

CAPEL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON MONDAY 18 FEBRUARY 2019 AT 7.30pm AT CAPEL PARISH HALL

PRESENT: Mr Ball, Mr McLachlan, Mrs Dale, Mr Salter, and the Clerk

IN ATTENDANCE: District Councillors Mrs Watson and Mrs Huggins, Mrs Caroline Salmon, Mrs Lesley Bushnell, Mr Jonathan Andrews and Mr Mukesh Patel.

PART: PC Sue Gargini and Police Sargent Andy Adams.

1. **APOLOGIES FOR ABSENCE:** Mr Garber, Mrs Schryver, Mr Margetts, Mr Cox and Mrs Ryan.
2. **TO RECEIVE AND ADOPT MINUTES OF PARISH COUNCIL MEETING ON 21 JANUARY 2019:** The minutes were adopted and signed by the Chairman.
3. **MATTERS ARISING:** None
4. **DECLARATIONS OF INTEREST:** None
5. **PUBLIC QUESTIONS:** None

6. **POLICE CRIME STATISTICS:**

Sargent Adams read out the crime statistics for the whole Parish for the last three months. Most of the reported crimes were domestic incidents, but mention was made of the aggravated burglary at Capel News recently. Both Police officers had kindly met with members of the public prior to the Parish Council meeting and spoken in length about the incident. Sargent Adams stressed the importance of reporting all crimes.

Mrs Salmon mentioned incidents at Merebank, Beare Green when children had been seen riding their bikes at night without lights and deliberately riding at passing cars. Mrs Salmon confirmed that the incidents had been reported and had been told that Police would patrol the area at the times these incidents usually occur. PC Gargini said that in these types of instances, a stern talking too, or a home visit usually stopped the behaviour. Councillor Watson said that she was aware of the culprits and would send the information to the Police.

Mr McLachlan mentioned that a number of 4 x 4 cars were driving off-road in Coldharbour. Friday and Saturday nights were when these incidents usually occurred. Sargent Adams confirmed that either the Police or a Ranger would target the area over the next few weeks. Mr McLachlan also mentioned the two scramble bikes the Parish Council had purchased. PC Gargini said that the bikes had been replaced in 2016 and there was now one permanent rider available.

Mr Ball asked about using mobile phone photographic evidence and Sargent Adams confirmed that this type of proof was acceptable.

Mrs Dale said that she had attended the Rural Crime meeting recently and was made aware that the *Country Watch* text messaging service will be reinstated soon. She also mentioned *In The Know* and had registered although as yet had not received any information confirming this. Sargent Adams said he would confirm that details are on the system correctly.

Mr Ball asked what the Parish Council could do to assist the Police and it was stressed that they should be kept informed of all incidents. Residents should be encouraged to report all untoward incidents so that accurate records could be kept.

7. **CLERK'S REPORT:**

- Allotment holders have been contacted regarding this year's subscription and paying a proportional percentage of the water charges at the end of the year. Some allotment holders are not in agreement with this arrangement. As a compromise Thames Water have been

contacted regarding fitting a lock on the water tap to ensure the water is not left running and only allotment holders use the supply.

- A resident has contacted the Parish Council regarding Mole Valley litter picking along Rusper Road. The District Council have confirmed that they do send out teams to collect litter. They will provide the Parish Council with a litter picking schedule for the area.
- After initial hiccups, online payments are now fully operational. NatWest recognised there were some setting up issues and have awarded the Parish Council £50.00 as an apology and compensation.

Councillor Watson confirmed that the Mole Valley District Council Joint Waste Contract have a roll-out for litter picking and street cleaning. Instead of a schedule, a standard should be met. Residents must be encouraged to report litter and streets in need of cleaning on the Mole Valley website to ensure the required standards are met.

8. FUTURE MOLE VALLEY – MODEST EXPANSION OF EXISTING VILLAGES:

The Chairman confirmed that because of the elections in May, the process on the Modest Expansion of Existing Villages has been delayed. The report will be issued to the Committee on 20 June and the Public consultation will begin on 24 June for a six-week period. As this is prime holiday time, the Parish Council will ask Mole Valley for an extension to eight weeks.

A private meeting will be taking place on 27 June for Parish and District Councillors. This meeting will consider all the sites proposed and the Parish Council will start to put together a draft response. A public meeting will take place on 17 July. The Chairman confirmed that there will be just one meeting, which will take place in Capel. There will then be two weeks for the Parish Council to consider comments received from the public and on 29 July there will be separate Parish Council meeting to formally agree a response. Mole Valley District Council has no public meetings planned.

9. RUBY'S CAFÉ, THE HOYLE, BEARE GREEN.

Councillor Margetts had requested this agenda item but unfortunately, he was not able to attend the meeting to discuss the matter. Mr Jonathan Andrews, proprietor of Ruby's Café was in attendance and addressed the committee. He confirmed that a planning application had been submitted to Mole Valley but unfortunately this had been rejected. He was now in the process of resubmitted the application. This would just be for the café as he had been advised that the other activities on the site will not meet planning approval. The Chairman reminded Mr Andrews that although Councillors might support his business operation personally, the Parish Council was only able to comment on a planning application that had been submitted and registered with Mole Valley. Therefore, until this has happened, the Parish Council was unable to discuss the matter. The Chairman did mention that a complaint had been received from another outlet in the neighbourhood who were concerned as they were operating with full planning permission.

10. PARKING DORKING RAILWAY STATION:

The Parish Council's original letter was sent to the Department of Transport on the 8 November 2018, suggesting options for extending parking facilities at Dorking railway station. This has still not been acknowledged. The Committee suggested that another letter be forwarded to Chris Grayling, Secretary of State for Transport. The Clerk will obtain a copy of the Government's Charter for commuter parking and will also write to Sir Paul Beresford MP asking for his support. Mrs Salmon said that an application had been submitted to use the Dene Street site as an overflow car park but in the meantime, commuters were being advised to park at Leatherhead railway station. This matter will continue to be included on the Parish Council agenda.

11. COLDHARBOUR TRAFFIC FEASIBILITY STUDY

Councillor McLachlan addressed the Committee asking for support for a traffic management scheme for Coldharbour. He was asking the Parish Council for financial assistance as Surrey County Council had no funding for this scheme. He suggested purchasing rumble strips to record the speed, weight and traffic flow in the area. Councillor Watson suggested that a community Speed Watch scheme be put in place, but Mr McLachlan advised that this would be inappropriate as Coldharbour does not have a

speed limit. The Clerk will seek information from a Traffic Management consultancy and bring same to the next meeting.

12 REPORTS FROM MEMBERS:

(a) Finance: The accounts detailing receipts and payments for the period 21 January to 18 February 2019 were presented for approval and signature.:

Income

Hall Hire	£222.00
Easement	£10,000.00
Allotment Subscriptions	£130.00
	<u>£10,352.00</u>

Admin and Other Payments

	Net	Vat	Gross
Bill Kear – Felled oak tree, Carterdale	£875.00	£175.00	£1,050.00
Helpdesq	£13.80	£2.76	£16.56
Mrs J Russell – reimbursement	£23.30	£4.17	£27.47
Mrs L Bignell February salary	£220.04		£220.04
Mrs J Russell January salary and mileage	£1,584.80		£1,584.80
HMRC – Clerks income tax	£693.84		£693.84
S Dixon for L Quirk hall cleaning	£47.00		£47.00
Surrey Playing Fields	£10.00		£10.00
OPUS Energy Electricity D/D	£158.22	£7.91	£166.13
OPUS Energy Gas D/D	£50.04	£2.50	£52.54
Total	<u>£3,676.04</u>	<u>£192.34</u>	<u>£3,868.38</u>

Bank reconciliation at 31 January 2019 - **£39,902.76**

Bank reconciliation at 18 February 2019 - **£39,601.22**

Mr Salter, Chairman of the Finance committee addressed the meeting, agreeing that the sum from the easement should be transferred into the Reserve Account. He commented that there was still a safeguard of £8,000 in the current account for the last month of the financial year and the Parish Council had managed to budget well, offering financial assistance to a number of community projects.

- (i) **Capel:** (a) Mr Patel, proprietor of Capel News addressed the meeting, thanking everyone for their support after the aggravated burglary on his shop recently. He said he had received support from residents in Capel and Beare Green, Ockley and Newdigate. He confirmed that security cameras were now operational, and shutters had been installed inside the shop. Mention was made about installing CCTV for the village, but the Chairman said that privacy issues would need to be dealt with before any decisions could be made.
- (ii) **Coldharbour:** (a) Mr McLachlan said that the caravan the protestors had left behind had now been removed from the site and there was no evidence that they had been there.

13 CORRESPONDENCE: None

14 Urgent matters at discretion of Chairman for note or inclusion on future agenda: None

Requests for agenda items should be notified to the Clerk one week before the next meeting.

DATES OF NEXT MEETINGS:

Planning Committee: Monday 4 March 2019 at 7.30pm

Annual Parish Meeting: Monday 11 March 2019 in Beare Green Community Hall

Full Council Committee: Monday 18 March 2019 7.30pm.

Finance Meeting: Monday 13 May 2019 at 7.30pm