

CAPEL PARISH COUNCIL

MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON MONDAY 01 AUGUST 2016 AT CAPEL PARISH HALL

- 1 **IN ATTENDANCE:** Mr Garber, Mr Ball, Mrs Ford, Mrs Dale, Mr Margetts, Mr McLachlan and the Clerk
- 2 **APOLOGIES FOR ABSENCE:** Mrs Schryver
- 3 **DECLARATIONS OF INTEREST:** None
- 4 **PUBLIC QUESTIONS:** None
- 5 **CONSIDERATION OF PLANNING APPLICATIONS:**
 - (i) **MO/2016/1110: Minnickwood Cottage, Anstie Lane, Cold Harbour.** This is an application for Certificate of Lawfulness for a proposed development in respect of erection of open sided shelter at rear of barn. Mr Garber and Mr McLachlan will consider the full set of plans and drawings and report back to the Committee. The Parish Council will need to send a response to Mole Valley District Council by the 12 August 2016. The Clerk will ensure the full details are forwarded to Mr Garber and Mr McLachlan without delay. Until then no decision will be made.
- 6 **MELVILLE HOUSE:** Mr Garber confirmed that he has looked at all the correspondence both from Mr Turner, neighbour to Melville House, and from Mole Valley District Council. There has been full compliance with the conditions outlined by MVDC. The objections that have been raised from Mr Tuner are third party objections as a neighbour. No activities being undertaken at Melville House that appear to generate a business. Mr Turner will be advised to channel any further complaints to MVDC and ask for an Enforcement Officer to visit the site. There is nothing the Parish Council can do neither can the Parish Council write to MVDC regarding this matter.
- 6 **NEIGHBOURHOOD DEVELOPMENT PLAN:** Mr Garber confirmed that the consultation period is underway and within 24 hours of the start date every household within the Parish had received a letter giving instructions on how to view and download the plan on line. Copies of the plan were delivered to Coldharbour first. This area was viewed as a priority because of the difficulties households have with broadband. Within seven days all households within the parish has received the document. The Parish has been fully compliant with the consultation. Consultees have all received printed copies of the plan, as have major employers within the Parish. It was confirmed that Mole Valley District Council are working on a seven-week cycle, meeting on alternate months. The earliest date for any revisions to the Plan will be in November 2016. Any delay beyond this would be seen as unreasonable. It would be beneficial for the Parish Council to be informed of the exact date of the November meeting. Responses from residents within the Parish will be sent back to either the Parish Office or forwarded by email. There has been some concern that the time scale for responses was too short especially as it is peak holiday time, and therefore the deadline has now been extended to end at 17:00 on 22 August. It was stressed again that a six-week response time is standard. The steering group will meet on 24 August to view all responses received to the plan.
7. **The next** meeting of the Planning Committee is on Monday 5 September 2016 at 7.30pm in Capel Parish Hall.