

CAPEL PARISH COUNCIL

070. MINUTES OF THE MEETING held on Monday 18th June 2012 in the Committee Room, Beare Green Village Hall.

071 PRESENT: Mrs Schryver (Chairman), Mr Dale, Mrs Pearson, Mr Salter, Mr Cox, Mr Garber and Mrs Coke the Clerk.

072. APOLOGIES FOR ABSENCE: Mr Roche, Mr McLachlan

073. ALSO IN ATTENDANCE: Cllr Mir, PC Dootson and PCSO Booker were in attendance for part of the meeting.

DECLARATION OF INTEREST: Mrs Schryver declared a personal interest in planning application MO/2012/0775 /0776

074. THE MINUTES: Minutes of the meeting on May 21st 2012 were agreed and signed as a correct record.

075. MATTERS ARISING: 1) Ref.Min 065d(i) 2 -The PC had responded welcoming Mr Bircher's letter agreeing to Mr Robertson appearing at the Europa Oil Inquiry but there had been no response or written evidence sent in return. The Clerk to follow up.

075a POLICE MATTERS:

Latest Crime Figures from 22/05/12 to 17/06/12 = 9 Notifiable Crimes.
Capel –2 offences (1x Assault, 1x Criminal Damage
Beare Green – 7 offences (1x Theft, 1x Burglary, 1x Domestic Incident, 2x Criminal Damage, 1x Assault, 1x Communications offence)
MV/12/1686 – linked to youth anti-social behaviour – several youths have been identified and police are working with them and their parents / guardians. Police ask that any ASB incidents be reported so police can deal with appropriately.

PUBLIC QUESTIONS

None

075b. MINUTES OF PLANNING COMMITTEE 11.6.'12 were received and adopted by the Council.

075c PLANNING APPLICATIONS

Applications listed below include those considered and recommended to the Council by the Planning Committee 11.06.12 and at this meeting.

Application No.: MO/2012/0613/PLA **Date:** 14-May-2012
Case Officer: Miss Helen Lowe
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mr & Mrs Elliot
Location: Rear of Garden Cottage, Highland Road, Beare Green, Surrey, RH5 4RL
Proposal: Demolition of existing dwelling and erection of replacement single storey dwelling.
Response: Councillors consider that demolition of the existing substandard building and replacement will be an improvement. Full regard should be paid to the size and scale of the replacement building in that it should not be greater than that of the existing dwelling

Application No.: MO/2012/0672/PCL **Date:** 10-May-2012
Case Officer: Mrs H Clarke
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mrs V Hunt
Location: 22A, Leith Road, Beare Green, Dorking, Surrey, RH5 4RG
Proposal: Certificate of lawfulness for a proposed development in respect of the erection of a single storey rear extension.
Response: In the absence of justification demonstrating any history relating to the development nothing enables Councillors to make a comment.

Application No.: MO/2012/0627/PLAH **Date:** 14-May-2012
Case Officer: Donncha Murphy
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mr C Renner
Location: 23, Grenehurst Park, Capel, Dorking, Surrey, RH5 5GB
Proposal: Erection of single storey rear extension following demolition of existing conservatory.
Response: Councillors consider this proposal to be inappropriate to the area

Application No.: MO/2012/0610/PLAH **Date:** 27-Apr-2012
Case Officer: Miss Jenny Rushton
Ward: Beare Green, Within 20m of Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mr M Waller
Location: Lime Cottage, Rugge Farm, Horsham Road, Capel, Dorking, Surrey, RH5 4PT
Proposal: Erection of rear sun room, front extension and roof alterations with the insertion of 1 No. dormer window on front elevation and 1 No. dormer window on rear elevation.
Response: Councillors consider that this would rationalise the accommodation and that the increase in size will not impact on any neighbouring properties. No objection.

Application No.: MO/2012/0730/PLA **Date:** 18-May-2012
Case Officer: Miss Jenny Rushton
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mole Valley Housing Association
Location: Turner House, Leith Road, Beare Green, Dorking, Surrey, RH5 4RS
Proposal: Extension of existing car park with 15 additional spaces on land adjacent to Turner House. Alterations to existing car park spaces.
Response: The PC is concerned at the impact that 3 of the parking spaces will have on the existing trees. Councillors suggest rearranging or altering these to make sure they do not obstruct the roots and /or tree canopy.
The proposal should have regard to advice listed in 'Trees in Relation to Construction' - The British Standard.

Application No.: MO/2012/0742/PLAH **Date:** 23-May-2012
Case Officer: Miss Helen Lowe
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mr A Carr
Location: New Cottage, Clockhouse Brickworks, Horsham Road, Capel, Dorking, Surrey, RH5 5JJ
Proposal: Erection of a conservatory on the south east side elevation.
Response: No objection

Application No.: MO/2012/0774/PLA **Date:** 28-May-2012
Case Officer: Donncha Murphy
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mr A Peters, Rockbridge Estates Ltd
Location: Land adjacent to Leith House, Ockley Road, Beare Green, Surrey, RH5 4PU
Proposal: Conversion of existing brick built summerhouse into separate one bedroom dwelling.
Response: Councillors consider this to be sub standard development

Application No.: MO/2012/0788/CAT **Date:** 30-May-2012
Case Officer: Mr Ron Howe
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mr A Birch
Location: 152, The Street, Capel, Dorking, Surrey, RH5 5EP
Proposal: Crown reduce one Oak tree by 30% (includes removal of dead, dying and dangerous branches - exempt works).
Response: Already decided

Application No.: MO/2012/0775/LBC **Date:** 30-May-2012
Case Officer: Mr P Mills
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Punch Taverns
Location: The Crown Inn (PH), 98, The Street, Capel, Dorking, Surrey, RH5 5JY
Proposal: Erection of 1 No. externally illuminated fascia sign, 2 No. non-illuminated fascia signs and 1 No. lantern over front door (application for Listed Building Consent).
Response: In a conservation area, in a rural village with only 2 street lights. Councillors raise strong objections to introducing an illuminated urban feature into this rural setting and changing the character of the village.

Application No.: MO/2012/0776/ADV

Date: 30-May-2012

Case Officer: Mr P Mills

Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel

Applicant: Punch Taverns

Location: The Crown Inn (PH), 98, The Street, Capel, Dorking, Surrey, RH5 5JY

Proposal: Erection of 1 No. externally illuminated fascia sign, 1 No. externally illuminated hanging sign, 2 No. non-illuminated fascia signs and 1 No. lantern over front door.

Response: In a conservation area, in a rural village with only 2 street lights. Councillors raise strong objections to introducing an illuminated urban feature into this rural setting and changing the character of the village

CONSULTATION ON CURRENT APPLICATION

Site : The Weald C of E Primary School, Beare Green, RH5 4QW

Proposal : Erection of demountable classroom unit comprising two classrooms for a temporary period of 5 yrs and construction of new playground.

Applicant : The Governors of The Weald C of E Primary School

Response : Councillors fully appreciate the need for the additional classrooms and new playground and have no objection to the plans.

RE M0/2012/0672 Certificate of Lawfulness

It was agreed that the Council should continue to respond to applications for Certificates of Lawfulness. Mr Garber to write an advice notice on how responses should be made.

065d(i) UPDATE ON EUROPA OIL PLATFORM APPEAL

- 1) All of David Boswell's evidence had been submitted to the Inspectorate. This had raised strong issues.
- 2) SCC evidence is very good and addresses the NPPF with regard to mineral extraction and brings out the exceptional circumstances issues and AONB. The three sets of evidence are very strong. It appears difficult to find a reason why PP should be granted.
- 3) Information is still awaited from Coldharbour on the effect on businesses in Coldharbour Lane. David Mir following this up. Businesses must write to the Inspectorate setting out objections and copy in the Clerk + they should also be encouraged to attend the Inquiry.

075e UPDATE ON GODWINS SITE

075e(i) Residents living opposite the site had requested that yellow hatching/Keep Clear be marked on the highway opposite the site entrance. This had been passed to Crest.

075e(ii) A Press Release had been prepared and was agreed by Councillors – (hard copy retained on file). Copy to be placed on the two BG notice boards.

075e(iii) Benefits to Beare Green are included in the Press Release including details of funding towards Project OverHall and safety measures relating to the verge at the northern Beare Green slip road entrance to the A24.

075e(iv) An advance copy of the Press Release would be sent immediately to the Chairman of the Project OverHall (PO).

075e(v) Crest had indicated that they would be prepared to provide professional advice for the PO project.

075e(vi) The Planning application is to be submitted in July

To allow for discussion on the allocation of funds arising from easements it was agreed that the meeting of the Finance Committee planned for Wednesday 26th September would be brought forward to Wednesday 12th September in the Committee Room at Capel Village Hall.

076A. FUTURE AVAILABILITY OF PLANNING DOCUMENTS

In response to the proposal that planning documents would not be available (as from July 1st) for Parishes to view away from Pippbrook the Clerk to write to Mole Valley planning dept. to the effect that:

- 1) The website must be 100% user friendly allowing access 24/7 with notification given in advance of software updates and closure for maintenance.
- 2) Details of planning applications should be uploaded onto the website in advance of weekly planning updates being released – currently some plans do not appear for several days after notification on Thursdays.
- 3) Documents must have the dimensions clearly written on the plans and also have a bar scale on the plans.

Councillors are encouraged to view plans on the MVDC website. Initially the Clerk will download one set of plans per application for each meeting.

076B MAINTENANCE OF CAPEL BURIAL GROUND

- 1) The southern area of the churchyard destined for reburials which has been levelled at PC expense, is not being maintained on a regular basis and requires mowing. The Chairman to discuss with the PCC.
- 2) Removal of spoil would need to be arranged with the Church once burials start on the new site.

076C FURTHER OLYMPICS INFORMATION

Further information had been given on road closures over 28th/ 29th July. A list was available and copies would be placed in both the Capel shops and in Beare Green and on the website at the beginning of July.

076D HIGHWAYS MATTERS

1. SCC has issued a notice of its intention to reduce the existing maximum speed limit of 60 MPH imposed in 1996 to a 50MPH maximum speed limit on that length of Dorking Road (A24) Holmwood which extends from its junction with the Holmwood roundabout to the Beare Green roundabout, including the entire length of the circulatory carriageway comprised in the Beare Green roundabout.

SCC also intends to impose a 50 MPH maximum speed limit on that length of the Bognor Road/ Ockley Road (A29), Beare Green which extends from its

junction at the Beare Green Roundabout south-westwards and then southwards to a point 123 metres south-west and then south of the westernmost edge of the carriageway of Henhurst Cross Lane (D297) (at its junction with Bognor Road / Ockley Road A29).

A copy of the proposed Speed Limit Order together with plans showing the roads to which the order relates are available for viewing at the Help Desk in Mole Valley District Council's offices at Pippbrook in Dorking. The objection period expires on Friday 29th June.

2. Street Signs

Mole Valley engineers have agreed to repaint the wording and background on the Mortimer Road street name plates. The existing plates will shortly be removed and temporary signs installed during the repainting.

Once the job is complete the Parish Council sports club signs will be updated.

3. Flooding along Newdigate Road is due to a blocked drain under the Road, Highways are currently investigating.

4. Highways are currently discussing re instatement of verges with Cheetham Hill Contractors.(Capel Street, Wolves Hill and Rusper Road). Councillors requested a speedy reinstatement of the Clarks Green roundabout verge.

076E WARD MATTERS

Beare Green: (i) Project OverHall – Project is moving forward and there is more agreement on ways of accessing funding. Next committee meeting is on July 10th

(ii) Michelle Bransome (Project OverHall Committee) had expressed interest in becoming a Parish Councillor.

Councillors asked whether Project OverHall will be supporting a planning application for the Godwins development.

076F PARISH MAINTENANCE

1 Further emergency works undertaken as a result of the recent storms include:

1(i) The ditch under the entrance to 'Driftwood' on Seamans Green has been dredged and repaired resulting in a new section of pipe being concreted under the driveway. The invoice has not been received but the ballpark figure quoted for the work was £500. The resident to be asked to contribute towards the work

1(ii) Mr Cox has tidied up a fallen Chestnut branch on the Beare Green.

2. Overhanging branches along the pavement between the Surrey Hills Hotel and the intersection with Newdigate Rd need cutting back. Mattree to quote.

077 CORRESPONDENCE

Dates

July 10th . Start of Europa Oil inquiry – Dorking Halls

Thursday 18th October: Dorking Rural Highways Forum, Newdigate. 10.00am till 12.00 noon

Wednesday 24th October: Parishes Forum – Betchworth evening meeting.

1.MVDC notification of Proposed Designation of the Bookham Neighbourhood Area & Bookham Vanguard Neighbourhood Forum Consultations.

Copies of the applications to designate the BNA and BVN Forum which have been submitted to the Council for approval can be viewed at www.molevalley.gov.uk/index.cfm?articleid=13511. Consultation open between Friday 15th June and Friday 27th July 2012 (5pm)

2. Surrey County Council Rights of Way and Countryside Access Annual Report

3. Playground Inspection report (23rd May 2012)

078 URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR INCLUSION ON A FUTURE AGENDA

079 PAYMENTS AND RECEIPTS FOR JUNE 2012

(Payments were made on June 18th 2012 except where otherwise stated)

PAYMENTS

| Payable to: | £ | VAT |
|--|-----------------|---------------|
| Mrs JM Coke (Clerk's salary Min.046G'09 +ess. car + mileage) | 853.63 | |
| HM Revenue & Customs (NI + PAYE mnth 3) | 101.60 | |
| BGCA Monthly meeting June (3hrs@ £6/hr) | 18.00 | |
| BT Business telephone (DD) 24.06.'12 | 86.64 | 17.32 |
| AHS – Playbark Capel & C/H (pd 11.06.12) | 191.25 | 38.25 |
| C Griffin X 2cuts Bowls ground, Strimming BG+ tree work at Misbrooks (pd 11.06.12) | 505.00 | |
| Burleys - May Grass cut (pd 11.06.12) | 577.42 | 115.48 |
| Surrey Hills Soc. annual membership | 20.00 | |
| EDF Bowls Club (quarterly charge) (pd 01.06.12) | 24.18 | 1.21 |
| Naturescapes (strimming & mowing Burial Ground) | 175.00 | |
| Naturescapes (strimming Misbrooks) | 110.00 | |
| AHS – Playbark –Capel | 191.25 | 38.25 |
| Staples (J Coke)- stationary | 5.82 | 1.16 |
| The Garden contractors (R Brown) ditching work | 620.00 | 124.00 |
| Total | 3,479.79 | 335.67 |
| | 3,815.46 | |

RECEIPTS

| | | |
|--------------------------|---------------|--|
| 1 x allotment rental | 20.00 | |
| 1 X memorial inscription | 100.00 | |
| Total | 120.00 | |

Statement Balances (unreconciled) at June 18th 2012

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|------------------------|-----------|
| Current Account | 15,022.62 |
|------------------------|-----------|

Payments and Receipts were adopted as an accurate record.

080 DATE OF NEXT MEETING: THE NEXT MEETING OF THE COUNCIL IS ON MONDAY 16th JULY 2012 AT 7.30 pm in CAPEL VILLAGE HALL, The Planning Committee will meet on Monday 2ND July 2012 at 7.30pm in the Committee Room at Capel Village Hall.