

CAPEL PARISH COUNCIL

080. MINUTES OF THE PARISH COUNCIL MEETING held on Monday June 16th 2014 in the John Venus Hall, Coldharbour.

081. PRESENT: Mrs A Schryver (Chairman), Mr S McLachlan, Mrs J Pearson, Mr C Ball and Mrs Coke the Clerk.

082. APOLOGIES FOR ABSENCE: Mr Garber, Mrs Watson, Mr Salter, Mr Cox

083. ALSO IN ATTENDANCE: Cllr Huggins, Cllr Homewood, Cllr Mir. PCSO Booker was in attendance for part of the meeting. Cllr Osborne-Patterson had offered apologies.

DECLARATION OF INTEREST: Mrs Schryver declared an interest as a trustee of the Charlotte Broadwood Flats

084. THE MINUTES: Minutes of the meeting on May 19th 2014 were signed as a correct record.

085. MATTERS ARISING: None

PUBLIC QUESTIONS: None

085a POLICE MATTERS: (i) Statistics 20/05/14 – 16/06/14: Total 11 Notifiable Crimes-
Capel: 2 offences; 1x Criminal Damage to a vehicle, 1x Burglary at Clockhouse Brickworks.

Beare Green: 9 offences; 1 x Drugs; 1 x Communications Offence; 7 x Thefts including 4 Make Off without payment from service station.

Coldharbour: 0 offences

(ii) Insp. Richard Hamlin has taken over from insp. Andy Rundle. PC Matt Savage has taken over from PC Jo Dootson as NSO and PC Jo Dootson has become Youth Intervention Officer.

(iii) 4 youths have been riding their bikes onto the resurfaced Capel playground and deliberately crashing into the play equipment. PCSO Booker to follow this up.

085b MINUTES OF PLANNING COMMITTEE: Minutes of the Planning Committee 02.06.14 were received and adopted by the Council. Councillors were reminded that the PC response to MVDC Housing and Traveller Sites Plan additional sites and phase 2 of the Gatwick Airspace Consultation would be discussed at the meeting of the Planning Committee on Monday 7th July

085c PLANNING APPLICATIONS: Applications listed below include those considered and recommended to the Council by the Planning Committee 02.06.14 and at this meeting.

Application Ref: MO/2014/0763/TFCM **Date:** 14-May-2014
Case Officer: Mr Ron Howe
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Miss N Hamann
Location: Rear of 10-18, Nursery Close, Capel, Dorking, Surrey, RH5 5JU
Proposal: Reduce the lateral branches of 6 No. Oak trees overhanging rear gardens by up to 4 metres.
Response: Already approved by MVDC

Application Ref: MO/2014/0820/PLAH **Date:** 27-May-2014
Case Officer: Mrs H Clarke
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mr C Leggett
Location: Lindley, Horsham Road, Beare Green, Dorking, Surrey, RH5 4PF
Proposal: Erection of replacement garden store.
Response: Councillors were concerned about the significant increase in the overall height of the proposed replacment garden store.

Application Ref: MO/2014/0773/CAT **Date:** 16-May-2014
Case Officer: Mr Ron Howe
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mr M Hogan
Location: Yew Tree Cottage, 29, The Street, Capel, Dorking, Surrey, RH5 5LD
Proposal: Remove one Ash tree from rear right side of property in accordance with the council's plan.
Response: Already approved by MVDC

Application Ref: MO/2014/0789/PLAH **Date:** 30-May-2014
Case Officer: Mrs H Clarke
Ward: Leith Hill **PSH/Area:** Capel
Applicant: Mr & Mrs C Hayes
Location: Hill View, Abinger Road, Coldharbour, Dorking, Surrey, RH5 6HD
Proposal: Insertion of 2 No. rear dormers.
Response: The 2 dormer windows face south and would not be intrusive.

Application Ref: MO/2014/0706/ECL **Date:** 06-May-2014
Case Officer: Mr Donncha Murphy
Ward: Beare Green, Within 20m of Holmwoods Ward **PSH/Area:** Capel, Within 20m of Holmwood Parish
Applicant: Miss M Brewer
Location: Cope Farm, Moorhurst Lane, Beare Green, Dorking, Surrey, RH5 4LJ
Proposal: Certificate of lawfulness for a existing use in respect of use of buildings 1-8 for General Industrial Use (Use Class B2) for a period in excess of 10 years.
Response: The Parish Council is not satisfied the existing use has been established for all buildings, planning permission will therefore be required for a Change of Use.

Application Ref: MO/2014/0712/PLA **Date:** 08-May-2014
Case Officer: Mr Donncha Murphy
Ward: Leith Hill **PSH/Area:** Capel
Applicant: Mr & Mrs T Nelson
Location: Crockers Farm, Abinger Road, Coldharbour, Dorking, Surrey, RH5 6HE
Proposal: Erection of horsewalker with associated works.
Response: The Parish Council **SUPPORTS** the application subject to Mole Valley District Council imposing landscape conditions regarding the appearance of the base and its surroundings to minimise visual impact from nearby properties which overlook the site.
Full account was taken of the concerns regarding equine welfare and are referred to in the response to the application that use of the horsewalker should not be substituted for natural exercise given the rural location.

Application Ref: MO/2014/0643/PLAH **Date:** 15-May-2014
Case Officer: Mrs Jenny Margetts
Ward: Leith Hill **PSH/Area:** Capel
Applicant: Mr P Walker-Duncalf
Location: Broome Hall House, Broomehall Road, Coldharbour, Dorking, Surrey, RH5 6HJ
Proposal: Conversion of roof space to form habitable accommodation.
Response: The Parish Council **OBJECTS** to the proposed conversion which required an alteration to the roofscape which would have an adverse and unacceptable impact upon its character in a visually sensitive location.

Stopping- up application (removal of public rights): Minnickfold Cottage. No Objection

085d EUROPA OIL

- (i) The result of the Appeal is still unknown
- (ii) A new planning application has yet to be submitted.

086A NEW SPORTS PAVILION including PARISH OFFICE AT CAPEL

Incorporation of the Youth Club building with the new pavilion is to be discussed with representatives of the appropriate organisations. A Parish Office is part of the plan with storage space and facilities for meetings being available in the building. Further information to be available for the July meeting.

086B GUIDELINES FOR COUNCILLORS ON USE OF SOCIAL MEDIA

Discussion on this was deferred until September.

Recording Council meetings: If Lapel Mics. are used a backup would be required. The reason for recording is to avoid the Clerk being present at meetings of the Planning Committee. Further discussion on how to progress and costings involved are necessary.

086C FINANCE**PAYMENTS AND RECEIPTS FOR JUNE 2014**

(Payments were made on June 16th except where otherwise stated)

| Payable to: | £ | VAT |
|---|--------|--------|
| Clerk's salary (mnth 03) salary + car +miles | 856.80 | |
| HMRC payee only (mnth 03) | 67.60 | |
| P Garber - travel to House of Commons 14.05 & 11.06 re Gatwick Coordination Group | 117.50 | |
| BTB/B D/D 23.06.14 | 96.18 | 19.23 |
| B.Hitchcock- erecting C/H notice board | 112.42 | 2.48 |
| Fred Evans-stump grinding& levelling BG sports field | 420.00 | |
| Burleys Grounds maintenance. May | 600.75 | 120.15 |
| Surrey Hills Soc. Membership renewal PC | 25.00 | |
| Capel Village Memorial Hall - use of Hall Jan – March '14 | 216.00 | |
| Image Co .Playground sign | 25.00 | 5.00 |
| Y Christie -Planning minutes June +H&TSP | 140.00 | |
| Networld Sports Screening for playground (J Coke) | 107.95 | |
| Viking payments- colour toner+paper | 197.82 | 39.56 |

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|---|-----------------|--------|
| Staples:flip chart +markers (J. Coke) | 12.48 | 2.50 |
| Capel Cricket Club sponsorship from PlaySmart for collecting up granite stones. | 100.00 | |
| EDF Bowls Club electricity (March – June) | 33.25 | 1.66 |
| | 3,128.75 | 190.58 |
| | 3,319.33 | |

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|------------------------------|--------|--|
| RECEIPTS | | |
| Ellis Milton (memorial) | 150.00 | |
| PlaySmart (for Cricket Club) | 100.00 | |
| Total | 250.00 | |

i) Payments and Receipts for June 2014 were adopted as an accurate record and cheques were signed accordingly.

ii) It was considered that cheque signing should revert back to being at the end of the meeting as it was proving too disruptive during the meeting.

086D WARD MATTERS

Beare Green: (i) Project OverHall – no further news is available on the lease (ii) Parking within the pond boundary on Merebank – Tony Wynn MVDC has agreed to organise some posts to stop up the entrance onto the verge behind the BT call box.

Capel: (i) The new playground surface is now complete. Any granite chips left on the Rec. grass have now been cleared by the cricket colts, with the Cricket Club being given £100 by PlaySmart towards funds for the new pavilion (ii) The Council is in receipt of the final invoice from PlaySmart and notification of this has been forwarded to the London Marathon Trust. A cheque for the £23,000 grant is awaited. (iii) Trustees for the Charlotte Broadwood Flats are requesting a grant of £400 from the PC towards the (retrospective) felling of a dead Oak in the boundary hedge up against the FP leading to the Rec. Ground. It was suggested that Rights of Way (Hannah Gutteridge) be contacted. (iv) Overhanging vegetation along the A24 pavement between Red Roofs and Clockhouse needs cutting back.

Coldharbour:

(i) BOAT: Residents are currently collecting evidence to back up the request for a seasonal TRO. Mr McLachlan had been misquoted in an interview with the Surrey Advertiser inferring that the PC and not SCC was responsible for the maintenance of the BOAT. Mr McLachlan to request a written apology

(ii) Coldharbour Playground: NT has said 'no' to refurbishing. Cllrs suggest going to David Kennington (Gen. Manager Surrey Hills) or asking Cllr Clack in order to be able to apply for a grant towards refurbishment from London Marathon Trust.

086E PARISH AND HIGHWAYS MAINTENANCE

1 Flooding in Vicarage Lane is on-going

- 2 Catching up on the mowing schedule has largely been resolved.
- 3.The Clerk will be applying for a localism grant to clear the fallen trees along the southern access to Capel Recreation Ground.

087 CORRESPONDENCE 1.Prudential Ride London documents outlining local access details for Forest Green, Shere, Gomshall, Abinger, Holmbury St Mary 7 Abinger Common on Sunday 10th August AND Request from PRL for volunteers to assist in the local area: see website.

2.MVH&TS Plan – consultation on Ashstead Community Vision Green Belt Boundary Review and Site Assessments- comments by 21st July. For information

3.Surrey Community Action Funding Fair – Tuesday July 1st 10.00 – 3.00pm- Astolat, Coniers Way Guildford GU4 7HL

4.GACC notification re new flight paths at

www.gatwickairport.com/gatwickairspaceconsultation (consultation ends Friday August 15th 2014). For drawing up bullet points at meeting of Planning Committee 7th July.

5.SSALC May / June newsletter

6. Community Improvements Fund: requests for between £10,000 up to max of £30,000. £500,000 available

7.Message from David Hallam , Diocesan contact re the Weald School buildings.

8.Invitation to exploratory meeting concerning D of E Expeditions in the Surrey Hills Friday 20th June 2 till 4.30pm Surrey Hills Estate Office, Warren Farm Barns, Mickleham

9. Letter from Jo Dootson giving details of her appointment as Youth Intervention Officer for Mole Valley Neighbourhood Dept.

088. URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR NOTE OR INCLUSION ON A FUTURE AGENDA – 1)Europa Oil and Gas 2) Capel Sports Pavilion.

089. DATE OF NEXT MEETING: The next meeting of the full Council is on Monday 21st July 2014 at 7.30pm in the John Venus Hall, Coldharbour. The Planning Committee meets on Monday 7th July 2014 at 7.30pm in Capel Village Hall.