

## CAPEL PARISH COUNCIL

### MINUTES OF PARISH COUNCIL MEETING HELD ON MONDAY 20 MARCH 2017 AT 7.30pm IN CAPEL PARISH HALL

**PRESENT:** Mrs A Schryver, Chairman, Mr P Garber, Mr L Margetts, Mr S McLachlan, Mrs P Dale, Mr K Salter, Mr D Cox and the Clerk.

**In attendance:** Councillor Corinna Osborne-Patterson

**1 APOLOGIES FOR ABSENCE:** Mr C Ball, Mrs L Ford

**2 TO RECEIVE AND ADOPT MINUTES OF PARISH COUNCIL MEETING ON 20 FEBRUARY 2017:** The minutes were adopted and signed by the Chairman.

**3 MATTERS ARISING:**  
None

**4 DECLARATIONS OF INTEREST:**  
Councillor McLachlan declared an interest in Europa Oil and Gas.

**5. QUESTIONS FROM MEMBERS OF THE PUBLIC**  
None

**6. CLERK'S REPORT:**

- i. The application for The Dukes Head pub in Beare Green to be nominated a community asset has been returned as further information is required. Councillor Watson is aware and will add the required evidence as the application cannot be considered without it.
- ii. The latest version of the NDP has been available to view in the Parish Office since the beginning of the consultation. There have only been two residents viewing the document so far.
- iii. A more angled light is to be installed over the defib cabinet as the present one does not display the box numbers adequately and shines over the car park and there have been complaints. Whilst the electrician is fitting this, he will also install a motion-sensor light over the entrance of the parish office so that it will make it easier to lock up late at night.
- iv. Hall bookings are beginning to increase. A local band has used it for practice twice. The boot-camp, which meets on the recreation ground, use it when the weather is inclement and they cannot work outside.
- v. Fisher German will be working in Capel inspecting the entire route of the South-East pipeline for Esso. This is a visual inspection and will only carry out minor remedial works such as replacing marker posts and aerial markers. There should be no disruption.

**7 PLANNING APPLICATIONS/APPEAL:**

**MO/2016/0477 – The Black Hut Lake, Henfold Lake, Newdigate.** This is an appeal against the application MO/2013/0493 for the erection of a fishery lodge to allow usage of the lodge for overnight stays and to allow for fishing outside of daylight hours. The Parish Council objected to the original application and still recommend the application should be rejected. The Clerk will write to The Planning Inspectorate to reconfirm its objections and endorse the decision made by Mole Valley.

**8 CAPEL BOWLS CLUB PAVILION:**

The Bowls Club pavilion was visited again by Estate Agents White and Sons and it has been confirmed that it would not be financially viable to refurbish the premises and look to rent them as office accommodation. The Parish Council agreed that it was necessary to undertake some refurbishment of the premises, essentially to make them water-tight and safe. Once this work had been undertaken the pavilion could be used as storage for the Horticultural Society, the Cricket Club and the Capel Show. It was the Parish Council's responsibility to make this building safe and secure. It was agreed

that more estimates need to be obtained. Mr Cox and Mr McLachlan both agreed to contact builders and obtain the estimates. With a view to the future, once the pavilion was safe and secure, should the Bowls Club become active again, the pavilion would be fit for use.

**9 MARKHAM PARK:**

It was agreed to ask Clay Griffin to submit a proper proposal for the upkeep of the verges, woodland and car park in Markham Park. Residents in Markham Park has been asking for these areas to be properly maintained. The Parish Council agreed that regular maintenance was necessary but a decision could not be made until a price had been formally submitted. Should the cost be agreeable this was a project which could be covered by the Community Project budget. There was discussion on who was responsible for the maintenance. The Clerk will examine the archives in Mole Valley District Council as there should be a record of a planning agreement from the original developer.

**10 CAPEL MEMORIAL HALL:**

The lavatories in the Village Hall need refurbishing. Quotations for the works are still being awaited but in the meantime because this building is a community asset a request has been made for the Parish Council to apply to the Public Works Loan Board on the Village Hall’s behalf, for a loan to cover the costs. The Village Hall would be required provide all financial information to show that it is able repay the monies and would not default. The hall is used a lot but since the refurbishment of Beare Green hall, it was losing out to the new building. Mr Salter said that as this was the first request of its kind, it would be necessary to set some parameters. County Councillor Helyn Clack might be able to assist with grants. It was agreed to wait until the estimates were received and then source any grant money. The Public Works Loan Board application would be a last resort.

**9 REPORTS FROM MEMBERS**

**(a) Finance:** The accounts detailing receipts and payments were presented at the to be presented for approval and signature. Cheques were signed by two councillors:

	Net	VAT	Gross
<b>ADMIN AND OTHER PAYMENTS</b>			
Fred Evans	£2700.00		£2700.00
SALCC	£40.00	£8.00	£48.00
Helpdesq	£37.63	£7.53	£45.16
Dan Street	£450.00		£450.00
Viking Stationery	£416.58	£79.36	£495.95
S Dixon	£42.00		£42.00
SES Water	£58.10		£58.10
EDF Energy	£21.50	£1.07	£22.57
Mrs J Russell Clerk’s Salary	£1413.15		£1413.15
HMRC	£343.20		£343.20
Surrey Playing Fields	£10.00		£10.00
<b>Sub Total</b>	<b>£5532.16</b>	<b>£95.96</b>	<b>£5628.12</b>
<b>RECEIPTS</b>			
Hall Bookings (1)	£13.00		£13.00

**(b) Ward Matters for note or inclusion on a future agenda:**

- (i) Beare Green:** (a) There were continued problems with parking outside The Weald School. Cars were being parked on the pavement, obscuring pedestrian access. Hatching on the road was fading and the Clerk will contact SCC to recommend having this repainted.
- (ii) Capel:** (a) Bridleways were discussed especially those in Newdigate. The exit at the Beare Green end of the bridleway was causing problems. (b) The hedge from Redlands to Osbrooks needs to be cut back as it is overhanging the pavement and obscures the path of those walking, pushing buggies or horse riding. There is no sign at Ryersh Lane to indicate a bridleway. The Clerk will contact Mole Valley District Council to find out who is responsible. (c) Hurst in Vicarage Lane is still a topic of concern. Children are now able to access the roof and this is a matter of health and safety. The Clerk will contact Mole Valley and ask them to reconsider compulsory purchase. District Councillor Osborne-Patterson agreed to contact

Mole Valley District Council to ascertain whether Council Tax on the property was in arrears. (d) Fir trees on the recreation ground at the back of the Bowls Club are now causing a problem. The Parish Council planted them originally. Clay Griffin has given a price of £250 to remove them and stump grind. Councillor Margetts said he would inspect the trees and a decision would be made. (e) Carters of Capel are looking to replace the canopy over the petrol pumps. Murco have offered to supply a replacement at no cost, but it would bear the Murco logo. Planning permission would be needed before this work could be undertaken as it is within a conservation area. (f) There is still no post box at the southern end of Capel village. The Clerk will contact Royal Mail to ascertain whether one can be sited there. (g) The application to Centenary Fields needs to be submitted as soon as possible. A map of the field, with dimensions is required. Councillor Ball will submit this information. (h) There is still unlawful activity on the property at the end of Hoyle Hill. No permission for any work has been granted by Mole Valley. District Councillor Osborne-Patterson has agreed to investigate on the Parish Council's behalf. (i) A risk assessment on all trees on Parish council land has been recommended by SALCC. The Clerk will obtain a contact from The Arboricultural Association and arrange for the risk assessment to be undertaken.

- (iii) **Coldharbour:** (a) The Secretary of State has reversed the 18-week decision on the Europa Oil and Gas site fencing application. A full environmental impact report has now been requested and a further hearing will not be heard until May 2017. (b) A request for a donation towards the cost of removing trees in the Coldharbour churchyard has been received. The Parish council has agreed to cover the total cost and the Clerk will write requesting receipt of the invoice.

**12 CORRESPONDENCE:** None.

**Any requests for agenda items should be notified to the Clerk one week before the next meeting.**

**DATES OF NEXT MEETINGS:**

<b>Planning Committee:</b>	<b>Tuesday 2 May 2017 at 7.30pm in the Parish Hall, Capel.</b>
<b>Parish Council Meeting:</b>	<b>Monday 24 April 2017 at 7.30pm in the Parish Hall, Capel.</b>
<b>Finance Committee:</b>	<b>Monday 8 May at <u>8.00pm</u> in the Parish Hall, Capel.</b>