

CAPEL PARISH COUNCIL

060. MINUTES OF MEETING held on Monday April 14th 2014 in the Committee Room, Capel Village Hall.

Messrs Birch and Jaques Capel Cricket Club presented a brief outline for a proposal to rebuild the Capel Sports Pavilion, enlarging the existing footprint and possibly incorporating the Youth Club building and land between the YC and the Village Hall. The current building has subsided on one side; the existing garage is integral which is not ideal from an H&S point of view and the size of the Club has grown to 2 adult teams in the 4 divisions, 5 junior teams, 1 kindergarten and 1 girls' team.

Expansion would involve redevelopment of changing rooms, showers and boiler room plus including additional floor space. Location of a detached garage would need to be decided. Various options have been drawn up including starting from scratch. If whole area were to be developed it would be a major project.

Finance: £50K grant from London Marathon Trust with possibility of doubling and could extend the grant 'take up' time. (see item 066A below)

061. PRESENT: Mrs A Schryver (Chairman), Mrs J Pearson, Mr K Salter, Mr S McLachlan, Mrs M Watson, Mr C Ball, Mr D Cox and Mrs Coke the Clerk.

062. APOLOGIES FOR ABSENCE: Mr Dale, Mr Garber

063. ALSO IN ATTENDANCE: Cllr Homewood, Cllr Watson. Members of the public: Mary Huggins, Stephanie Jennings-Christensen, Max Rosenberg and Lindsey Simpson. Messrs Jaques and Birch, Insp. Rundle, PCSO's Booker and Sucha were in attendance for part of the meeting.

DECLARATION OF INTEREST: Mr McLachlan in relation to Europa Oil

064. THE MINUTES: Minutes of the meeting on March 17th 2014 were signed as a correct record.

065. MATTERS ARISING: Min. Ref.056C Coldharbour /17.3.14: Steve Mitchell states that the route does not meet the Council's criteria / policy for a TRO as the condition of the surface is suitable for public use and there is no evidence to indicate that there is a specific and significant public safety issue which could be addressed/improved by a TRO to restrict vehicles.

PUBLIC QUESTIONS: Max Rosenberg, supported by Lindsey Simpson reported a significant increase in antisocial traffic, mountain bikes, 4 x 4's, motor bikes, vehicles with no number plates and uninsured vehicles using the BOAT. The Trail Riders Fellowship has been allowed in by SCC. The entrance into Wolvens Lane has been increased in size onto the bridleway. There is a big anti- social presence with walkers, horse riders, bikers and children sharing the same bridleway at any one time. There have been several near misses, property has been damaged, cyclists come down the hill and are unable to stop. A barrier to stop traffic /protect properties would be helpful.

065a(i) POLICE MATTERS: Recorded crime figures 17.03.14 to 14.04.14 showed 12 notifiable crimes of which 7 were in Capel, 4 in Beare Green and 1 in Coldharbour.

Of the 7 Capel offences : 1 x criminal damage to a motor vehicle, 1 x youth causing ASB in village, 1 x drug related, 1 x public order offence – dispute over collection of rubbish, 2 x other crimes, 1 x neighbourhood dispute.

Of the 4 Beare Green offences: 1 x theft of a pedal cycle and fridge, 1 x Burglary dwelling – jewellery stolen in Anstiebury Close, 2 x theft – handbag stolen on train and subsequently vehicle stolen which was later recovered after police pursuit.

The Coldharbour offence was a 5' x 3' hole dug on NT land similar ideal for badger bating.

065a(ii) Cllr Michelle Watson agreed to organise Neighbourhood Watch in Anstiebury Close

065a(iii) Insp. Rundle reported that he was in touch with the landowner at Brook Cottage and that significant environmental damage had taken place on the site. The only way the occupation of Brook Cottage land could be cleared would be for the landowner to get an Eviction Order through the civil courts. The landowner would then employ bailiffs to carry out an eviction. The bailiffs would then inform the police who would inform MVDC who would be obliged to find housing for the squatters.

065b MINUTES OF PLANNING COMMITTEE: Minutes of the Planning Committee 03.03.14 were received and adopted by the Council.

065c PLANNING APPLICATIONS: Applications listed below include those considered and recommended to the Council by the Planning Committee 07.04.14 and at this meeting.

Application Ref:	MO/2014/0339/PLA	Date:	07-Mar-2014
Case Officer:	Mr Donncha Murphy		
Ward:	Beare Green	PSH/Area:	Capel
Applicant:	Mr & Mrs Thomson		
Location:	Melville House, Newdigate Road, Beare Green, Dorking, Surrey, RH5 4QD		
Proposal:	Erection of 2 No.chalet style dwellings, conversion of barn to dwelling and associated garaging, landscaping and access.		
Response:	Councillors object to this proposal on the grounds that 1) a Certificate of Lawfulness has been refused by MVDC (MO/2014/0046) 2) the site lies in the Green Belt with no justification for policy relaxation 3) the application fails to meet / overcome the Green Belt Tests 4) the Environment Agency objects to the application and recommends refusal of PP until a satisfactory FRA (Flood Risk Assessment) has been submitted.		

Application Ref: MO/2014/0392/PLAH **Date:** 17-Mar-2014
Case Officer: Mrs Jenny Margetts
Ward: Leith Hill **PSH/Area:** Capel
Applicant: Mrs M Webb-Jenkins
Location: 3 Crockers Wood Cottages, Wolvens Lane, Coldharbour, Dorking, Surrey, RH5 6HE
Proposal: Erection of two storey side extension following demolition of existing single storey side extension and creation of 2 No. rear dormer windows. (Resubmission of MO/2013/1727.)
Response: Front elevation: design is appropriate, would not have any adverse impact. Rear elevation: Dormer window generally addresses Councillor's concerns but resident at no.4 (in attendance at the meeting) stated that dormer window directly overlooks entire garden of No.4. Side door is alien / unnecessary – intrusive because faces side of No 2. Shared septic tank with no capacity for additional drainage. In event that PP granted this property would need its own independent water and drainage with no cost falling to nos 1, 2 & 4. Fenestration style different from that currently and is out of keeping. Should not have approval for an increase to 4 beds. An increase to 4 beds would reduce its affordability in a location where there is already a limited stock of affordable housing.

Application Ref: MO/2014/0435/DEA **Date:** 27-Mar-2014
Case Officer: Mrs Megan Rowe
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel, Within 20m of Newdigate Parish
Applicant: Mr N Kenward
Location: Arnwood Farm, Rusper Road, Newdigate, Dorking, Surrey, RH5 5BX
Proposal: Prior notification for the erection of a fodder and machinery building of 21 metres x 18.2 metres.
Response: In principal Councillors have no objection to the use, but consider that the building should be located to the north to minimise the visual impact from Rusper Road and should be seen as part of a consolidated series of agricultural buildings.

Application Ref: MO/2014/0226/PLAH **Date:** 24-Mar-2014
Case Officer: Mrs Megan Rowe
Ward: Leith Hill **PSH/Area:** Capel
Applicant: Mr & Mrs Perry
Location: 5 Broome Hall, Broomehall Road, Coldharbour, Dorking, Surrey, RH5 6HJ
Proposal: Erection of side conservatory extension to replace existing glass roofed canopy / lean. Loft conversion together with associated internal works and insertion of Conservation roof lights.
Response: This was considered in two parts. Part 1 side conservatory extension: Councillors have no objection to the conservatory.
Part 2: Loft conversion together with associated internal works and insertion of Conservation Roof Lights: The application is for 2 roof lights, 3 are shown in drawings. Inappropriate to have windows in roof space. Roof lights will have significant and adverse effect on character of building. Does not conform to NPPF / Policy re conservation. Councillors object to part 2 Loft conversion etc.

Application Ref: MO/2014/0457/PLA **Date:** 31-Mar-2014
Case Officer: Mrs Caroline Hall
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mr & Mrs S Bacchus
Location: Wayside, Horsham Road, Beare Green, Dorking, Surrey, RH5 4RB
Proposal: Erection of two storey rear extension and first floor front extension and alterations to existing dormers following removal of conservatory.
Response: No objection

065d BROOK COTTAGE:

A meeting was being arranged with MVDC CEO for the end of May 2014. Prior to that Messrs Schryver and Garber would meet Gary Rhodes-Brown MVDC Planning Dept.to discuss planning issues associated with Brook Cottage..

065e EUROPA OIL:

1)Appeal hearing is likely to be 24th April, confirmation nearer the date.
2)The PC had disputed the description of the site listed as Bury Hill Wood Quarry, Coldharbour Lane, Capel regarding a notice from Barton Willmore for Europa Oil and Gas publicising a forthcoming planning application for ‘a proposed underground drilling corridor of an exploratory hydrocarbon borehole’. The document has now been amended to ‘land at Bury Hill Wood, off Coldharbour Lane, Holmwood, Surrey and an underground corridor from under the land at Bury Hill Wood to land under Coldharbour Village. The proposed planning application is to be submitted on 24th April. BW has agreed to send copies of the planning document to the Clerk.

066A REDEVELOPMENT OF CAPEL SPORTS PAVILION

- (i) Initial discussions had taken place with YC representatives re the use / redevelopment of the YC building (which is a community asset) but Cllr Clack would need to be consulted re the future of the YC. In the interim the YC is having a last push for recruitment during May. A steering group to be set up for the project (Mrs Schryver is CPC rep. on the Sports Pavilion Committee).
- (ii) The Steering Group to report monthly to the PC on progress.

066B FINANCE

- 1) The annual Risk Assessment had been carried out on Wednesday 12th March 2014 by the Chairman of the Finance Committee Cllr K Salter in the presence of The Clerk and the document had been duly signed.
 - 1a) Cllr Salter considered the Council to be compliant with its procedures for Risk Assessment. The Risk Assessment report was recommended to the Council and adopted.
- 2) An Internal Audit had been carried out on Friday 11th April – as yet the audit report had not been submitted to the Council.
- 3) BDO had confirmed Tuesday 17th June 2014 as the Council's External Audit date.

066C GATWICK AIRPORT 2ND RUNWAY CONSULTATION April 4th – May 16th

- 1) It was agreed that a £500 donation be sent to GACC towards fighting the 2nd runway proposals
- 2) Leaflets using similar copy to those recently distributed by GACC to be drawn up by Cllrs McLachlan and Watson for distribution to all households in the Parish prior to the exhibition at Dorking Halls on May 1st
- 3) Quotes for printing to be obtained from The Image Co. and Hurtwood
- 4) Cllrs Garber and McLachlan to attend the DA offices in Redhill to put forward the CPC response.
- 5) There are now 4 options listed on the response form, GAL having relented to have the 4th as 'None of these options'
- 6) CPC response to be based on the document submitted 10/2013 'Representations by CPC in Relation to Expansion of Gatwick and Heathrow Airports' including reference to the proposed development in the NE Sector of Crawley. Draft to be ready for approval at the meeting of the Planning Committee on 12th May.

066D HIGHWAYS MATTERS

- 1) Prior notification had been received from Highways re the proposed closure of the gap in the central reservation of the A24 immediately opposite Henfold Lane. This is due to police concerns regarding safety issues
- 2) Flooding issues in Vicarage Lane and Laundry Way (leading into Nunn's Field) in Capel and in Willow Close, Beare Green have been reported to Graeme Kane MVDC with a view to seeking advice on how to prevent any future recurrence.

066E WARD MATTERS

Beare Green (i) Project OverHall update a) – the new lease is currently with the BGCA solicitor. There have been two dilapidations issues. An invoice for £9,600 for architects fees on the Gallery Wing had been received from Project OverHall. This would be held over for payment until a copy of the signed lease has been received. (ii) Verges in Old

Horsham Road – A site meeting with Highways had taken place. Use of Highways' funds is being prioritised and placing wooden posts to stop parking on the verge is not top priority. The matter is to be raised with Cllr Clack.

Capel: (i) Capel Playground – The revised proposals had been approved by London Marathon Trust and the start date is now 12th May. The cost to CPC will be £7,823.00 and the VAT will be recoverable.

Coldharbour:– Coldharbour Common Road by way: **in recess:** *Cllr Watson stressed that she is lobbying SCC for a TRO but that this should be done through the Local Committee (date of June meeting 11th or 18th as yet unconfirmed) Steve Mitchell should be asked to reconsider his decision, but real evidence of what is taking place is required because SCC and DEFRA have certain criteria and policies for TRO's to be issued. The 4x4 users are a strong and experienced lobbying force. It is quite legal for traffic to travel at 60mph on CCRd although in practice it can be very dangerous. The village must be united (there must be consensus) in its view re. a TRO. Highways would be undertaking repairs in CCRd during the following week.*

New evidence should be collected from residents (Cllr McLachlan to action)

066F PARISH MAINTENANCE

Holmwood Corner: Following discussions with the NT it has been established that the row of 10 Poplars on the boundary of the allotments are the responsibility of CPC and that they should be felled at fence level. Mattree has quoted £2,200 ex VAT and Clay Griffin £1,375 for felling and removing arisings. Councillors agreed that Clay Griffin be asked to undertake the job.

067 CORRESPONDENCE

Three Counties Training -Thursday 12th June – Lodge Hill, Pulborough 13.30 to 17.15

New Councillors 7 Refresher training

SALC Conference and AGM 1st May ' Elections and Social Media' Dorking Halls 9.30 .
(five places booked)

1. SCC Notice of Temporary Prohibition of Traffic Order 2014 Clayhill Road (D320) Leigh. Order commences 31st March (when temporary closure notice displayed and traffic lights operational)

2. People's Millions open for applications (funding opportunity for community based projects (see SCC website Grants and Funding) Public get a chance to vote on projects.

3. Prudential Ride London Sunday 10th August notification of route*

***in recess.** *Cllr Hazel Watson confirmed that SCC cabinet had voted on 17.12.13 and confirmed Cllr Hodge's agreement with the London Mayor's office that the Prudential Ride London route remained for a further 4yrs*

068. URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR NOTE OR

INCLUSION ON A FUTURE AGENDA – Europa Oil and Gas to be a rolling Agenda item

069. PAYMENTS AND RECEIPTS FOR APRIL 2014

(Payments were made on April 14th except where otherwise stated)

PAYMENTS

Payable to:	£	VAT
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Clerk's salary (mnth 01) salary + car +miles	856.20	
HMRC payee 67.60 (mnth 01)	67.20	
RJ Jochimsen hedge flailing Wolves Hill (localism grant)	130.00	26.00
Brian Forsyth CH pavilion plumbing	350.00	
S&ES Water BG Sports pavilion	40.36	
S&ES Water Allotments	13.64	
S&ES Water Capel Bowls	12.36	
The Image Co colour maps for 2 nd runway response	48.80	9.76
Clay Griffin (Homewood Corner, Horsham Rd & Horde tree & hedge work)	1,145.00	
Surrey ALC Ltd subscription	972.07	
LDR Annual subscription	17.00	
P Cooke Audit & completion of BDO audit	340.00	
Total	3,992.63	35.76
	4,028.39	

RECEIPTS		
Chamberlain allotment	20.00	
HG Lawrence memorial	265.00	
Allot rent 2x 30; 1x 20	80.00	
Total	365.00	

Payments and Receipts were adopted as an accurate record

070. DATE OF NEXT MEETING: The next meeting of the full Council is on Monday 19th May 2014 at 7.30pm **in the Committee Room, Capel Village Hall** . The Planning Committee meets on Monday 12th May 2014 at 7.30pm in Capel Village Hall Committee Room. This meeting will be followed immediately by a meeting of the Finance Committee at approx. 8.15pm.