

## **CAPEL PARISH COUNCIL**

Members of the MVDC Planning Policy Team (Jack Straw and Suzanne Parkes) gave a presentation on Neighbourhood Planning under the headings of 'The New Planning Landscape'; 'Neighbourhood Planning Tools'; 'The Neighbourhood Planning Process' and 'Benefits & Disadvantages of Neighbourhood Planning' The session concluded with a time for questions. Copies of the slide presentation were available for all members and will be available electronically.

Copies of the document 'Neighbourhood Planning' November 2011 by Neil McDonald to be sent to each member of the Parish Council for use as a constructive guide.

### **020. MINUTES OF THE MEETING held on Monday 16<sup>th</sup> January 2012 in the Weald Primary School, Beare Green.**

**021 PRESENT:** Mrs Schryver (Chairman), Mr Dale, Mrs Pearson, Mr Garber, Mr McLachlan, Mr Salter and Mrs Coke the Clerk.

**022. APOLOGIES FOR ABSENCE:** Mr Cox

**023. ALSO IN ATTENDANCE:** Cllr Homewood, Cllr Osborne-Patterson, Cllr Murdoch and PCSO Sucha-Zuzanna for part of the meeting. MV Officers Jack Straw and Suzanne Parkes were present for part of the meeting and 17 members of the public were in attendance for part of the meeting.

**DECLARATION OF INTEREST:** None

**024. THE MINUTES:** Minutes of the meeting on December 12<sup>th</sup> 2011 were agreed and signed as a correct record.

**025. MATTERS ARISING:** None

#### **025a POLICE MATTERS:**

Police Team – January 2012: PC Jo Dootson; PCSO Pat Booker, PCSO Zuzana Sucha

(i) Total Notifiable Crimes 12.12.11 to 16.01.12 = 15. 1 x Assault, 2 x Burglary, 2 x Theft from Motor Vehicle, 4 x Criminal Damage, 3 x Other Theft, 3x Other Offences

#### **025b PUBLIC QUESTIONS**

None

#### **025c PLANNING APPLICATIONS**

1(i) Minutes of the Planning Committee 09/01/12 were received and adopted. Applications listed below include those considered and recommended to the Council by the Planning Committee 09/01/12 and at this meeting.

**Application No.:** MO/2011/1533/PLAH      **Date:** 07-Dec-2011

**Case Officer:** Miss Caroline Spencer

**Ward:** Leith Hill

**PSH/Area:** Capel

**Applicant:** Mr K Leeson

**Location:** Japonica Cottage, Broomehall Road, Coldharbour, Dorking, Surrey, RH5 6HP

**Proposal:** Erection of detached carriage house.

**Response:** The location of the carriage house is on illegally enclosed Common Land, which although owned by Mr Leeson, forms part of CL429 with grazing rights. Any works on Common Land require permission from the Secretary of State / defra. The Parish Council has a duty to protect Common Land and therefore cannot support the application.

Hedleys solicitors to be contacted re seeking permission from the Sec of State.

MVDC Strategic Director to be sent details of the case.

**Application No.:** MO/2011/1665/CAT      **Date:** 12-Dec-2011

**Case Officer:** Mr Ron Howe

**Ward:** Leith Hill

**PSH/Area:** Capel

**Applicant:** Mrs H Simpkins

**Location:** Wildwood, Broomehall Road, Coldharbour, Dorking, Surrey, RH5 6HF

**Proposal:** Remove 2 No. Conifers trees (T1 and T3 on plan), reduce height of 1 No. Conifer tree (T2 on plan) by 40%, remove 1 No. Douglas Fir tree (T4 on plan) and reduce height of 1 No. Laurel tree (T5 on plan) by 50%.

**Response:**

No objection to removal / reduction of T1,T2,T3 & T5. An addendum sent stating unsubstantiated justification for removal of T4.

**Application No.:** MO/2011/1638/PLAH      **Date:** 05-Dec-2011  
**Case Officer:** Miss Jenny Rushton  
**Ward:** Leith Hill, Within 20m of Holmwoods Ward      **PSH/Area:** Capel, Within 20m of Holmwood Parish  
**Applicant:** Mr C Moreno  
**Location:** The Old Stone Barn, Anstie Lane, Coldharbour, Dorking, Surrey, RH5 4LP  
**Proposal:** Dormer windows on either side of central 3-light dormer in north-west roof elevation increased in width to 3-lights.  
**Response:** As for MO/2011/1328 and MO/2011/0993: Councillors regard the dormer windows as unattractive aesthetically in both character and design and consider they would be inappropriate and out of character with the existing building

**Application No.:** MO/2011/1750/PLAH      **Date:**  
**Case Officer:** Mrs H Clarke  
**Ward:** Beare Green      **PSH/Area:** Capel  
**Applicant:** Mr I Davidson  
**Location:** 49, Willow Close, Beare Green, Dorking, Surrey, RH5 4SE  
**Proposal:** Insertion of one roof light in north roof elevation.  
**Response:** No objection

## **APPEAL**

Town and Country Planning Act 1990

Under Appeal Section 78: Site at Bury Hill Wood, off Coldharbour Lane, Holmwood, Surrey

Description of development: Construction of an exploratory drill site to include plant, buildings and equipment; the use of the drillsite for the drilling of one exploratory borehole and the subsequent short term testing for hydrocarbons; the erection of security fencing and the carrying out of associated works to an existing access and track all of some 0.79ha, for a temporary period of up to 3 years with restoration to forestry

Application reference: MO09/01100

Appellant's name: Mr Hugh Mackay

Appeal reference: APP/B3600/A/11/2166561/NWF

Appeal start date: 16<sup>th</sup> December 2011

1) LHAG has been given Rule 6 status, has appointed Counsel and will respond accordingly

2) CPC to draw up initial response by 27<sup>th</sup> January setting out its evidence and putting its formal representations. Local venue (Pippbrook) to be requested for any appeal. Nature of MVDC response to be sought. The PC will not seek Rule 6 status at present.

### **Minnickfold Minor, Anstie Lane**

Mr McLachlan was advised not to get involved as a Councillor in any legal action being taken in the boundary dispute between the owner of Minnickfold Minor and neighbouring properties.

### **025d UPDATE ON GODWINS NURSERY SITE , BEARE GREEN**

Crest, the appointed developer for the Godwins site, is preparing a new Plan which it intends to consult fully with the whole Beare Green community on; this to take place in February or early March.

Crest supports the development of the whole site, Mole Valley support the principal of development but believe it should be restricted to the former nursery and Wren Cottage.

### **026A QUEENS DIAMOND JUBILEE 2012**

#### **1) Elm Trees**

King & Co, the Essex nursery that developed disease resistant Elm trees, are quoting the cost of a 7 – 9 ft tree in a 10 litre pot at £75.00 each including VAT with a delivery charge of £25.00 per tree inc VAT.

It was agreed that 7 to 9ft would be an appropriate height but the Clerk to query the delivery charge of £25.00 per tree.

Misbrooks residents have agreed to 3 trees which would be planted 30ft apart along the northern edge of Misbrooks Green.

There would be the additional cost of deer protection.

*Tree numbers:* 3 for Capel , 1for Beare Green (awaiting response from D Cox), Mr McLachlan to approach the NT re planting at Coldharbour.

Mr Dale would like to order 2.

2) Community Picnic and entertainment. The Horticultural Society Committee is proposing to hold a Community Picnic on Capel Rec on Bank Holiday Monday 4<sup>th</sup> June. The various village organisations are to be contacted to organise entertainment, games and competitions for all.

### **026B HIGHWAYS MATTERS**

#### **1. Parking outside The Old Forge Surgery, Capel**

Highways have investigated the possibility of improving the signage outside The Old Forge Surgery to indicate to through traffic that the road narrows. Cllr Clack to be contacted as Highways say nothing can be done.

#### **2. Flooding in Temple Lane**

Highways have complained about the flooding by both road bridges. Water is backing up in the field ditches. The PC's contractor will clear under both bridges once the field ditches are freed.

#### **3. Flooding by Weald School entrance**

Concrete was removed from a blocked drain (left after the Weald School entrance widening). Further work to be undertaken to clear ditch to the front of the Dukes Head.

4. Flooding in Rusper Road – on the PC northern verge. Investigations are being made re a possible water leak.

## **026C WARD MATTERS**

**Beare Green:** (i) Project OverHall - the refurbishment / rebuild of the Beare Green Village Hall: the Beare Green Community Association had produced an excellent brochure explaining the project, describing Beare Green as a community in need, outlining the existing community facilities and the options under consideration for providing a sustainable hall that will meet the immediate needs of the community and the expectations of future generations. The decision had been taken not to apply for the Village SOS money this year as the project is not sufficiently well advanced.

Up to £300,000 could have been accessed for the project in 2011 with more in 2014 / 2015. The website is not in place and there is not sufficient definition in the plans, also there is a lack of understanding of 'matched funding'

(ii) Parking in Old Horsham Road: work should be carried out in the next 2 months

### ***Capel:***

After successful removal from Temple Wood there has been an incursion of travellers in Knoll Farm Road, Capel in the garden at Sunnyridge. SCC own the property and the one next door, as part of their compulsory purchases for the A24 road improvement. SCC officers have visited the site with the Police and are applying for a vacant possession order through the magistrates' court. Once evicted SCC plan to block all access to the site with concrete and fencing.

### ***Coldharbour:***

A meeting with the Forestry Commission is due to take place to discuss the Arborial report on the trees in Coldharbour Lane.

## **026D PARISH MAINTENANCE**

1. Repair work on the Capel playground – The replacement timber plate for the Solo Merry (roundabout) and new fixings is ordered and due for delivery by the end of January.

2. Bridlepath 214 – Misbrooks Green

Re surfaced with planings in June 2011 this is already showing signs of wear in five different areas. Bill Kear Plant who carried out the work have been asked to attend a site inspection with the Council to discuss rectifying the matter under the Terms of Agreement signed by the Council.

## **027 CORRESPONDENCE**

### **Dates**

CPRE Surrey meeting 21.01.12. 2.00pm - Reigate Town Hall. Agenda items include Draft NPPF, Issues facing AONB and Area of Great Landscape Value.

Thursday 15<sup>th</sup> March - MVDC Parishes Forum at Ockley

Action Surrey – Green Homes Weekend 24<sup>th</sup> / 25<sup>th</sup> March

Monday 16<sup>th</sup> April 16<sup>th</sup> - Monthly meeting of PC – Trevor Leggo CEO of SCAPTC to present on Localism JV Hall Coldharbour.

1. SCAPTC documents received: (i) Minutes of Management Committee 01.12. 11

(ii) Director's Report to Management Committee 01.12. 11.

(iii) SCAPTC Membership Survey '11

2. SCAPTC Winter Newsletter

3. Surrey Police – Change in Police sergeant role in Mole Valley. Sgt Cox to take over Rural West and Rural East areas leaving Sgt .Andy Rundle with Dorking town, Goodwyns, chart Downs and North Holmwood. Sgt Rundle will take the lead on licensing issues across the district.

4 Bus Service phase 3 Mrs Pearson has prepared a suitable response to be used from the PC.

5. Response to Gatwick Airport Draft Masterplan. A series of notes and statements has been drawn up from feedback from the workshops held in Capel in November 2011. These have been submitted.

6. Mole Valley Local Development Framework: Designing out Crime; SPD has been amended in response to comments made and illustrations have been added. The final version was adopted by MVDC at its Executive meeting on 13.13.2011. Final version available at [www.molevalley.gov.uk/ldf](http://www.molevalley.gov.uk/ldf)

7. SCC Community Improvements Fund – supporting local initiatives. Overall fund of £750,000. Funding from £10,000 up to £50,000 available for individual projects. The funding is intended to cover capital costs of community improvements. Funds open for bids from January 2012.

8. SCC- Surrey Minerals and Waste Development Framework – Aggregates recycling joint DPD.

9. Receipt of a Deloitte Research paper: 'The introduction of Police and Crime Commissioners in England and Wales'

**028 URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR INCLUSION ON A FUTURE AGENDA** – Capel Youth Club Business plan.

**029 PAYMENTS AND RECEIPTS FOR JANUARY 2012**

(Payments to be made on January 16<sup>th</sup> 2012 except where otherwise stated)

**PAYMENTS**

Payable to:	£	VAT
Mrs JM Coke (Clerk's salary Min.046G'09 +ess. car + mileage)	847.23	
HM Revenue & Customs (NI + PAYE mnth 10)	112.83	
BGCA x 1 meeting – 2hrs @ £6 /hr	12.00	
Capel Village Memorial Hall (Highways forum 23.11.11)	18.00	
The Weald Primary School (PC meet.16.1.12)	45.00	
MVDC(supply & install dog bin Capel rec pd12.1.12)	203.00	40.60
SCC (supply of grit bin+salt for 4yrs)	1,000.00	
J Coke (100 x2nd class stamps)	36.00	
	<b>2,274.06</b>	<b>40.60</b>
<b>Total</b>	2,314.66	

<b>RECEIPTS</b>		
Plot reservation (Croydon)	200.00	
<b>Total</b>	<b>200.00</b>	

**Statement Balances (unreconciled) at January 16th 2012**

<b>Current Account</b>	15,743.34
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Payments and Receipts were adopted as an accurate record.

**030 DATE OF NEXT MEETING:** THE NEXT MEETING OF THE FULL PARISH COUNCIL WILL BE ON MONDAY 20<sup>th</sup> FEBRUARY 2012 AT 7.30 pm in the Committee Room at Beare Green Village Hall, Merebank. The FINANCE COMMITTEE will meet on Wednesday 1<sup>st</sup> February 2012 at 8.00pm in the Committee Room at Capel Village Hall and the PLANNING COMMITTEE will meet at 8.00pm in the Committee Room at Beare Green Village Hall, Merebank on Monday 6<sup>th</sup> February 2012.