

## CAPEL PARISH COUNCIL

### MINUTES OF FINANCE COMMITTEE HELD ON MONDAY 10 MAY 2021 IN CAPEL PARISH HALL

**Present:** Mr Salter (Chairman), Mr Ball, Mrs Schryver, Mr McLachlan, Mrs Dale and the Clerk.

1. **Apologies:** None
2. **Declarations of Interest:** None
3. **Matters Arising:** None
4. **Questions from Members of the Public:** None
5. **Profit and Loss to 30 April 2021:**

30 April 2021	Reserve Account	£40,302.93
30 April 2021	Current Account	£47,403.16
10 May 2021	Current Account	£45,190.62

Mr Salter talked through the Budget Analysis spreadsheet and the invoices that have been received so far for payment at the May council meeting. It was agreed last year was exceptional, with fulfilled easements enabling the council to undertake many projects. This year would be different with no easements likely to be granted. A CIL payment of £7,340.55 from Mole Valley is due to be made, and it was agreed when received this should be transferred into the Reserve Account.

6. **Further Action Temple Lane, Capel:**

The Committee was updated on the current situation. The barriers have been moved twice in the last week. The council's solicitor has written again, putting forward a settlement, but no further information has been received. It was agreed that the barriers would be reinstated and bolted and welded together making moving them doubly difficult. The option to dig a trench was also discussed and it was agreed that any action would be taken as a majority council decision.
7. **Grant Application – Misbrooks Lane, Misbrooks Green Road:**

The Council has received the completed grant application form from the residents for the track resurfacing along Misbrooks Lane. The work would cover the resurfacing, regrading, levelling and filling in potholes. Mrs Schryver said that historically a financial contribution had been made. The committee discussed the application and the current condition of the track. It was considered preferable to consider improving the condition of the bridlepath that leads from the track and having the potholes filled along Misbrooks Lane. The clerk will obtain a quote for the bridleway works. Once received this will then be further discussed at the next parish council meeting.
8. **Verges Temple Lane:**

Mrs Dale reminded the committee about the damage vehicles are doing, destroying the verges along Temple Lane, which is a single-track lane. A request had been made to Surrey County Council to have bollards installed to encourage cars to keep to the road and provide passing in designated places. Unfortunately, SCC have refused to fund this initiative and Mrs Dale asked the committee if they would consider funding this project. Keeping cars off the verges would encourage their

reinstatement and enhance the area. The clerk will find costings for various bollards, and this will then be further discussed at the next parish council meeting.

**9. Byway 527 Coldharbour:**

Mr McLachlan informed the council that this byway is not likely to be closed to motorised traffic, and at the present time traffic has increased considerably due to the current closure of Wolvens Lane, byway 526. The surface on 527 is a problem as it is so steep and at times there is a lot of surface water. Unfortunately, Surrey Highways is not able to carry out any maintenance at the present time. The lane leads to the village cricket pavilion which is well used. It is suggested that concrete strips are laid only where the vehicle wheels travel, not right across the byway and would only be for the steepest section. A quotation of £5,000 to undertake the work has been obtained. Residents along the lane are being asked to contribute to the cost and the council is being asked to consider donating £1,500 toward the total cost. The committee agreed in principle, and this will be put before the full council at the next meeting for a final decision.

**10. Clerk's pay scale:**

It was agreed that as the CiLCA course has now been successfully completed, the salary scale should be reviewed. As no increase in salary had been awarded for the past two years, the councillors decided a pay increase of 15% and an increase in hours to 30 hours a week. This will put the clerk's salary in level 42 in the NALC pay scale chart for 2020/21. This will be put before the full Council at the May meeting for approval.

The committee recommended that the assistant clerk's pay scale should remain unchanged for the time being, this is level 34 in the NALC pay scale chart. This recommendation will also be put before the full Council for approval at the May meeting.

**11. Date and time of next meeting:**

Monday 19 September 2021 at 7:30pm.