

CAPEL PARISH COUNCIL

080. MINUTES OF THE MEETING held on Monday 16th July 2012 in Capel Village Hall.

081 PRESENT: Mrs Schryver (Chairman), Mr Dale, Mrs Pearson, Mr Garber, Mr Cox, Mr McLachlan, Mr Roche and Mrs Coke the Clerk.

082. APOLOGIES FOR ABSENCE: Mr Salter. Cllr Homewood and Cllr Murdoch had also offered apologies

083. ALSO IN ATTENDANCE: Cllr Osborne-Patterson. PCSO Zuzana Sucha was in attendance for part of the meeting. Michelle Watson, prospective Co-opted Beare Green Parish Councillor was also present.

DECLARATION OF INTEREST: Mr McLachlan declared a personal interest in the Europa Oil Inquiry

084. THE MINUTES: Minutes of the meeting on June 18th 2012 were agreed and signed as a correct record.

085. MATTERS ARISING: None

085a POLICE MATTERS:

1) Crime figures 18.06.12 to 16.07.12: 7 Notifiable Crimes which included 1 public order offence, 2 Burglary of a Non Dwelling and 4 Other Offences. Of the above in Capel : 1x Fraud – cash transferred for work that was not done;

1X Public order offence – within a family circle.

In Beare Green: 1 X possession of class B drugs

2 X make off without payment- from ESSO station

In Coldharbour: 2X burglary from public house

2) The Police were asked to take action against : (i) A vehicle for sale that is obscuring access to/from Hawkesmoore Drive in Old Horsham Road, Beare Green (ii) Leatherhead Vans parking vehicles on the A24 southern slip road into Beare Green in front of the sign to Beare Green & Holmwood Station.

(iii) Cars parked with 'For Sale' notices outside the Hanson Brickworks at Clockhouse and on the grass verge at the intersection of Coles Lane and the A24.

PUBLIC QUESTIONS

None

085b. MINUTES OF PLANNING COMMITTEE 02.07.'12 were received and adopted by the Council.

085c PLANNING APPLICATIONS

Applications listed below include those considered and recommended to the Council by the Planning Committee 02.07.12 and at this meeting.

Application No.: MO/2012/0783/SCC **Date:** 11-Jun-2012
Case Officer: Miss Jenny Rushton
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mrs S Davis, Governors of the Weald Primary School
Location: The Weald C of E School, Newdigate Road, Beare Green, Dorking, Surrey, RH5 4QW
Proposal: Erection of demountable classroom unit comprising two classrooms for a temporary period of 5 years and construction of new playground.
Response: Response identical to SCC/2012/0098:
Councillors fully appreciate the need for the extra classroom and new playground and have no objection to the plans.

Application No.: MO/2012/0826/PLAH **Date:** 08-Jun-2012
Case Officer: Donncha Murphy
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mr T Elliott
Location: 20, Leith Road, Beare Green, Dorking, Surrey, RH5 4RG
Proposal: Erection of dormer window on front elevation and single storey rear extension, following demolition of existing rear conservatory.
Response: Councillors have no objection

Application No.: MO/2012/0848/PLA **Date:** 14-Jun-2012
Case Officer: Mrs Megan Rowe
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mrs C Sweeney
Location: The Cottage, New Close Farm, Horsham Road, Beare Green, Dorking, Surrey, RH5 4PF
Proposal: Change of use from dwelling to residential annex ancillary to The Bungalow.
Response: Councillors have no objection to this plan.

Application No.: MO/2012/0821/PLAH **Date:** 06-Jun-2012
Case Officer: Mrs H Clarke
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mr P Smith
Location: 6 Clockhouse Cottages, Horsham Road, Capel, Dorking, Surrey, RH5 5JJ
Proposal: Erection of single storey side/rear extension following demolition of existing conservatory.
Response: This will be an increase of 41% in the overall size of the property.
Councillors have no objection provided it remains as a single storey

Application No.: MO/2012/0860/PLAH **Date:** 14-Jun-2012
Case Officer: Miss Caroline Spencer
Ward: Leith Hill **PSH/Area:** Capel
Applicant: Mr C Ward
Location: 2 Honeysuckle Cottages, Abinger Road, Coldharbour, Dorking, Surrey, RH5 6HD
Proposal: Erection of single storey rear extension with associated internal and external works.
Response: Councillors do not object to this plan but would like to see a Condition of permission that any further application to increase the size of the property should be refused. The property has already doubled in size.

Application No.: MO/2012/0870/PLAH **Date:** 18-Jun-2012
Case Officer: Miss Caroline Spencer
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mr J Angus
Location: 3, Anstiebury Close, Beare Green, Dorking, Surrey, RH5 4RE
Proposal: Conversion of garage to habitable accommodation, and erection of single storey rear extension.
Response: No objection

Application No.: MO/2012/0898/PLA **Date:** 21-Jun-2012

Case Officer: Miss Helen Lowe

Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel

Applicant: Mr J Bird

Location: Lucerne, Horsham Road, Capel, Surrey, RH5 5JH

Proposal: Erection of 2 No. bungalows with associated parking and access.

Response: The proposals are considered to be contrary to the following Policies of the MV Plan (as amended):

Policy ENV 3 'Development in the countryside beyond the Green Belt'-as it fails to meet plan policies acceptable for development. In addition the proposals, due to their cramped nature and siting, are unacceptable in scale and form. Insofar as the development is outside the defined village area of Capel (RUD 2) it is considered that the development proposed is contrary to Policy RUD 8 'Replacement of Dwellings in the Countryside'. Its compact form would detract from the countryside in this location, being out of character with the prevailing sporadic nature of low-key dwellings in this specific location.

In the opinion of CPC a single small scale dwelling may be considered appropriate in this rural location.

Application No.: MO/2012/0871/LBC **Date:** 03-Jul-2012

Case Officer: Mr P Mills

Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel

Applicant: Mr & Mrs L & J Crow & Warner

Location: Rushetts and Rushetts Cottage, Temple Lane, Capel, Dorking, Surrey, RH5 5HJ

Proposal: Internal alterations to include removal of part of modern staircase, erection of stud partition walls, infill of existing openings and reinstatement of openings.

Response: As the internal alterations proposed will have no visible effect on the external appearance of the dwelling Councillors have no objection to the plan.

Application No.: MO/2012/0941/PLAH **Date:** 05-Jul-2012
Case Officer: Mrs H Clarke
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mrs V Hunt
Location: 22A, Leith Road, Beare Green, Dorking, Surrey, RH5 4RG
Proposal: Infill extension to roof at rear to create continuous hipped roof over rear extension.
Response: Would not have an adverse impact. No objection.

Application No.: MO/2012/0924/PLAH **Date:** 02-Jul-2012
Case Officer: Miss Jenny Rushton
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mr S Gadd
Location: 1 Red Lodge Cottages, Ryersh Lane, Capel, Dorking, Surrey, RH5 5LJ
Proposal: Demolition of existing porch and erection of two-storey side extension.
Response: Councillors consider that this proposal would completely destroy the character of the dwelling; it would eradicate its sensitive style and scale and would spoil its ambience. Councillors do not consider it to be in accordance with policy and they feel that the application should be refused.

Application No.: MO/2012/0953/CAT **Date:** 06-Jul-2012
Case Officer: Mr Ron Howe
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mr J Graesser
Location: 10, The Street, Capel, Dorking, Surrey, RH5 5LE
Proposal: Crown thin by 20% and remove dead wood from 1 No. Oak tree in rear garden.
Response: Already approved by MVDC

MVDC Decisions were noted. Deep disappointment was expressed at the decision of MV to approve MO/2012/0539 at 38, Bakers Way as little appeared to have changed since refusal of MO/2011/1237 in October 2011. The Clerk to contact the Case Officer.

085d UPDATE ON EUROPA OIL PLATFORM APPEAL

1) SCC has no Highways witness. David Boswell to explain to the Inspector that the removal of the trees in Coldharbour Lane does not alter the Highways issues in that this will have the effect of (i) weakening the banks by

destabilising them (ii) lorries will cause greater impact by travelling closer to the verge and increasing the likelihood of its erosion.

2) The Inspector has indicated that more weight is given to Witness Evidence therefore it was agreed that D. Boswell be a witness on Wednesday 18th July. P Garber will also appear am on Wednesday 18th July. DB has indicated that there will be no extra charge for him giving evidence at the Inquiry. The PC threshold remains at £5,000.

Mr McLachlan extended thanks to DB for his help. Peter Tindall (LHAG) and Clive Smith AONB had given very good evidence at the Inquiry. J Bradley (Environmentalist LHAG) had his evidence dismissed (it was suggested a formal complaint should be made to his institute)

3) Prior to the conclusion of the Inquiry it would be necessary to discuss Conditions that might be attached to any prospective planning application.

085e UPDATE ON GODWINS SITE

J Straw and C Robertson had confirmed that they were no longer objecting to the site coming forward. The planning application is expected in August. A written amendment was expected from the author of publicity calling into question the PC's integrity to commit a minimum of £200,000 to Beare Green from the easement sale that would be necessary to allow the site to be developed.

086A. FUTURE AVAILABILITY OF PLANNING DOCUMENTS

a) Although A Bircher, Strategic Director Planning MVDC, had given assurances that planning documents would be available to PC's if required it is noted that planning applications to MVDC are submitted either direct to the planning portal or in document form. For those submitted direct to the planning portal MV will not hold hard copies of plans.

The PC to consider purchase of equipment to provide clear reproduction of scale plans for PC meetings where planning matters are being discussed.

Estimates to be obtained:

- for purchase of a laptop for downloading plans direct from the MV website at Planning meetings and meetings of the full Council.
- purchase of a portable small screen for use with the above
- possible purchase of a printer as a backup for reproducing scale plans.

MVDC to be approached for a grant towards funding the above and for the provision of Infinity Broadband access in venues where it is not provided by BT ie. Capel Village Hall, JV Hall. (NB. BT is committed to provide access to BT infinity at the Beare Green Village Hall and the Capel Youth Centre)

086B HIGHWAYS MATTERS

1) At the request of Markham Rd / Bakers Way residents Highways have erected 2 posters alerting drivers to children playing near the road. However residents would like further action by mail dropping residents alerting them to the situation. This would have to be a resident's initiative.

2) The speed limit in Temple Lane – A new 40MPH sign had appeared in Temple Lane, Capel. Because there was no sign in evidence prior to this it was not apparent that the speed limit was raised from 30 to 40MPH some time ago. The residents of Temple Lane are complaining about the dangers of

such a high speed limit. Cllr Clack has been asked whose decision it was and who was consulted about the change.

The Lane is used by heavy farm machinery, logging vehicles, delivery vehicles, 4 X 4's, farm trucks and resident's private vehicles, Also there are 10 dwellings off the Lane, all with children or grandchildren in close proximity to the traffic. Aldhurst Farm has access onto the lane - dairy cows cross the lane on a regular basis and there are other animals of various types likely to be in the lane; the lane is intersected by three bridle / foot paths and is well used by horse riders and pedestrians alike. A speed limit of 40MPH under such conditions would seem not only dangerous but a totally inappropriate. The PC is enquiring how this situation came about and whether measures can be taken to reduce the limit back to 30MPH or even 20MPH.

3) The Clerk is to write to Jason Russell, Assistant Director of Highways regarding the jetting of gullies. All of the gullies in Vicarage Lane between its intersection with The Street and Misbrooks Green Road and all the gullies in The Street, Capel are in need of jetting. All these gullies have been blocked since the autumn of 2011. The PC will request that there is more investment in equipment and the necessary manpower to clear the backlog of blocked drains and that more frequent maintenance should be provided in future.

086C WARD MATTERS

Beare Green: (i) Update on Project OverHall- Committee members are currently itemising their requirements for the hall. Priority is being given to the installation of disabled toilets. It was suggested that the location of the toilets in the refurbished / rebuilt Hall should be clarified prior to a planning application (expected in August) being submitted. A new BGCA Committee has been formed with Pam Marsh as Chairman. The OverHall team is investigating forming an Industrial & Provident Society as a 'not-for-profit' company to manage the Hall.

A request was made that the PC be sent an advanced copy of the planning application

(ii) Co-opted member for Beare Green -Michelle Watson (in attendance) is interested in joining the PC as a Co opted Councillor for Beare Green.

Documents to be forwarded prior to August meeting.

(iii) Old Horsham Rd verges and parking.- Alignment of the kerb leading into Oakdene Cottages – off Old Horsham Road, to avoid running over the verge, has already been written into the Crest development proposal for the Godwins site. It is proposed that the PC also requests that Crest agrees to progress, in the same manner, the placing of wooden bollards at intervals in the verge from the intersection of Old Horsham Road with Merebank up to the intersection of Old Horsham Road with Hawkesmoore Drive; this to prevent any parking on the verge. The Clerk to discuss the above and the relevant history with Highways.

Capel ; Street lights, currently on 24/7 in Vicarage Lane and Bakers Way, had been reported to Highways.

Coldharbour: (i) High speed broadband:- date for enablement now set at end of September 2012. BT currently optimising the remaining copper wire.

Further information available on the BT website. It is expected that most houses in Coldharbour will never get Broadband.

(ii) Richard Keen will be cutting the grass 'triangle' and the church hedge and will remove all arisings.

086F PARISH MAINTENANCE

1) Councillors approved Rob Jochimsen's quote of £605.00 ex VAT to cut the Village Hall car park hedges, Mortimer Rd and the allotment hedges. Last year this was £595.00 ex VAT. Councillors also accepted his quote of £30.00 ex VAT to cut the roadside Misbrooks Green hedge and a short stretch on the RHS (going north) by Sharks Barn

- Mr Cox asked that the Misbrooks Green Rd hedges on either side of the Rd at Hillhouse Farm be cut – this is not PC land. The Clerk to contact Highways.

2) The 'Capel' sign in the Pre School hedge has had to be removed as the post supporting it was rotten and broke off at ground level. The sign and wrought iron bracket need cleaning up / re painting but a new 9X9inch, 20ft post would be required to mount the sign back to its original. The sign was erected in memory of Mrs King and her daughter Ruth Harwood, at present it is unknown who paid for this. Mrs Pearson to follow up.

087 CORRESPONDENCE

Dates

July 10th . Start of Europa Oil inquiry – Dorking Halls

Thursday 18th October: Dorking Rural Highways Forum, Newdigate. 10.00am till 12.00 noon

Wednesday 24th October: Parishes Forum – Betchworth evening meeting.

1) **Notification of Localisation of Council Tax Support:** MVDC to consult Parish Councils in August and September in order to complete consultation for Cabinet in October 2012 and Full Council in November

2) **Code of Conduct:** On 3rd July MVDC formally adopted the new Code of Conduct and the 'arrangements' for dealing with complaints. Some members did have concerns about the arrangements for dealing with complaints and asked for the Scrutiny Committee to have a look and at the Code of Conduct and report back to the Standards Committee and then the full council.

Arrangements will be made for appropriate training to be available for District and Parish Councillors on the new Code, the interests that need to be declared and registered and the arrangements for dealing with complaints. Until members have had appropriate training and completed the new registration of interest forms they should continue to declare personal and prejudicial interests at meetings as before.

3) **Dog Fouling Campaign in Mole Valley:** MVDC has produced a 'Clean it up' summer leaflet advice for dog fouling and two fouling posters of Mole Valley's own making.

MVDC hope to send out the leaflet to particular problem areas through the post, but funding is not available for this until April 2013.

- The A3 posters by 'Keep Britain Tidy' were more acceptable than the MVDC own. The Clerk to laminate the A3 posters provided and to request a further.

4) GACC Press Release: Indecisive Aviation Strategy

The Clerk to respond on behalf of CPC endorsing GACC's remarks.

088 URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR INCLUSION ON A FUTURE AGENDA. Future of 'Capel' sign in Vicarage Lane.

089 PAYMENTS AND RECEIPTS FOR JULY 2012

(Payments were made on July 16th 2012 except where otherwise stated)

PAYMENTS

Payable to:	£	VAT
Mrs JM Coke (Clerk's salary Min.046G'09 +ess. car + mileage)	853.63	
HM Revenue & Customs (NI + PAYE mnth 4)	101.60	
Key Computers (supply& install 4gb ram chip upgrades)	104.95	20.99
C Griffin (trim Bowls Club hedge; brushcut & clear ditch on B Green)	335.00	
C Griffin (grass cut Bowls ground, clear 2X fallen tree limbs)	200.00	
Burleys – (June Grass cut)	577.42	115.48
GLEAM (annual subscription)	15.00	
Mattree (Hedge trimming Horsham Rd, Newdigate Rd, taking out dead wood from Bennetts Grn Willows)	500.00	100.00
J Coke 100 x A4 laminating pouches(Staples)	14.16	2.83
Total	2,701.76	239.30
	2,941.06	

RECEIPTS

1 x allotment rental	20.00	
1 X memorial (Chennery- coffin)	265.00	
1X memorial (Backhouse-ashes)	150.00	
Total	435.00	

Statement Balances (unreconciled) at July 16th 2012

Current Account	11,066.91
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Payments and Receipts were adopted as an accurate record.

090 DATE OF NEXT MEETING: THE NEXT MEETING OF THE FULL COUNCIL IS ON MONDAY AUGUST 20TH IN CAPEL VILLAGE MEMORIAL HALL. The Planning Committee meets on Monday August 6th at 7.30pm in the Committee Room at Capel Village Memorial Hall.