

CAPEL PARISH COUNCIL

010. MINUTES OF MEETING held on Monday 18th November 2013 in the Committee Room, Capel Village Memorial Hall.

011. PRESENT: Mrs Schryver (Chairman), Mr Dale, Mrs Pearson, Mr Salter, Mr Garber, Mr McLachlan, Mr Cox and Mrs Coke the Clerk.

012. APOLOGIES FOR ABSENCE: Cllr Clack and Cllr Mir had sent apologies

013. ALSO IN ATTENDANCE: Cllr Homewood, Cllr Murdoch. PCSO Zuzanna Sucha and one Probationer Constable were in attendance for part of the meeting. Mrs M Watson and Chris Ball (prospective Parish Councillors) were also in attendance to spectate.

DECLARATION OF INTEREST: Cllr McLachlan declared a personal interest in any items relating to LHAG / Europa Oil Appeal

014. THE MINUTES: Minutes of the meeting on October 21st 2013 were signed as a correct record.

015. MATTERS ARISING: None

015a POLICE MATTERS:

1. Crime statistics 17.09.13 to 20.10.13: A total of 14 Notifiable crimes had been reported.

Capel: 6 offences – 1x dog offence; 3x Burglary Dwelling; 1x theft of hydraulic rammer breaker; 1x Harassment.

Beare Green: 6 offences – 1 x Crime related incident; 2 x Burglary dwelling; 1x Burglary other; 1x theft and 1 x Criminal damage

Coldharbour: 2 offences – 1 x Harassment – breach of restraining order; 1x Domestic incident.

Police reported increased high vis street patrols specific to burglaries. Public asked to report any suspicious activity. Fraudulent activity re bogus phone / re calls asking for card pin nos. is rife

PUBLIC QUESTIONS - None

015b MINUTES OF PLANNING COMMITTEE: Minutes of the Planning Committee 04.11.13 were received and adopted by the Council.

015c PLANNING APPLICATIONS: Applications listed below include those considered and recommended to the Council by the Planning Committee 04.11.13 and at this meeting.

Application Ref: MO/2013/1462/PLAH **Date:** 30-Oct-2013
Case Officer: Mrs Megan Rowe
Ward: Beare Green, Within 20m of **PSH/Area:** Capel
Leith Hill Ward
Applicant: Mr & Mrs K & NS Stringer & Rowntree-Stringer
Location: The Walled Garden, Anstie Lane, Coldharbour, Dorking, Surrey, RH5 4LP
Proposal: Raise ridge height along length of property. Erect single storey rear extension and glazed link between kitchen and store. Conversion of two storage rooms to habitable accommodation. Alterations to fenestration.
Response: Previously known as Minnickfold Minor. Has been sensitively designed and changes have been made in character that have enhanced the building giving continuity to the whole design. Request an informative be attached that no further extensions be made.

Application Ref: MO/2013/1351/PLA **Date:** 28-Oct-2013
Case Officer: Mr Aidan Gardner
Ward: Capel, Leigh & Newdigate, **PSH/Area:** Capel, Ockley
Oakwood, Within 20m of Capel,
Leigh & Newdigate, Within 20m
of Oakwood Ward
Applicant: Ms L Wills, Ells Farm
Location: Ells Farm, Dorking Road, Kingsfold, Horsham, West Sussex, RH12 3SD
Proposal: Erection of agricultural barn to provide meat curing, processing, drying, butchering and preparation areas together with two bed residential accommodation.
Response: Cllrs recognise that this was considered at appeal and approved for the agricultural activity. However the appeal excluded residential. With no live animals required on site relating to the meat curing, processing drying butchering and preparation areas Cllrs consider there to be no justification for the two bed residential accommodation. Councillors object to the application based on the earlier appeal and approval.

Application Ref: MO/2013/1472/PLAH **Date:** 28-Oct-2013
Case Officer: David Webb
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mr B Brearley
Location: 112, The Street, Capel, Dorking, Surrey, RH5 5JY
Proposal: Erection of part two storey side/rear extension. Erection of single storey rear extension and two rear dormer windows and two rooflights.
Response: The only difference between this application and the approved MO/2013/0525 appears to be an amendment to remove the wall indentation and the addition of two roof lights. The overall footprint remains the same.
Councillors have no objection.

Application Ref: MO/2013/1260/PLA **Date:** 17-Sep-2013
Case Officer: Mr Aidan Gardner
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mr & Ms R&M Boardley & Brewer
Location: Brookwood Lodge, Moorhurst Lane, Beare Green, Dorking, Surrey, RH5 4LJ
Proposal: Erection of one dwelling following removal of existing property.
Response: 1.Councillors do not consider this to be a replacement dwelling. The application does not represent an acceptable proposal. 2. The design is inappropriate 3. The proposed dwelling would not be within a settlement.
Councillors object to this proposal and consider that the application should be refused.

Application Ref: MO/2013/1293/ECL **Date:** 23-Sep-2013
Case Officer: Donncha Murphy
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mrs M Wilcock
Location: Little Mill House, Rusper Road, Capel, Dorking, Surrey, RH5 5HE
Proposal: Certificate of lawfulness for an existing development in respect of the use of the building known as Little Mill House as a separate self-contained dwelling.
Response: The description of the dwelling as a 'separate self- contained dwelling' was not supported by Mole Valley on 28th June 2013 (Application No.MO/2013/0609) and no evidence is provided to show occupation as an independent unit for a period of four years prior to this application being submitted.
Councillors consider the proposals unacceptable and recommend refusal of the application.

Application Ref: MO/2013/1328/PLAH **Date:** 30-Sep-2013
Case Officer: David Webb
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mr Whitley
Location: 41, Grenehurst Park, Capel, Dorking, Surrey, RH5 5GB
Proposal: Conversion of loft space to create habitable rooms, with the addition of 4 rooflight windows to north elevation.
Response: There appear to be no covenants attached to the land or dwelling.
No objection

Application Ref: MO/2013/1382/SCC **Date:** 09-Oct-2013
Case Officer: Mrs Jenny Margetts
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mr E Ford, Ford Farms
Location: Swires Farm, Henfold Lane, Beare Green, Surrey RH5 4RP
Proposal: Open windrow composting facility for green waste comprising; hardstanding, landscape bund to southern boundary, weighbridge, 2 portacabin offices, portaloo and internal access road (SCC application – for consultation purposes only).
Response: Deferred until meeting of Planning Committee 04.11.13

MO/2013/1382

Feedback from the applicant had established that:

1. Figures on odour concentrations were not available.
- 2 A Traffic management plan would be considered, but restricting hours of use would not be considered. The applicant has had ample opportunity to respond to all objections highlighted but is not prepared to comment further. (addendum to be forwarded to MVDC)

015d UPDATE ON WEALD SCHOOL DEVELOPMENT OPPORTUNITIES

- (i). AMAEC to formally respond to the school governors with feedback from the exhibition Q'naire copied to the PC. Verbal, informal feedback from AMEC indicates a significant number of objections initially to the proposal but with recent feedback showing a split of 48% for and 52% against supporting the scheme in the north of the site and with houses in the south.
- (ii). The development is not a strategy promoted through the Local Plan and to go forward would have to be set out as an enabling strategy. Await formal report from AMEC.
- (iii) Responses from local residents (particularly east of A24) indicate a preference for refurbishment, but refurbishment would not overcome the serious highways/ in road parking issues.

015e SALE OF LAND AT GODWINS, BEARE GREEN

Proceeds of £239,118 (after costs) had now been received from the sale. The lump sum to be transferred to the PC's NS&I a/c.

016A. SURREY CYCLING STRATEGY CONSULTATION

- 1) Responses are being independently analysed with results expected in early December.
- 2) Feedback indicates that for the 2014 RideLondon event there will be a series of 'rolling road closures' to avoid residents /motorists being trapped for long hours.
- 3) The issue of 'Sportifs' (unregulated races) is the chief concern to be addressed with groups of cyclists and the lack of a Code of Conduct being the uppermost concern.
- 4) MVDC is to set up a cycling subcommittee headed by Cllr. Mir
- 5) Mole Valley Parishes and Parishes to the west of the area are to be contacted to assess the degree of support for taking out an injunction against SCC regarding its agreement to host the event for 5yrs.
- 6) Further feedback is expected at the cycling strategy meeting 20.11.'13

016B LONDON AIRSPACE CONSULTATION

Brenden Sewill (Chair of GACC) has made an approach re. a possible legal challenge to the London Airspace consultation. Supply of clean maps showing towns, villages and localities has been refused. The consultation document is difficult to follow / comprehend. This is the only consultation being entered into - there will be no further consultation on the final air routes once published.
A single sheet briefing document to be put on the website.

016C FINANCE

The Draft Budget 2014/15 would be drawn up at the meeting of the Finance Committee on 28.11.13 and any Capital Projects will be considered at the meeting.

016D HIGHWAYS MATTERS

Highways Localism Initiative

(i)CPC is to apply to SCC for a small grant towards cutting back the hedge on Wolves Hill and at the entrance to Rusper Rd .

(ii)The SCC Permit Scheme has been introduced which will control the number of road works in the county and will force companies to time their works to fit with other companies.

(iii)Re –surfacing: Vicarage Lane, Capel will be closed from the Scott Broadwood entrance to Broadwood Cottages service road for 2 days from 25th November. This is for re surfacing / patching and drainage works.

016E. WARD MATTERS

Beare Green (i) Project OverHall update – Councillors ratified their decision under Ref.7 Planning Minutes 04.11.13 that the Council agrees that satisfactory answers have been given to clarify the further points raised and that the Council now feels that the Project OverHall Committee has provided the necessary data showing the project to be financially viable and sustainable. However, a satisfactory resolution is needed on the

extension to the lease before the grant can be fulfilled. Lease to be discussed further by Project OverHall Committee

(ii) Old Horsham Road verges –The Clerk to request the HighwaysTraffic and Parking Team to draw up a parking scheme in conjunction with the Police for Old Horsham Road.

Capel: (i) A planning application has been made to SCC by the owner of the Auclaye Works in Knoll Farm Road, Capel to reinstate the quarry works there. Some tipping had taken place and a tyre washing facility has been installed ahead of planning permission. Mr Primrose the Enforcement Officer has visited the site. Cllr Pearson to report back further.

(ii) Brook Cottage- further caravans have arrived on site

(iii) Clockhouse site: Alan Stubbs to be asked why SCC is not pursuing enforcement for reinstatement of land. Also require clarification of ownership on the different areas of land.

Coldharbour: Katie Brennan, the lead on 'Superfast Surrey' rollout of fibre optic has confirmed that none of the areas served by the Capel exchange come under the SCC rollout. Many Capel Exchange areas are still not connected for 'Infinity Fibre Optic' and information on completion times are not available. Cllr McLachlan and Cllr Murdoch to follow up.

016F PARISH MAINTENANCE

1. Capel Football Club has reported that the Beare Green sports field has become badly compacted where parents +/- buggies cross diagonally over the field to get to The Weald School. As a result the ground has become waterlogged and is in need of sandblasting / aeration. The Club has applied to the Lottery for funding to remedy this but as yet have not heard the result. The Clerk to write to the Weald and to seek an estimate from Burleys for the work

2. The Football Club has not acted to unblock the drain running to the inspection pit at No 11 Beare Green Cottages. The resident has lodged a complaint. The Clerk to follow up

2. To consider the level of interest in bidding for the grounds maintenance for Merebank area and Great Turners Wood. Clerk to follow up.

017 CORRESPONDENCE

Dates

Wednesday 20th November- Ride London Surrey Briefing Dorking Halls – 6.30pm till 8.30pm

Tuesday 3rd December – Surrey Local Council's Update. Centenary Hall, Smallfield, 9.30 to 13.00 Close

1. SCC consultation on home to school transport policy for 2015. Details of consultation and link to the online response for are available at www.surreycc.gov.uk/schooltransportconsultation If you agree with the policy to stress the need for SCC to apply in practice with it's publicly made promise to bring community equity to the decision to create the Junior phase at the Surrey Hills Cof E Primary Westcott site rather than at the Abinger site, in that "Transport would be provided for pupils who live more than the statutory distance - this includes pupils for whom Abinger

Common is their nearest school who, as Juniors, will attend the Westcott Site" Views to be submitted by Friday 20th December

2. Draft Housing Allocations Scheme – specific attention drawn to sections 7.4 on local connection as a qualifying criteria for the housing register and to 11.5 re rural exception sites and vacancies of affordable homes in rural villages. Response by Friday 6th December (send items for inclusion to Mrs Pearson).

3. Surrey Police: Neighbourhood Policing Review

018. URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR NOTE OR INCLUSION ON A FUTURE AGENDA – December Agenda to include short (3mins max) presentation from prospective Councillors Michelle Watson and Chris Ball.

019. PAYMENTS AND RECEIPTS FOR NOVEMBER 2013

(Payments were made on November 18th except where otherwise stated)

PAYMENTS

Payable to:	£	VAT
Mrs JM Coke (Clerk's salary Min.'13 096C(i) + ess. car + mileage including back pay to 01.04.13)	888.42	
HM Revenue & Customs (NI + Payee mnth 7 43.88 NI, 83.80 payee)	127.68	
Clay Griffin: work on Markham Rd & Markham Copse + Bowls Club (Sept. cut)	1,440.00	
Burleys (Grass cut Sept)	588.97	117.79
W Dale & Sons (top grass on Misbrooks Green)	100.00	20.00
Y Christie (Doc prep. Crockers Farm + Gatwick & Heathrow consultation)	160.00	
S&ES Water: Allotments	288.42	
S&ES Water: Bowls Club	12.36	
S&ES Water: BG Sports	40.36	
Punch Pockets + 7x large stamps (J Coke)	11.60	1.00
SP Cooke (6 mnth Audit)	150.00	
J Coke (2 Tickets for GACC Seminar 25.10.13)	24.00	
W Attridge (Mow & Strim Burial Ground & Misbrooks)	515.00	
Total	4,346.81	138.79
	4,485.60	

RECEIPTS		
Newson Memorial	255.00	
Richard Gardener Mem.	117.00	
Total	372.00	

Payments and Receipts were adopted as an accurate record

010. DATE OF NEXT MEETING: The next meeting of the full Council is on Monday 16th December 2013 at 7.30pm **in the Committee Room, Beare Green Village Hall.(entrance through the kitchen please)** The Planning Committee meets on Monday 2nd December 2013 at 7.30pm in Capel Village Hall Committee Room. The Finance Committee meets at 8.00pm on Thursday November 28th in the Committee Room at Capel Village Hall.