant of £250 had been received from Cllr Clack's Local Committee allocation towards the cost of the Diamond Jubilee Elm trees.

It was hoped that the refund of £6,000.00 for legal costs incurred for the Easement at the Godwins site would shortly be received.

**Expenses-** Consultancy fees of £4,110 had been paid to David Boswell for presenting the PC's evidence at the Europa Oil inquiry.

Regular playground maintenance at Capel, Coldharbour and on the Beare Green has incurred additional expense.

Localism: It is unlikely that there will be a localism cost for 2012 / 13

Parish maintenance is likely to be over budget for 2012/13 due to the exceptional weather plus ditching work in Temple Lane (£3,195 ex VAT) and tree pruning at the Capel Allotments ( £700.00 ex VAT).

Jubilee Elm trees- The full cost will be £630 (£380 after allowing for grant of £250). Purchase during Nov / Dec 2012.

**6. INTERNAL AUDIT**

The six monthly audit had taken place on 30<sup>th</sup> October. All processes were in order and were reported as representing a true and fair view of Capel Parish Council's accounts.

**7. TO APPROVE DONATIONS, SUBSCRIPTIONS AND GRANTS 2013 / 14**

**SUBSCRIPTIONS**

<b>Recipient</b>	<b>2012 / 13</b>	<b>2013 / 2014</b>	
SCAPTC	870.00	900.00	
GACC	10.00	10.00	
Surrey Hills Soc.	15.00	15.00	
GLEAM	15.00	15.00	
D/k Pres Soc	10.00	10.00	
<b>TOTAL</b>	<b>920.00</b>	<b>950.00</b>	

### DONATIONS

Recipient	2012 / 2013	2013 / 2014	
RBLPA	55.00	55.00	
Capel & Beare Green Magazine	100.00	100.00	
St Mary Magdalene Mag.	90.00	90.00	
Capel Evergreens	80.00	80.00	
Merebank Over 60's	80.00	80.00	
<b>TOTAL</b>	<b>405.00</b>	<b>405.00</b>	

### GRANTS

Recipient	2012 / 2013	2013 / 2014	
Capel Youth Club	250.00	250.00	
*Elm Trees	630.00	Nil	
Coldharbour Grant allocation	1,000.00	1,000.00	
<b>TOTAL</b>	<b>1,880.00</b>	<b>1,000.00</b>	

Subscriptions and Donations would be kept at 2012/13 levels. There would be no Donation this year for the Coldharbour Magazine.

#### 8. DRAFT BUDGET 2013 /14

It would not be possible to set the Budget until January 2013 after the Draft Local Government Finance Report has been published. This will indicate whether local Councils are to be formally covered by the Referendum on Excessive Council Tax Increases. As a result of this an interim Committee meeting is to be called for January 16<sup>th</sup> 2013.

**DATE OF NEXT MEETING: Wednesday January 16<sup>th</sup> in the Committee Room at Capel Village Hall at 8.00pm.**