

CAPEL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON MONDAY 15 APRIL 2019 AT 7.30pm AT CAPEL PARISH HALL

PRESENT: Mr McLachlan, Mrs Schryver, Mr Cox, Mrs Ryan and the Clerk

IN ATTENDANCE: District Councillor Mrs Watson, Mrs Caroline Salmon and Mr Philip Partridge.

1. **APOLOGIES FOR ABSENCE:** Mr Garber, Mr Ball, Mrs Dale and Mr Salter. District Councillors Huggins and Osborne-Patterson.
2. **TO RECEIVE AND ADOPT MINUTES OF PARISH COUNCIL MEETING ON 18 MARCH 2019:** The minutes were adopted and signed by the Chairman.
3. **TO RECEIVE AND ADOPT MINUTES OF PARISH COUNCIL PLANNING MEETING ON 01 APRIL 2019:** The minutes were adopted and signed by the Chairman.
4. **MATTERS ARISING:** Since the last planning meeting, the Parish Council had agreed to recommend refusal for the application submitted for planning application MO/2018/0382, 186 The Street, Capel. There had also been an agreement regarding planning application MO/2018/0377 for the Hunting Lodge, Broomehall Road, Coldharbour. The recommendation to approve the application has been forwarded to Mole Valley Planning Department.
5. **DECLARATIONS OF INTEREST:** None
6. **PUBLIC QUESTIONS:** Mr Partridge addressed the Parish Council, giving information regarding the future use of the bowls green, which is part of Capel recreation ground. Since the closure of the Bowls Club the pavilion has been refurbished and is now used for storage by the Horticultural Society, the Capel Show and the cricket club. Mr Partridge had canvassed residents of Capel village, asking them for suggestions regarding the future use of the green. The response had been very disappointing, but those suggestions had circulated to the Councillors. Mr McLachlan advised that until a definite plan was submitted to the Council would be unable to take the matter further. The future plan must be something that incorporates the whole village and considers the residents of Charlotte Broadwood flats who live in very close proximity to the piece of land in question.
7. **CLERKS REPORT:**
 - i. The Parish Council election was uncontested. There is one vacancy for a co-opted Councillor. This can be advertised as soon as the elections are held in May.
 - ii. The drain on parish land adjacent to the GP surgery in The Street has been brought to the attention of SCC and Thames Water. The Parish Council's responsibility to keep the drain clear even though the blockage is from roots from a tree growing the garden of 184. SCC has confirmed that this work should be undertaken as soon as possible, and they have been contacted asking for the names of specialist contractors.
 - iii. The car in the ditch at Beare Green has not yet been removed. The owner has failed to make contact with the Parish Council or the police. It has been ascertained that the car was being driven illegally without insurance. Mole Valley have supplied the name of a company who will remove the vehicle. The Parish Council's insurers have been contacted enquiring if an insurance claim can be made regarding costs incurred to remove the vehicle and have the crash barrier repaired.
8. **POLICE CRIME STATISTICS:**

The Police had not supplied any statistics for this meeting.
9. **FUTURE MOLE VALLEY – MODEST EXPANSION OF EXISTING VILLAGES:**

There was no further information was available for discussion.

10. PARKING DORKING RAILWAY STATION:

No response has been received to the letters the Parish Council had sent a letter to Southern Rail and Great Western Rail, regarding the car parking facilities at Dorking railway station. Councillor Watson said that she had not received any responses and there was still no further information regarding extra parking being made available at the Aviva building near the railway station. It was agreed to keep this item on the agenda for the next meeting.

11. COLDHARBOUR TRAFFIC FEASIBILITY STUDY

The Parish Council agreed that any traffic management survey should include all wards. At present, 2020 Consultancy had only supplied costings to supply full fact data for Coldharbour. It is known that Surrey County Council has no funds available to undertake any surveys. It was agreed that written confirmation must be received from Surrey County Council that they will accept the data before any decision is made to take the study further. The Clerk will contact Surrey County Council and ask for their confirmation.

12. ABANDONED CAR - A24 BEARE GREEN

This matter was included in the Clerk's Report.

13. CAPEL RECREATION GROUND BOWLS GREEN

This matter was discussed during Public Question time at the start of the meeting.

14. SURFACE WATER PIPE MAINTENANCE, 164 THE STREET

A letter has been received from Surrey County Council regarding the blocked drain pipe. As the drain is on Parish council land, the clearing of the pipe is regarded wholly as Parish Council responsibility. The Clerk will speak to SCC and ask for advice on clearing the pipe, which is blocked by roots from a tree growing in the garden of 164 The Street and then speak to the owner of 164 The Street.

15. WASTE TASK GROUP

This information will be circulated to all Councillors.

16. PARISH COUNCIL ELECTION RESULTS

The Parish Council election was uncontested and therefore all Councillors who were nominated have been re-elected. A vacancy has now occurred, and this will be advertised on 3 May following due process.

17. REPORTS FROM MEMBERS:

(a) Finance: The accounts detailing receipts and payments for the period 18 March 2019 to 15 April 2019 were presented for approval and signature.:

Income

Hall Hire	£119.00
Precept	£51,263.50
	<u>£51,382.50</u>

Admin and Other Payments

	Net	Vat	Gross
Donation – November 2018 Poppy Appeal	£55.00		£55.00
S Dixon for L Quirk	£48.59		£48.59
Treeline	£420.00	£84.00	£504.00
Helpdesq	£24.70	£4.94	£29.64
Howard Cundey – The Knoll, Beare Green	£1,053.00		£1,053.00
Wellers Hedleys – The Knoll, Beare Green	£1,386.50	£277.30	£1,663.80
SES Water	£12.00		£12.00
SES Water	£46.33		£46.33
SES Water	£52.77		£52.77
Mrs J Russell – reimbursement	£122.22	£2.33	£124.55
The Image Company	£7.40	£1.48	£8.88

Helpdesq	£54.03	£10.81	£64.84
SSALC Training	£65.00	£13.00	£78.00
Surrey ALC and NALC Subscription	£1,198.62		£1,198.62
Mrs L Bignell – April Salary	£263.72		£263.72
Mrs J Russell – April Salary	£1,687.10		£1,687.10
HMRC Clerks Income Tax	£464.60		£464.60
OPUS Energy Electricity D/D	£47.92	£2.40	£50.32
OPUS Energy Gas D/D	£77.43	£3.87	£81.30
Total	<u>£7,086.93</u>	<u>£400.13</u>	<u>£7,487.06</u>

Bank reconciliation at 31 March 2019 - **£28,185.42**

Bank reconciliation at 15 April 2019 - **£79,448.92**

The Councillors questioned the invoices relating to The Knoll, Beare Green. The Clerk gave an update on the circumstances and confirmed that all legal fees will be reclaimed once the situation is resolved.

- (i) **Beare Green:** (a) Mrs Ryan asked the Council to consider donating to the Beare Green Youth Club. The Club is enjoying record attendance at present and it has become necessary to use the services of a Youth worker. The Councillors asked if any other source of funding has been sort and it was confirmed that small donations have been received from local organisations. It was agreed that this would be included on the May agenda and Mrs Ryan will then be able to advise Councillors of true costings for this position. (b) Mr Cox said that brick rubble in the car park by the pavilion on the recreation ground needs clearing. He also mentioned that rubbish needs clearing from the ditches around the recreation ground. If volunteers could be found to put all the rubbish in one area, a skip could be hired to take all the rubbish and rubble away. By removing all the rubbish, fly-tipping would be discouraged. It was agreed that Councillors would view the car park and decide a way forward at the next meeting. (c) Mr Cox mentioned that the football pitch becomes water logged at times as the surface water had no means of draining into the ditches. Over time spoil from the ditches had been placed on the grass, forming a dam. It was agreed that Fred Evans would be contacted to view the problem with Mr Cox and the Council would be advised of the outcome at the next meeting.
- (ii) **Capel:** (a) Mrs Schryver mentioned the on-going problem with long-term parking in the village hall car park. This car park is for use by those using the village hall, parish hall, sports pavilion and recreation ground. Cars parked illegally had been targeted by notices on windscreens and this was causing some discomfiture. It was discussed that although the school, shops and local business had no parking facilities, there was plenty of parking available along The Street. The Village Hall will put notices up in the car park, reaffirming car park users. (b) Mrs Schryver said that complaints had been received regarding the large amount of furniture left in the front garden of a property at 63a The Street. The Clerk will write to the home owner, asking for this to be removed. (c) Capel is organising a litter pick on Saturday 27 April and permission has been given for the organisers to use the Parish Hall to provide refreshments. (d) Mr Margetts confirmed that the work on the sports pavilion is on target. The pavilion will be open for use for the first match on Sunday 28 April. (e) Mr Margetts suggested that the Parish Council write to Murco Motor Fuel Group, asking for an update on replacing the canopy over the petrol pumps at Carters. He also suggested that a site meeting might be beneficial between Murco, the owners of Carters and Parish Councillors to discuss a way to bring this matter to a close.
- (iii) **Coldharbour:** (a) Mr McLachlan said that the outcome of recent police meetings, rangers and police will be positioned on the byways at Coldharbour. However, this would need to be during the late evenings, at weekends. No dates have been confirmed. (b) Mr McLachlan mentioned the Inaugural Arts Festival taking place in Coldharbour on 22 June 2019. This will display works from artists, sculptors and photographers.

18. **CORRESPONDENCE:** None

19. **Urgent matters at discretion of Chairman for note or inclusion on future agenda:**

Requests for agenda items should be notified to the Clerk one week before the next meeting.

DATES OF NEXT MEETINGS:

Planning Committee: Monday 06 May 2019 at 7.30pm

Annual Council Meeting: Monday 20 May 2019 7.30pm.

Finance Committee: Monday 9 September 2019 at 7.30pm