

CAPEL PARISH COUNCIL

030. MINUTES OF THE MEETING held on Monday 20th February 2012 in Beare Green Village Hall, Merebank.

031 PRESENT: Mrs Schryver (Chairman), Mr Dale, Mrs Pearson, Mr Garber, Mr McLachlan, Mr Salter, Mr Cox and Mrs Coke the Clerk.

032. APOLOGIES FOR ABSENCE: Cllr Osborne-Patterson

033. ALSO IN ATTENDANCE: Cllr Homewood, Cllr Murdoch and Cllr Mir. PCSO Sucha-Zuzanna and Mr Peter Tindall were in attendance for part of the meeting.

DECLARATION OF INTEREST: None

034. THE MINUTES: Minutes of the meeting on January 16th 2012 were agreed and signed as a correct record.

035. MATTERS ARISING: None

035a POLICE MATTERS:

17/01/12 to 20/02/12 – Total Notifiable Crimes was 9. 2 Assaults in Coldharbour; Capel - 2 Burglaries, 1X dwelling and 1X non dwelling, 1 X Theft from road work traffic lights

Beare Green: 1X Criminal Damage – fence cut and trampled on; 1 X Theft – stolen groceries. 2 other ZJ offences.

PUBLIC QUESTIONS

Mr Peter Tindall (Coldharbour) gave facts and figures regarding the classification of Coldharbour Lane, the reasons for the need for width restrictions in the Lane and the Forestry Commission's proposed tree felling programme. (Copy attached).

035b CAPEL YOUTH CLUB BUSINESS PLAN

Nick Ward presented the Plan, copies having been circulated (on file). Withdrawal of support from Surrey Youth Development Scheme had meant an annual reduction of £2,500 in funding and consequent reduction in staff who previously ran the Monday and Wednesday sessions. Matched funding has been halved by the PC to a limit of £250 + part of transport costs. The Centre made a loss of £957 last year inclusive of funding external works and internal painting.

Three major fund raising events had been held raising a total of £2,895.

Subscriptions remain at £1 per session for the 678 Club and every effort is being made to explore available avenues for grant aid.

Challenges for the future are to:- embed the DofE initiative; extend services to other members of the older age group; ensure that the 678 Club and the Jesus Fun Club continue to thrive; become financially self-supporting, building on the progress made during 2011. Further figures to be submitted to the PC for projected income and expenditure over the next 5 yrs

035c PLANNING APPLICATIONS

There was no meeting of the Planning Committee on February 6th.

Application No.: MO/2012/0059/PLAH **Date:** 16-Jan-2012
Case Officer: Donncha Murphy
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mr N Milner
Location: 4, Leith Road, Beare Green, Dorking, Surrey, RH5 4RQ
Proposal: First floor rear extension. Dormer extension on west-facing side elevation, to facilitate loft conversion.
Response: **Councillors are concerned that there is insufficient space to allow a first-floor extension and that it would be over development.**
(10.2.12) The dormer extension on the west facing side elevation to facilitate a loft conversion seems feasible.

Application No.: MO/2012/0099/PCL **Date:** 23-Jan-2012
Case Officer: Mr Aidan Gardner
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mr & Mrs M Singleton
Location: Orchard Cottage, Anstie Lane, Coldharbour, Dorking, Surrey, RH5 4LP
Proposal: Certificate of lawfulness for a proposed development in respect of the erection of single storey rear extension.
Response: No objection (Vote was 6:1 in favour of 'No Objection. Mr McLachlan requested that his objection be minuted)

Application No.: MO/2012/0150/SCC **Date:** 03-Feb-2012
Case Officer: Mrs Helen Rennie
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mr C Ford
Location: Swires Farm, Henfold Lane, Beare Green, Dorking, Surrey, RH5 4RP
Proposal: Open windrow composting facility for green waste on site of approximately 1.2ha; comprising hardstanding, landscape bund to southern boundary, weighbridge, 2 portacabin offices, portaloos and internal access road.
Response: Little had changed since application MO/2008/1079 SCC which was withdrawn but which SCC was to have rejected. Site visit to be made. Response to be drawn up by 2nd March and circulated when available.

Application No.: MO/2012/0128/PLAH

Date: 07-Feb-2012

Case Officer: Miss Jenny Rushton

Ward: Beare Green

PSH/Area: Capel

Applicant: Mrs V Thompson-Roberts

Location: Mill View, Horsham Road, Beare Green, Dorking, Surrey, RH5 4PF

Proposal: Erection of single storey front extension.

Response: No objection

Minnickfold Minor, Anstie Lane

Applicant has withdrawn further action

Brook Cottage, Capel. Discussions had taken place between Helen Lowe and Mark Cunningham. The PC to give a clear briefing of why a 3 to 4 bedroom chalet bungalow in proportion should be accepted for the site. A design is awaited. Mark Cunningham to respond before any further action.

035d UPDATE ON EUROPA OIL PLATFORM APPEAL

Under Appeal Section 78: Site at Bury Hill Wood, off Coldharbour Lane, Holmwood, Surrey.MO/09/0110

(i)The Planning Inspectorate is in receipt of the CPC response and the request to speak acknowledged with the suggestion that Mr Garber attend the start of the inquiry and inform the Inspector that he wishes to speak. The Inquiry is scheduled to start on 10th July and last 8 to 10 days.

(ii) SCC Solicitor has acknowledged receipt of CPC's letter requesting the Inquiry be held at Pippbrook, however the venue is yet to be determined.

(iii) MVDC has confirmed that it will be responding in the same manner as for the original planning application

LHAG 'statement of case' has no reference to 'the trees'

CPC has not asked for Rule 6 status.

LHAG – for Proof of Evidence will have 4 experts

036A LOCALISM

a) Copies of Neil McDonald's Neighbourhood Planning 2011 had been distributed to all Councillors for use as a reference.

b) Mrs Schryver, Mrs Pearson and the Clerk to attend the SCAPTC Localism Conference in East Grinstead on 20th April. Mr McLachlan also expressed an interest.

Further clarification was needed re statutory consultee status.

Localism costs – The District will pay for referendums but Jack Straw to be asked for clear confirmation as to which costs would be attributable to the District.

036B FINANCE

(i) Minutes of Finance meeting 01.02.12 had been distributed and were adopted.

(II) Requests for grants:

a) It was agreed to take out Corporate Membership with Dorking and District Preservation Society for a £10.00 annual subscription.

b) Capel Youth Club – The PC had budgeted £250 for 2011/12 – further information on projected income and expenditure for the Club was awaited.

c) Purchase of a single reconditioned Kazaballoo Eco Friendly Toilet costing £995 is being sought by the Temple Lane Allotment holders. Councillors thought this too expensive and that other options should be considered.

d) LHAG is appealing for £50,000 to cover expected costs of its appeal in July. The Hearing is expected to last 10 days with an anticipated cost of £1,500 per day for Barrister's fees. Expert Witnesses will be charging. In the case of the incinerator, the Capel Action Group was a committee of the Parish Council, all witnesses acted for 'no fee' and the majority of funding was from private donation. The incinerator was a parish wide issue involving areas covered by the A24, A29 and A25. It was noted that the PC would be incurring approx. £2,000 in costs of its own at the appeal. A statement of projected costs and likely donations was requested for presentation at the March meeting.

036C QUEENS DIAMOND JUBILEE CELEBRATIONS

1) Jubilee Elm trees- costings

5 disease free Elm trees 7 to 9ft in 10litre pots @ £75 per tree	= £375.00
Delivery of 5 trees	= £75.00
Planting by Wesley Attridge	= £180.00
Total	= £630.00

Costs were agreed but due to the predicted draught conditions it was decided to delay ordering until October 2012.

2) Lighting of beacons- Mr McLachlan to investigate the location of the Leith Hill beacon used to mark the millennium.

3) Big picnic on Capel Rec organised by Capel Horticultural Society

036D FINAL RECOMMENDATIONS ON NEW ELECTORAL ARRANGEMENTS FOR SURREY COUNTY COUNCIL

In Mole Valley District the strong boundaries to north, east and west of Leatherhead and the lack of electoral equality inherent in alternative proposals means that the Draft recommendations are confirmed as final for Givons Grove and Tyrell's Wood area which would be part of the Dorking Hills Division.

The proposed changes will come into force at the next elections for SCC in 2013.

036E HIGHWAYS MATTERS

1. Parking outside The Old Forge Surgery, Capel

Cllr Helyn Clack to be approached about further road markings

2. Flooding in Temple Lane

Measures are being taken to clear the field ditch to free flood water in Temple Lane.

3. Cable laying in The Street, Capel. A second gang to be moved to the village centre to try and speed up work. Project to be completed by the end of March.

036F WARD MATTERS

Beare Green: (i) Project OverHall - the refurbishment / rebuild of the Beare Green Village Hall. The type of building is currently being considered. John Thom has joined the team as a consultant. Grant money is being held over until 2014.

Capel:

1) Travellers have finally been removed from Knoll Farm Road and access to both dwellings is now blocked by concrete.

2) There is concern that rubbish left in the field adjoining No 9 Broadwood Cottages, being visible from both Temple Lane and Vicarage Lane, will lead to further fly tipping and / or encourage more travellers. Steps are being taken to get the rubbish removed.

Coldharbour:

Coldharbour Lane.

1. Councillors considered that carrying out the FC's proposed tree felling programme would be altering the character of the Lane and that felling the trees but leaving the roots would undermine the integrity of the banks. It would be inappropriate to put down mesh because of the visual impact, although low growing plants could be planted to grow through biodegradable mesh.

The Clerk to write to Highways (via Hazel Watson) requesting that 1) A Temporary Width Restriction be imposed on Coldharbour Lane and that b) a Temporary Order Preventing the felling of any trees in Coldharbour Lane be imposed.

2. High Speed Broadband – Bt are offering 2 free lines to public places in the Parish + £300 to spend on a party. Also a publicity bus for use at the C/H Fete and the Flower Show in August.

036G PARISH MAINTENANCE

Bridlepath 214 – Misbrooks Green

The state of the bridle path has deteriorated further since the Council's letter to Bill Kear in January. A site meeting has now been agreed for Friday 24th Feb.

036H ANNUAL MEETING MARCH 12TH 2012

5 to 10 minute slots to be given to Councillors

1) Mr McLachlan to speak on Highspeed Broadband, the Mountain Bike Trail, Grit Bins, Trees in Coldharbour Lane and Europa Oil

2) Mrs Pearson to speak on Beare Green project OverHall

3) Mr Garber to speak on Olympic Awareness and 'Running a Planning Committee'

Cllr Clack had confirmed she is able to attend.

037 CORRESPONDENCE

Dates

Thursday 8th March – Emergency Planning 10.00 till 12.00pm Council chamber, Pippbrook

Thursday 15th March - MVDC Parishes Forum at Ockley

Saturday 24th March Reigate Manor Hotel –Councillor Briefing and update, and experienced Councillors; New Clerks Course.

Friday 20th April – Localism Conference, for Councillors, Chairmen, & Clerks, Meridian Hall, East Grinstead, West Sussex. – full agenda awaited.

Action Surrey – Green Homes Weekend 24th / 25th March

Monday 16th April 16th - Monthly meeting of PC – Trevor Leggo CEO of SCAPTC to present on Localism JV Hall Coldharbour.

1.Possible Surrey Hills AONB Boundary Review: Natural England has decided to undertake a desk study to scope the extent of work that would be involved in a Surrey Hills AONB boundary review and produce an estimate of resource requirement...

2.Broadband is being upgraded to High Speed on 5th March

3.Surrey Hills Leader Update for Surrey Rural Partnership: No funding remaining for 2011/12 (up to March 31st 2012) but £117.00 remaining to commit for 2012 / 13 and a further £130,000 for the final year running through to Dec 2013

*SCC Community Improvements Fund – supporting local initiatives. Overall fund of £750,000. Funding from £10,000 up to £50,000 available for individual projects. The funding is intended to cover capital costs of community improvements. Funds open for bids from January 2012.

*already notified on Jan correspondence.

4 Application from BGCA to use the Bear Green on Saturday 16th June for their Annual Summer Fun Day. The Pavilion Committee has already granted permission to use the Pavilion. All stallholders will have to have their own power to run their stalls and the BGCA will be the only people using the power in the pavilion.

5. SCC is undertaking a consultation to inform the drafting of the Surrey Local Flood risk Management Strategy. PC asked to promote the survey where possible and advise people to complete the survey online at www.suerrrycc.gov.uk/floodriskstrategy. The deadline for responses is 31st March 2012

6 Update on Off Road Motor Cycle Project

7 Mayor of London Cycling Legacy event August 2013- 2 day festival of cycling.

8 Olympic Celebrations – Local Leaders to organise: Line the Streets, Garden for Games, Sports Quiz, Schools Out, Opening Night In, Super Saturday, Light a Lantern, Last Day of the Games.

038 URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR INCLUSION ON A FUTURE AGENDA – None

039 PAYMENTS AND RECEIPTS FOR FEBRUARY 2012

(Payments were made on February 20th 2012 except where otherwise stated)

PAYMENTS

Payable to:	£	VAT
Hags Play Ltd (roundabout floor + fixings)10.02.'12	420.00	84.00
Mrs JM Coke (Clerk's salary Min.046G'09 +ess. car + mileage)	847.23	
HM Revenue & Customs (NI + PAYE mnth 11)	112.83	

BGCA x 1 meeting – 2hrs @ £6 /hr	12.00	
J Coke 100 x 2 nd class stamps	36.00	
BT internet access 01.01.12 to 31.03.12 rental DD 24 th Jan 2012	109.97	21.99
Total	1,538.03	105.99
	1,644.02	

RECEIPTS		
Donation for paving slabs	10.00	
Donation from Smiths Charity for printing vouchers +contribution to grounds maint.	52.49	
Total	62,49	

Statement Balances (unreconciled) at February 20th 2012

Current Account	13,826.68
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Payments and Receipts were adopted as an accurate record.

040 DATE OF NEXT MEETING: THE NEXT MEETING OF THE COUNCIL IS THE ANNUAL MEETING ON MONDAY 12th MARCH 2012 AT 7.30 pm Beare Green Village Hall, Merebank. The Planning Committee will meet on Monday 5th March 2012 at 8.00pm in the Committee Room at Beare Green Village Hall. The full Council meets on MONDAY 19TH MARCH at 7.30pm in the Committee Room at Beare Green Village Hall, Merebank.