CAPEL PARISH COUNCIL

130. MINUTES OF COMMITTEE MEETING held on Monday 17th December 2012 in the Committee Room at Capel Village Hall.

131. PRESENT: Mrs Schryver (Chairman), Mrs Pearson, Mr McLachlan, Mr Roche, Mr Cox and Mrs Coke the Clerk

132. APOLOGIES FOR ABSENCE: Mr Salter, Mr Dale and Mr Garber. Cllr Homewood had also offered apologies

133. ALSO IN ATTENDANCE: Cllr. Mir, PC Dootson and PCSO Zucha for part of the meeting.

DECLARATION OF INTEREST: Mr McLachlan declared a personal interest in any discussion regarding Europa Oil.

134. THE MINUTES: Minutes of the meeting on November 19th 2012 were signed as a correct record.

135. MATTERS ARISING: None

135a. POLICE MATTERS: 1. <u>Crime figures</u> 19/11/12 to 17/12/12 Total Notifiable Crimes= 6. a) <u>Capel</u> = 3 offences: 1 x Common Assault; 1x Theft of motor vehicle (subsequently used in armed robbery; 1x Theft from motor vehicle. (b) <u>Beare</u> <u>Green</u> = 3 offences: 1x Offensive communications (text messages); 1x Criminal Damage. c) <u>Coldharbour</u>= No offences

2. NI's MV/12/3407 Hurst- continues

PUBLIC QUESTIONS: None

135b. MINUTES OF PLANNING COMMITTEE : 3rd December 2012 were received and adopted by the Council.

135c. PLANNING APPLICATIONS: Applications listed below include those considered and recommended to the Council by the Planning Committee 03.12.12 and at this meeting.

Application No.:	MO/2012/1584/PLAH	Date:	20-Nov-2012
Case Officer:	Mrs Helen Rennie		
Ward:	Capel, Leigh & Newdigate	PSH/Area:	Capel
Applicant:	Mr & Mrs P King		
Location:	7, Mortimer Road, Capel, Dorking, Surrey, RH5 5LB		
Proposal:	Erection of single storey front, side and rear extensions, conversion of garage to habitable accommodation and erection of part upper storey, part two storey extension.		

Application No.:	MO/2012/1685/PLAH	Date:	06-Dec-2012
Case Officer:	Miss Helen Lowe		
Ward:	Beare Green, Within 20m of Capel, Leigh & Newdigate	PSH/Area:	Capel, Within 20m of Newdigate Parish
Applicant:	Mr & Mrs P Guthrie		
Location:	The Knowle, Henfold Lane, Newdigate, Dorking, Surrey, RH5 5AF		
Proposal:	Erection of two storey extension at rear.		

Ref: MO/2012/1296- It was noted that the application for the Farm House had been approved with Conditions but that MO/2012/1296 (The Livery) had been withdrawn.

135d. BROOK COTTAGE MO/2012/1275 –With Minutes of the Development Control Committee 5th December not yet available it had not been possible to establish accurately the voting figures in the Committee's resolution to refuse permission.

<u>In Recess</u>- Cllr Mir suggested that contributing factors to the refusal (in addition to the plans being against policy) had been (i) the pitch of the roof being too steep (ii) The drawings had been poor.

135e. GODWINS SITE – The Clerk to contact Hedleys solicitors to establish progress on the final contract.

135f. EUROPA OIL (i) LHAG would be acting as a co-defendant in any High Court Appeal (ii) Cllr Hazel Watson had been present at the meeting where the decision was taken by SCC that it would not resist the High Court challenge (iii) Notification of Width Restriction Order 201 had been welcomed. This prohibits any vehicle exceeding an overall loaded width of 6'6" from entering or proceeding the entire length of Coldharbour Lane, Logmore Lane, Broomehall Road, and Abinger Road (Coldharbour to Leith Hill).

136A. FINANCE

Minutes of Finance Meeting 21.11.12 having been circulated were adopted.1)Budget monitoring to 31.10.12 showed a surplus of £6,112 income over expenditure. The NatWest Current A/c stood at £19,929 at 31.10.12 and the NS&I A/c at £25,118. 2) The 6-monthly internal audit had taken place on 30.10.12. All processes were in order. 3) Annual Donations, Subscriptions and Grants for 2013/4 had been approved for recommendation to the Full Council.

4) It would not be possible to draw up a Budget or set a Precept until (i) the grant settlement is announced in Parliament on 19th/20th December and (ii) it is possible to contact Chris Harris – Principal Solicitor MVDC for clarification on the need for Councillors to obtain dispensation to participate in a budget/precept setting debate

<u>An additional meeting of the Finance Committee</u> was agreed for Wednesday 16th January 2013 at 8.00pm in the Committee Room at Capel Memorial Hall.

126B. HIGHWAYS MATTERS:

1 <u>Gritting</u>: A grit spreader has been provided free by Highways for grit spreading prior to snow on pavements in The Street, Capel between Mortimer Road and Wolves Hill and into Vicarage Lane as far as Wayside, has been delivered and is being held by Clay Griffin at his premises in Misbrooks Green Road. Clay has agreed to use the spreader on the pavements, when advised via text message from Highways, that snow is forecast. The machine is not powered and is therefore heavy to use. Clay will use the gritter on behalf of the PC as a trial and will charge for his time.

The salt grit is being supplied by highways in a hippo bag. This cost of grit spreading has not been budgeted for.

2. Surrey Highways Localism Initiative

Betchworth PC has submitted a bid to the SCC Local Committee on behalf of the newly formed Dorking Rural Highways Hub (consisting of the Dorking Rural Parishes of Brockham, Betchworth, Capel, Charlwood and Ockley. A total of £8,800 (fully funded) is being requested with Capel asking for £1,000 for the clearance of undergrowth and vegetation in Markham Park copse. The result of the application will not be known until April 2013.

3. Mortimer Road signage is currently being realigned after being hit by traffic.

136C. WARD MATTERS:

Bearer Green- (i) <u>Project Overall</u>: It has been confirmed that the reason for the application for funding from Village SOS was not successful was (i) village SOS Active aims to support those community enterprises that best demonstrate the strongest fit with the ethos of Village SOS. Whilst the proposed temporary café area constitutes a new enterprise within the hall, Village SOS considered that the main focus of the project was refurbishment of the existing facilities.

(ii) Village SOS is unable to fund projects where it is not the majority funder.

(iii) Project costs or items being included in the bid which Village SOS was not able to fund ie. running costs, initial catering supplies, costs associated with registering the organisation as an IPS.

(iii) Neither the main contact nor the second contact named on the application form is currently eligible to be legally responsible for a Village SOS grant. (The legally responsible person is required to be a named Trustee).

Councillors considered that a professional person should be paid to complete further grant application forms.

(ii) Cllr. Roche will follow up with Highways re the white lining proposed at the entrance to Hawkesmoore Drive and at the Bus Stop north of the railway crossing.

Capel - Gatwick Area Conservation Campaign (GACC). A Capel resident had requested an explanation as to what power the PC has to subscribe to an organisation which states on its web site that it opposes any new runway. Cllrs Pearson and Schryver to respond.

Coldharbour - (*i*) Following the success of the Police off road bike project it was suggested that the PC write in support of extending of the project County wide.

(ii) Barry Hitchcock to contact Richard Keen re the contract for cutting the Coldharbour Church hedge and strimming the small area of commonland.

136D. PARISH MAINTENANCE: None at present.

137. CORRESPONDENCE

<u>Dates</u>

<u>Thursday 10th January 7 – 9.0pm- Dorking Halls-</u> Police and Crime Commissioner invites communities to get involved is setting Surrey Police Strategy.

Wednesday 16th January - Finance meeting

1. GACC Press Release Dec 10th Plan to make Gatwick bigger than Heathrow 2.Notice of Traffic Regulation Order under Sections 1 and 2 of Road traffic Regulation Act 1984 imposing a 6ft 6inch width restriction(except for access) on Coldharbour Lane, Logmore Lane, Broomhall Road and part of Abinger Road. 3. Notification of consultation on School Admission Arrangements for Community and Voluntary Controlled Schools for 2014.

4. Notification of Dorking Town Area Action Plan: Sustainability

Appraisal/Strategic Appraisal Report adopted by MVDC on 5th December (see on line)

5. Consultation feedback on PRNAV at LGW (Issue1)

138. URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR INCLUSION ON A FUTURE AGENDA - None

139. PAYMENTS AND RECEIPTS FOR DECEMBER 2012

(Payments were made on December 17th except where otherwise stated) PAYMENTS

Payable to:	£	VAT
Mrs JM Coke (Clerk's salary Min.046G'09 +ess. car + mileage)	853.63	
HM Revenue & Customs (NI + PAYE mnth 9)	101.60	

BT Telephone (DD 23.12.12)		84.45	16.89
100 X 2nd class stamps (J Coke)		50.00	
Gratuities for Stenson & Morgan (J Co	oke)	37.75	
EDF Energy (Aug-Nov Bowls Club	6/12/12)	20.93	1.05
Burleys – grass cutting November		577.42	115.48
J Coke (Microsoft Office Home & E For Microsoft outlook	Business)	174.71	26.20
Key Computers Supply & instal Ac computer, restore backup &liaise w Microsoft		962.00	192.40
Capel & BG Magazine annual dona	ation pd 3.12.12	100.00	
St Mary Mag S/Holmwood	pd 3.12.12	90.00	
Capel Evergreens pd	3.12.12	80.00	
Merebank Over 60's	pd 3.12.12	80.00	
SP Cooke(install HMRC payee bas restore previous data+backup	sic tools &	65.00	
	Total	3,277.49	352.02
		3,629.51	

RECEIPTS	Nil	

Statement Balances (unreconciled) at December 17th 2012

Current Account	16,038.27

Payments and Receipts were adopted as an accurate record.

140. DATE OF NEXT MEETING: THE NEXT MEETING OF THE FULL COUNCIL IS ON MONDAY JANUARY 21ST 2013 in the Committee Room at Capel Village Memorial Hall. The Planning Committee meets on Monday 7th January 2013 at 7.30pm in the Committee Room at Capel Village Memorial Hall.