

## CAPEL PARISH COUNCIL

### **060. MINUTES OF THE PARISH COUNCIL MEETING held on Monday February 16<sup>th</sup> 2015 in the Committee Room, Capel Village Hall**

**061. PRESENT:** Mrs A Schryver (Chairman), Mr S McLachlan, Mrs J Pearson, Mr K Salter, Mrs M Watson, Mr C Ball, Mrs P Dale, Mr D Cox and Mrs Coke the Clerk.

**062. APOLOGIES FOR ABSENCE:** Mr P Garber. Cllr. Osborne-Patterson had also sent apologies.

**063. ALSO IN ATTENDANCE:** Cllr. V Homewood, Cllr. M Huggins. Insp. Richard Hamlin was in attendance for part of the meeting

**DECLARATION OF INTEREST:** None

**064. THE MINUTES:** Minutes of the meeting on January 19<sup>th</sup> 2015 were adopted by the Council and signed as a correct record.

**065. MATTERS ARISING:**

**PUBLIC QUESTIONS:** None

#### **065a POLICE MATTERS**

(i) Statistics:

Coldharbour: 1 Mental Health related issue

Capel: 1x theft from motor vehicle; 1x Child Protection incident; 1x Vulnerable adult

Beare Green: 2x Missing persons; 3x Making off without payment; 1x theft of road signs.

(ii) Concern at increase in number of burglaries – tend to be in one location and then move on

(iii) public asked not to leave items in gardens which could be used to gain entry. If suspect a crime is taking place phone 999. Non- emergency use 111. Elderly being targeted.

(iv) Horse and cart racing usually starts in Rusper Rd. Report but need to be very quick to catch.

(v) Traffic going straight over cycle track at Coles Lane/ A24 intersection

(vi) Off-roading - Mark Trezise planning a Rural Awareness campaign. Many offenders coming in from outside the area. Max Rosenberg (a frequent caller to the police) was commended for his work

(vii) Youth issues currently at a low level. Problems leading to Matt Savage's Dispersal Orders have calmed down but will be renewed if necessary.

Police Staffing: 2 new PC's being taken on. Matt Savage has moved.

Police asked to update their website.

Parking issues: Hawkesmoore Drive/ Willow Close- parking on brow of hill in OH Rd / parking on corner police decision – do you ticket or educate. Parking in private roads is a civil not a police matter.

Country watch: is now working much better

White Van garage – PCSO Booker is following up with Surrey Highways regarding parking on the verge.



**Application Ref:** MO/2015/0069/PLAH                      **Date:** 15-Jan-2015  
**Case Officer:** Mr David Spring  
**Ward:** Beare Green                                      **PSH/Area:** Capel  
**Applicant:** Mr J Scuffham  
**Location:** Forge Cottage, Horsham Road, Beare Green, Dorking, Surrey, RH5 4PD  
**Proposal:** Erection of single storey rear extension.  
**Response:** No objection

**Application Ref:** MO/2015/0087/CAT                      **Date:** 19-Jan-2015  
**Case Officer:** Mr Ron Howe  
**Ward:** Capel, Leigh & Newdigate                      **PSH/Area:** Capel  
**Applicant:** Mr S Woodcock  
**Location:** Orchard Cottage, 42, The Street, Capel, Dorking, Surrey, RH5 5LE  
**Proposal:** Remove one Field Maple tree located in rear garden.  
**Response:** Determined by MVDC pre-meeting

**Application Ref:** MO/2015/0121/PLA                      **Date:** 28-Jan-2015  
**Case Officer:** Mr Aidan Gardner  
**Ward:** Oakwood, Within 20m of Beare Green Ward                      **PSH/Area:** Ockley, Within 20m of Capel Parish  
**Applicant:** Mrs White  
**Location:** Henhurst Lodge, Beare Green Road, Ockley, Dorking, Surrey, RH5 4PX  
**Proposal:** Erection of 1 No. dwelling with associated landscaping following demolition of existing dwelling and outbuildings.  
**Decision:** Deferred until March 2<sup>nd</sup> Committee meeting. BG Cllrs to make site visit.

Response to Planning Inspectorate re Bridleway No 269 creation order and FP No.185 Public Path Extinguishment Order was deferred until March 2<sup>nd</sup> until receipt of appropriate maps.

Appeal: APP/C3620/W/14/3002006 Solar panels off Horsham Rd, Beare Green. Planning Appeals were being reviewed to bring additional information to previous response. When complete the document would be circulated to Cllrs.

**065d EUROPA OIL AND GAS Ltd** – In response to the Notes provided from the Inspector’s Pre Inquiry meeting ‘CPC is reserving its position to appear at the Inquiry’. Questions were asked whether the Parish was to be represented at the Inquiry. Further discussion was requested with a vote.

#### **065e GATWICK**

A report had been received following the NATS consultation on airspace routes over Sussex, Kent and Essex. Information was awaited on other routes into Gatwick.

**066A FINANCE**

1. **Payments and Receipts for February 2015** Cheques and accounts were agreed signed, adopted and authorised for payment.

(Payments were made on February 16<sup>th</sup> except where otherwise stated)

**PAYMENTS**

Payable to:	£	VAT
Clerk's salary + ess. Car + miles	856.80	
HMRC (payee only) mnth 11	67.60	
BGCA(for Corniche Builders Proj OverHall- Grant to BGCA	57,633.70	
P Garber (travel to Hof C 27.01.15)	57.50	
Viking (colour toner & paper)	209.81	41.96
BT internet services 08/02/15	100.97	20.19
BGCA (for Corniche Builders Pd 09/02/15- Grant to BGCA	13,969.40	
Clay Griffin (OHRd) 09/02/15	225.00	
BGCA (grant from SCC for laptop) 09/02/15	467.38	
British Gas (for Capel Youth building) 09/02/15	34.55	1.72
The Charlotte Broadwood Trust- part payment for tree removal on FP	435.00	
<b>Total</b>	<b>74,057.71</b>	<b>63.87</b>
	74,121.58	

<b>RECEIPTS</b>	Nil	
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**Statement Balances (unreconciled) at February 16th 2015**

<b>Current Account</b>	123,031.23
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2. Minutes of the Finance Committee having been circulated were adopted.
3. Draft Budget – Notification had been received that the Base Amount for CPC Concurrent Grant had been increased from £7,053 by an inflationary 1.94% to £7,190 and the Draft Budget had been adjusted accordingly.
4. Inclusive of the invoice payment to BGCA on 16.02.15 the total available funds remaining from CPC for Project OverHall stands at £41,267.75 (see Ward Matters)

5. It was noted that as from April 2015 'Sage' would be written to allow grounds maintenance and upkeep of playgrounds to be accounted by ward.

#### **066B PARISH WEBSITES AND SOCIAL MEDIA**

The draft website is a work in progress

It was agreed to spend £50 on a new high resolution logo for the site. –The new website would be presented to all Councillors when complete.

**066C WARD MATTERS- Beare Green** (i) Project OverHall – MVDC – owners of the building, have been contacted about the additional cost of refurbishing the floor due to removal of a large quantity of concrete dating back to when the building was a RC church.

(ii) Wooden posts on the verge opposite the shops have been damaged and need replacing (iii) Flooding leading into the subway + mud on path leading from the A24 through the school field needs cleaning up. Clerk to contact the school & MVDC / Highways (iv) BG Pavilion drain / sewer pipe has been located but the blockage needs to be sucked out- contact Chris Anderson re progress (v) litter on central reservation of A24 needs picking up.(vi) Dog fouling on BG sports field is bad - more notices required. (vii) Circle Housing is aware of the problems with parking in the area of Turner House and confirm that plans have been submitted to improve the parking situation at the Sheltered Housing Scheme and that their property team has been requested to investigate further the planning proposal.

**Capel:** (i) Parking at Ockley station : Plans had been drawn for an additional 30 spaces for parking on land owned by Jayes Park adjacent to Station Approach. A formal planning application is to be submitted. Construction cost would be met by Jayes Park and there would be an annual charge to each Parish Council, the level is to be agreed and will depend on construction costs ii) Parish Office - A meeting is due to take place with youth leaders and interested parties to decide on the future usage of the youth building which is proposed as the Parish Office (iii) Circle Housing had confirmed the fencing partition between Carterdale Cottages and Markham Road had been repaired by the residents in Markham Road – it being their responsibility. The rubbish in the corner in Carterdale will be removed by Circle Housing's Estates Dept.

**Coldharbour:** (i) GLEAM – had announced the establishment of a stakeholder working Group to be set up to convince government and potential allies on the group about the seriousness of looking at policy on the use of recreational motor vehicle use of green lanes. Evidence is required in the form of digital photos with dates indicating the nature of the problems encountered. PC Mark Trezise to be asked if the evidence used in his presentation can be forwarded to GLEAM. Insp.Hamlin to be contacted. Mr McLahlan to provide a draft letter.

#### **066C PARISH AND HIGHWAYS MAINTENANCE**

##### Parish Maintenance

1.Fred Evan's is quoting £3,850 for repairing Misbrooks Green Bridleway using a mixture of scalping mixed with cement the total would be £3,850. The cost using road plainings without cement the total would be £2,750.

The amount would be split between the 5 households with the PC contributing. % contribution to be decided. The work to be undertaken in the new financial year and once weather conditions are more favourable.

The above to be undertaken at the same time as the Beare Green Cottages access road

2. Flooding in Mortimer Road.

Clay Griffin to be asked to investigate flooding in the garden at no 14 Mortimer Rd.

Water from behind the Capel Rec playground is the cause of the problem.

3. Burial Ground Shed The Chairman is applying for a SCC local members grant from Cllr Clack towards a replacement shed for the PC Burial Ground

4. Flooding in Rusper Rd. Highways are to investigate flooding in Rusper Rd at the cross roads between Rusper Rd. the entrance to Upper Gages Farm and the access road to Lyne House. Any action needs to be taken prior to the road being resurfaced.

## **067 CORRESPONDENCE**

Monday 23<sup>rd</sup> February - Prospective Candidates Evening for forthcoming elections  
Pippbrook Council Chamber – 7.00pm

1 Details of Public Works Loans Board .

## **068. URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR NOTE OR INCLUSION ON A FUTURE AGENDA – Parish Office**

**069. DATE OF NEXT MEETING:** The next meeting of the full Council is on Monday 16<sup>th</sup> March 2015 at 7.30pm in the Committee Room at Capel Village Memorial Hall. The Annual Parish Meeting is on Monday 9<sup>th</sup> March in the main hall at Beare Green Village Hall, Merebank.