

CAPEL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON MONDAY 18 MARCH 2019 AT 7.30pm AT CAPEL PARISH HALL

PRESENT: Mr McLachlan, Mrs Schryver, Mr Cox, Mrs Dale, Mrs Ryan and the Clerk

IN ATTENDANCE: District Councillor Mrs Watson.

1. **APOLOGIES FOR ABSENCE:** Mr Garber, Mr Margetts, Mr Ball and Mr Salter. District Councillors Huggins and Osborne-Patterson.
2. **TO RECEIVE AND ADOPT MINUTES OF PARISH COUNCIL MEETING ON 21 FEBRUARY 2019:** The minutes were adopted and signed by the Chairman.
3. **TO RECEIVE AND ADOPT MINUTES OF PARISH COUNCIL PLANNING MEETING ON 4 MARCH 2019:** The minutes were adopted and signed by the Chairman.
4. **MATTERS ARISING:** None
5. **DECLARATIONS OF INTEREST:** None
6. **PUBLIC QUESTIONS:** None
7. **CLERKS REPORT:**
 - i. Mole Valley have confirmed that they will be litter picking along Rusper Road within the next two weeks. The resident who asked for this to be carried out has been notified. Mole Valley will now keep the Parish Council informed when and where litter picking will take place. In the meantime, if there are any further complaints/requests the Clerk will inform Mole Valley.
 - ii. A tree has begun to lean over along Vicarage Lane causing a hazard to pedestrians and possible interference to telephone cables. The tree is not on Parish Council land and the land owner has been asked to attend to this.
 - iii. Branches of trees are now partially obscuring the path leading from Vicarage Lane onto the recreation ground. The Parish Council will have these branches cut back to allow safe passage for pedestrians.
 - iv. The chicken wire, covering the bridges which cross onto the recreation ground has been replaced. There were patches that had worn through causing a trip hazard.
 - v. A map showing Parish owned land has been received from Pear Technology and will be put up in Beare Green community hall.
 - vi. A baby changing table, change mat and nappy bin have been purchased for the Parish Hall. The cost of these items will be off-set from hall hire charges.
8. **POLICE CRIME STATISTICS:**

The Police had supplied the Parish Council with crime statistics, and these were circulated to all Councillors. Councillor Watson said that incidents of anti-social behaviour in Beare Green had been reported to the Police.

The Councillors mentioned a car which had come off the A24 at Beare Green and was now in the ditch. The car has damaged the safety rail, and as this is on Parish Council land, the Council will be responsible for its replacement. The Clerk will contact the Police and try to ascertain insurance details so a claim can be submitted.
9. **FUTURE MOLE VALLEY – MODEST EXPANSION OF EXISTING VILLAGES:**

There was no further information was available for discussion.

10. PARKING DORKING RAILWAY STATION:

The Parish Council had sent a letter to Southern Rail and Great Western Rail, regarding the car parking facilities as Dorking railway station. Great Western Rail was included as their trains run through Dorking Deepdene and this station has no allocated parking. Copies of the letter were circulated to all Councillors. Councillor Watson mentioned that Mole Valley was making enquiries about using part of the Aviva building near the railway station for extra parking, but no further information was available at present.

11. COLDHARBOUR TRAFFIC FEASIBILITY STUDY

The information received from the Traffic Management consultancy 2020 Consultancy was circulated to all Councillors. Councillor McLachlan said that before taking matters any further, the Parish Council needed assurance from Surrey County Council that they would accept the findings from this company. The Clerk will contact Surrey County Council and ask for their confirmation.

12. CCTV CAPEL MEMORIAL HALL CAR PARK.

This matter was included as there had been a recent theft from the building site around the sports pavilion. CCTV had been discussed previously, when repeated damage had taken place in the children's playground. It was not taken any further at that time, as there are numerous regulations that needed to be observed. It was agreed that once the building work is complete, the risk of theft will be reduced, and if damage is done to the newly-refurbished pavilion, the Committee for the pavilion should take responsibility.

13. REPORTS FROM MEMBERS:

(a) Finance: The accounts detailing receipts and payments for the period 18 February to 18 March 2019 were presented for approval and signature.:

Income

Hall Hire	£219.00
Allotment Subscriptions	£90.00
	<u>£309.00</u>

Admin and Other Payments

	Net	Vat	Gross
Pear Technology	£150.00	£30.00	£180.00
Mole Valley District Council	£16.15		£16.15
Viking	£97.91	£19.58	£117.49
Viking	£6.29	£1.26	£7.55
SES Water	£61.44		£61.44
EDF Electricity	£46.50		£46.50
The Image Company	£26.40	£5.28	£31.68
David Sack	£445.00		£445.00
Printerland	£633.34	£126.67	£760.01
Mrs J Russell – reimbursement	£22.28		£22.28
Mrs L Bignell – March salary	£220.04		£220.04
HMRC – Clerks income tax	£437.60		£437.60
Mrs J Russell – March salary	£1,581.80		£1,581.80
Mr C Ball – reimbursement	£15.97		£15.97
Mr C Griffin	£750.00		£750.00
S Dixon for L Quirk	£47.00		£47.00
Wellers Hedleys – Legal fees	£2,679.00	£535.80	£3,214.80
PWLB	£965.69		£965.69
ICO D/D	£35.00		£35.00
OPUS Energy Electricity D/D	£158.22	£7.91	£166.13
OPUS Energy Gas D/D	£50.04	£2.50	£52.54
Total	<u>£8,390.14</u>	<u>£728.56</u>	<u>£9,118.70</u>

Bank reconciliation at 28 February 2019 - **£36,104.38**

Bank reconciliation at 18 March 2019 - **£36,159.38**

Mr McLachlan discussed the budget analysis for the end of the financial year. The Parish Council had met its obligations and contribute to numerous community projects. The precept for 2019/20 was discussed and this shows as a 5% reduction on the previous year's payment. The Parish Council has reduced its funding and maintained solid financial management.

- (i) **Beare Green:** (a) The Beare Green emblem, located in Newdigate Road, needs some repair. It was agreed that this would need to be removed to be restored and then discussion took place regarding repositioning the emblem as it not in a prominent location. (b) The speed limit on the rural gateway needs some repair. The Clerk will contact Highways and ask is a new sign could be installed. (c) Mr Cox said that the footpath along the Newdigate Road is now overgrown, hindering pedestrians. The Clerk to arrange to have the undergrowth cut back.
- (ii) **Capel:** (a) Mrs Schryver said that a petition was being put together to ask for street lighting to be installed along The Street. This will be presented to the Parish Council for discussion. (b) The ditch along Vicarage Lane needs to be cleared as it was almost overflowing after the recent heavy rain. The Clerk will arrange to have this work done. (c) The pavement along Vicarage Lane, leading from Charlotte Broadwood flats to The Street has still not be levelled. The Clerk will again ask County Councillor Clack for assistance.

13 CORRESPONDENCE: None

14 Urgent matters at discretion of Chairman for note or inclusion on future agenda:

Mr McLachlan mentioned that the Finance meeting, scheduled for 13 Mary 2019 needs to be rearranged. It was suggested that this meeting take place immediately after the next Full Parish Council meeting on 15 April. The Clerk will liaise with Mr Salter and advise the Councillors.

Requests for agenda items should be notified to the Clerk one week before the next meeting.

DATES OF NEXT MEETINGS:

Planning Committee: Monday 1 April 2019 at 7.30pm

Full Council Committee: Monday 15 April 2019 7.30pm.

Finance Meeting: Monday 15 April 2019 immediately after the Full Council meeting