

CAPEL PARISH COUNCIL

010. MINUTES OF THE PARISH COUNCIL MEETING held on Monday June 15th 2015 in the John Venus Hall, Coldharbour

Flt Lt Andrew Davison, an officer with the Logistics and Support Helicopter Force Headquarters at RAF Odiham, gave a presentation on being a Military First Responder. Front line crews go to everything with the exception of Child birth and pregnancy related emergencies, RTC's and assaults unless it's safe to do so or police are in attendance. Community First Responders are volunteer members of their community who are trained to respond to emergency calls. As they respond in the local areas where they live and work they are able to attend the scene of an emergency within a few minutes and often before the emergency service arrives. They are able to offer life-saving first aid further increasing the patient's chances of survival.

Distance is normally limited to 3 miles and response on normal driving conditions in own car or scheme car.

Community First Responders attend a variety of calls including:

Cardiac/Respiratory Arrest; Choking; Chest pain / Cardiac Problems; Breathing / ENT Problems; Stroke / Neurological; Unconscious / Faint; Allergic Reaction; Bleeding; Diabetic problems; Fitting.

The need for communities to have access to a defibrillator was stressed and there had been interest in the three wards regarding this.

A defibrillator is a computerised medical device delivering an electrical current through the chest which aims to shock the heart back into a normal rhythm allowing it to pump again. Rapid response using automated technology can significantly improve the quality of life of a survivor, as the longer the brain is starved of oxygen, the more damage that can occur. An AED is a portable defibrillator especially designed for people with little or no medical background. When applied to the victim, voice commands and screen messages will guide the user step-by-step through the process and its intelligent technology will only allow it to shock a 'shockable' heart rhythm. AED technology opens a window for the public to take on a key role to support emergency services who would otherwise be hindered by the time it takes to reach the victim.

Sudden Cardiac Arrest is one of the UK's largest killers, the potential for saving a life is dependent upon time. In rural areas it takes time to get medical help, so Community Public Access Defibrillators (cPAD) have a very important part to play in helping save lives in rural communities. cPAD schemes are reckoned to be about 10x more effective in saving life post hospital than other community schemes alone. The UK resuscitation Council guidance on having an AED in a community is whether an AED can be at the patient within 5 minutes of the SCA event happening, regardless of whether it is a cPAD scheme or a community responder scheme. If this cannot be achieved then your community may require a cPAD box and AED in addition to anything else you have available. Need is driven by local communities who by definition of request for the cPAD project have indicated their support.

Heartstart is a good awareness training for CPR and heart attacks and we encourage you to undertake this where possible. The Council is keen to support the idea of having 24hr public access to a defibrillator in each of the three parish wards of Capel, Beare Green and Coldharbour. The British Heart Foundation (BHF) offers part-funding to community organisations, such as sports clubs, village halls and community centres who have undertaken one of the BHF Heartstart courses. If successful with the application

the organisation will require a £400 donation towards the cost of the PAD (Public Access Defibrillator) for each community package. However this does not include the cost of the container to house the PAD which can cost between £200 and £500 which would need some fundraising.

BHF Heartstart courses are an opportunity for residents to participate in a Free 2 hour training course that teaches basic Emergency Life Support Skills to anyone and gives them the confidence to deal with five emergencies they may come across at home, work or in the community.

On the course you will learn about: dealing with an unconscious person; the signs and symptoms of a heart attack; recognising a cardiac arrest and performing CPR; dealing with choking and dealing with serious bleeding.

To run a BHF course we need to confirm there is enough interest to get up to 20 people in each village who want to receive the training.

It is planned to discuss purchase of defibrillators for each ward at the September meeting of the full Council (21.10.15). In the meantime publicising the scheme to sports groups, Village Halls and local organisations would seem essential.

011. PRESENT: Mrs A Schryver (Chairman), Mr P Garber, Mr K Salter, Mr C Ball, Mrs P Dale, Mr D Cox, Mr L Margetts, Mrs L Ford and Mrs Coke the Clerk.

Mr Kenneth Salter and Mr Luke Margetts were Co-opted as Councillors for Beare Green and Capel wards respectively. Both members signed their Acceptance of Office certificates. This being the first meeting Mrs Ford had been able to attend since being elected a Councillor at the May elections, Mrs Ford also signed her Certificate of Acceptance of office. Mrs Ford and Mr Salter's Declaration of Pecuniary Interests had already been forwarded to MVDC, Mr Margetts DPI to be with MVDC by 19.06.15.

Councillor Training: New Councillors were encouraged to attend the New Councillor Training at Dorking Halls on Monday 13th July 6.30pm till 9.30pm.

012. APOLOGIES FOR ABSENCE: Mr McLachlan. Cllr. Huggins and Cllr Osborne-Patterson had also sent apologies.

013. ALSO IN ATTENDANCE: Cllr David Mir. Flt.Lt. Andrew Davison (First Responder) and PCSO Pat Booker were in attendance for part of the meeting. 3 members of the public were in attendance

DECLARATION OF INTEREST: None relevant

014. THE MINUTES: Minutes of the meeting on May 18th 2015 were adopted by the Council and signed as a correct record.

015. MATTERS ARISING: None

PUBLIC QUESTIONS: *Mrs Keys, recently moved to No 1 Kettles Cottages, Trig Street, expressed concern about the speed of traffic travelling round 'Thurbarns bend' towards Newdigate. Joining traffic from driveways along this section of road is highly dangerous. Would it be possible to get more signage at this point to highlight the problem?*

The Clerk to refer to Highways.

015a POLICE MATTERS

1. Police statistics 10.05.15 to 14.05.15.: Capel: 7 offences - 1x Burglary from property in The Street; Theft of tools from parked van Bakers Way; 1 x Criminal Damage -part of wooden stile sawn off; 2 x Fraud offences (Operation Edisto and Operation Signature; 1 x Public Order Offence; 1 x Violent Domestic Incident. Beare Green : 4 offences - 1 x Threat to Harm; 1 x Domestic Incident; 1 x Communications Offence; 1 x Violent Assault. Coldharbour : No offences reported.

015b MINUTES OF THE PLANNING COMMITTEE 11.05.15 were received, signed and adopted.

015c PLANNING APPLICATIONS: Applications listed below are those responded to at the meeting of the Planning Committee 01.06.15 and at this meeting.

Application Ref: MO/2015/0812/PMB **Date:** 18-May-2015

Case Officer: Mrs H Clarke

Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel

Applicant: Mr J Nye

Location: Plot at, Old Wattlehurst Farm, Horsham Road, Capel, Surrey

Proposal: Prior notification for change of use of an agricultural building to one dwelling (Use Class C3).

Response:

Planning Guidance does not support this application. Change of use in the countryside requires that the building should be within 600m of facilities. MVDC Local Plan was adopted pre - NPPF; the Parish Council in maintaining its consistency recommends refusal.

Application Ref: MO/2015/0817/PLAH **Date:** 20-May-2015

Case Officer: Donna Penson

Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel

Applicant: Mr P Robbins

Location: The Old Stores, 123, The Street, Capel, Dorking, Surrey, RH5 5JX

Proposal: Erection of an orangery to the rear.

Response: A lateral conservatory not impacting on anyone else. Will add to character of dwelling despite being in conservation area. No objection

Application Ref: MO/2015/0698/TFCM **Date:** 01-May-2015
Case Officer: Mr Ron Howe
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mrs J Nevin
Location: Land rear of 82, Bakers Way, Capel, Dorking, Surrey, RH5 5JS
Proposal: Crown reduce one Oak tree (marked T1 on submitted plan) by 0.5 metres and remove basal and stem re-growths not exceeding 30mm diameter.
Response: Consent already approved by MVDC.

Application Ref: MO/2015/0856/CU **Date:** 28-May-2015
Case Officer: Mrs Jenny Margetts
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mrs A Schryver
Location: Capel Village Hall, 55, The Street, Capel, Dorking, Surrey, RH5 5LB
Proposal: Change of use from Youth Club to Community Hall with a Parish Office and Archive
Response: No Objection

MO /2015/0675/DEA. Rushetts Cottage. Application had been withdrawn (and new plan to be submitted)

(i) Appeals: Appeal Ref. APP/C3620/W/15/3005943 Fourays, Horsham Road, Beare Green, RH5 5LF. CPC had no objection to the original application MO/2015/0004

(ii) BW No 269 (Capel) public path creation order 2008) & Highways Act 1980 Section 118 FP No. 185 (Capel) Public Path Extinguishment Order 2008. Exchange period is ended. The Inspector to visit the site unaccompanied and at his discretion.

015d(i) Brook Cottage Development: New layout suggested with numbers of dwellings reduced back to those agreed initially. Comments being fed back to Cherrington Planning on 16th June.

Expected that Planning Application will be submitted in late August.

015d(i) Update on Europa Oil: (i) MO/2014/1006/SCC borehole application will now not be considered by SCC planning committee until 23rd September at the earliest.

(ii) APP/B3600/A/11/216656: Inspector's decision on or before 07.08.15

015d(iii) Neighbourhood Plan: Steering group appointed with a village representative for each of the three villages. There would be a parish wide remit. 2 banners prepared for each of the 3 villages -w/b 22.06.15 with leaflets advertising NP + meetings etc. w/b 29.06.15. Domain and website to be up and running 1st wk July .

016A FINANCE

(i). Payments and Receipts for June 2015 Cheques and accounts were agreed signed, adopted and authorised for payment

(Payments were made on June 15th except where otherwise stated)

PAYMENTS

Payable to:	£	VAT
Clerk's salary + ess. Car + miles	868.25	
HMRC (payee only) mnth 3	67.40	
MVDC Rates – Parish Hall (July)	136.00	
SSALC Ltd (Gov. & Accountability paper copy)	16.00	3.20
SSALC Ltd (x3 New Councillor packs)	45.00	9.00
EDF Energy (Bowls pavilion)	31.85	1.59
The Image Co. (maps for NP)	59.50	11.90
Viking payments (paper, labels etc)	212.76	31.75
Surrey Hills Society (annual membership)	25.00	
Graham Hibberd (C/H Pavilion)	295.00	
Burleys ((May grass)	749.72	149.94
BT telephone (DD 23.06.15)	82.44	19.96
Postage NP; flip chart + file (J Coke)	12.93	1.91
Image Co (NP roadmap x7 copies) Pd 01.06.15	180.02	36.00
Wes Attridge Naturescapes (B Ground 02 - 05) Pd 01.06.15	470.00	
MVDC Change of use Youth Hall 01.16.15	192.50	
	3,444.37	265.25
Total	3,709.62	

RECEIPTS

B Beacher Memorial	100.00	
4 x Allotment rentals	60.00	
Total	160.00	

Statement Balances (unreconciled) at June 15th 2015 Current a/c £35,869.07

016B WARD MATTERS- Beare Green (i) Project OverHall – No further information (ii) Beare Green Parking scheme: Further information and maps awaited from Cllr Clack
Capel: (i) Parish Hall – MVDC Environmental Health dept. requesting further information on usage. **Coldharbour:** (i) A plan for traffic calming outside The Plough is progressing. Surrey Hills will be paying.

016C CLERK

A proposed timetable had been drawn up with the closing date for applications set at 29.06.15, shortlisting on 1st July, interviews on 7th July and the start date & start of handover set at 27th July

016D PARISH AND HIGHWAYS MAINTENANCE

On-going summer maintenance

017. CORRESPONDENCE

Neighbourhood Plan : Public meetings starting at 7.30pm Capel 8th July, Capel Village Hall; Coldharbour 15th July, John Venus Hall ; Beare Green 21st July Beare Green Village Hall;

NP Steering Group meetings Mondays from 1.30 pm starting 13.07.15

Surrey ALC Annual Joint conference and AGM - Thursday 15th October- Martineau Hall, Dorking Halls. 10.00 till 15.30 close

New Councillor Training 13.07.15 Dorking Halls 6.30pm - 9.00pm

Parish Council Forum - Tuesday 7th July 7.30 for 8.00pm Newdigate Village Hall

Prudential Ride London Sunday August 2nd - appeal for volunteers to help with this yr's event. Choose a shift location and time at www.prudentialridelondon.co.uk/volunteers.

Training provided & suitable date can be chosen on website

Minutes of Gatwick Co- ordination Group 27th January 2015

018. URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR NOTE OR INCLUSION ON A FUTURE AGENDA – (i) Parish Office and funding.(ii) Emergency planning.

019. DATE OF NEXT MEETING: The next meeting of the full Council is on Monday 20th July 2015 at 7.30pm in the John Venus Hall, Coldharbour. The Planning Committee meets on Monday 6th July 2015 at 7.30pm in the Committee Room, Capel Village Hall.