

CAPEL PARISH COUNCIL

MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON MONDAY 16 AUGUST 2021 AT 7.30pm IN CAPEL PARISH HALL

PRESENT: Mr Ball (Vice-Chairperson), Mr McLachlan, Mrs Schryver, Mr Salter, Mrs Ryan and the Clerk.
In attendance: District Councillor Mrs Salmon.

1. **APOLOGIES FOR ABSENCE:** Mrs Dale, Mr Garber, Mr Cox and Mr Ashwood. District Councillor Mrs Huggins and County Councillor Helyn Clack.
2. **TO RECEIVE AND ADOPT MINUTES OF ANNUAL PARISH MEETING HELD ON 19 JULY 2021:** The minutes were accepted as a true record of the meeting. All Councillors voted in favour accepting the records and the minutes were signed by the Chairman.
3. **TO RECEIVE AND ADOPT MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 02 AUGUST 2021:** All Councillors voted in favour accepting the records and the minutes were signed by the Chairman.
4. **MATTERS ARISING:**
None.
5. **DECLARATIONS OF INTEREST:**
None.
6. **PUBLIC QUESTIONS:**
None.
7. **CLERK'S REPORT:**
 - In line with information received from the Crime Reduction Advisor with Surrey Police for Mole Valley a small CCTV camera has been purchased to be installed above the Defib Cabinet. A battery-operated sensor light has been purchased to be installed in the area between the Parish Hall and the Sports Pavilion. Small protection cages will be purchased to deter vandalism.
 - The estimate for the gate between the Parish Hall and Sports Pavilion has been received. As a courtesy, the Sports Pavilion have been advised of the plans.
*Mrs Schryver reminded the council that the Sports Pavilion will be asked to make a financial contribution toward this work.
**The councillors had all received copies of this and it was agreed this estimate be accepted.
8. **POLICE CRIME STATISTICS:**
None received. It was suggested that the Clerk contact the Police, giving the dates of the forthcoming meetings, and asking them to try and attend at least one each quarter.
9. **PLANNING APPLICATIONS:**
None discussed. The next meeting of the Planning Committee is Monday 6 September 2021.
10. **UPDATE ON LONDON GATWICK 2ND RUNWAY PLANS:**
Mr McLachlan mentioned the GACC Newsletter that had received been received and circulated. It was mentioned that traffic at Gatwick is slowly building up as travel restrictions are relaxed, although flight numbers are still less than 30% of the August 2019 numbers. However, Gatwick still plans to expand in one of two ways. First by operating more aircraft using its existing main runway. This accounts for about 60% of proposed growth. Secondly by redeveloping its emergency (or standby) runway so it can be used on a routine basis, accounting for the remaining 40%. Later this year the airport will launch a 9-week public consultation on the second of these proposals. There will then be a formal planning

process, known as a Development Consent Order process, in 2022. If permission was granted, Gatwick would be able to grow to nearly the size of Heathrow. The consequences for local communities, those living under flight paths and the environment could be devastating. The parish residents must be made aware of what is being proposed and pressure must be put on the Government to reduce night flights. It was agreed to keep this topic on future agendas.

11. TO CONSIDER THE ESTIMATE RECEIVED FROM PJM:

PJM Contracts had been asked to quote to supply and fit a gate in the area between the Parish Hall and Sports Pavilion. This is to try and deter any drug use/activity in this secluded, enclosed area. The estimate was received and circulated. It was agreed to accept the quote and install a small motion-sensor light in this area. The Sports Pavilion will be informed these works will be taking place.

12. REPORTS FROM MEMBERS:

(a) Finance:

- (i) The accounts detailing income and expenditure for the period 19 July to 16 August 2021 had been circulated for approval. Details of invoices were given, and all councillors approved payments. The council has received payment of the CIL money from Mole Valley. All invoices were authorised for payment by two councillors.

INCOME

Easement	£500.00
Ashes Plot reservation	£55.00
Total	<u>£555.00</u>

EXPENDITURE

	Net	VAT	Gross
S Dixon for L Quirk	£45.00		£45.00
Jackson Fencing – Verge Protection	£1,102.00	£220.40	£1,322.40
Howard Cundey – Professional Valuation	£500.00	£100.00	£600.00
Helpdesq – i33327	£139.68	£27.94	£167.62
Helpdesq – i33476	£63.80	£12.76	£76.56
Treeline – Fourays, Horsham Road, Beare Green	£1,915.00	£383.00	£2,298.00
Helpdesq – i33253	£35.25	£7.05	£42.30
J Russell – Reimbursement new Padlock	£26.95		£26.95
J Russell – Reimbursement new keys	£23.70		£23.70
J Russell – Reimbursement Sensor Light	£17.99		£17.99
J Russell – Reimbursement CCTV Defib Cabinet	£59.99		£59.99
Helpdesq – i32924	£99.00	£19.80	£118.80
Fred Evans – Groundworks	£685.00		£685.00
PJM – Installation Fire Door	£629.22	£125.84	£755.06
Pear Technology – Coldharbour Burial Ground	£200.00	£40.00	£240.00
Surrey Sports – Groundwork	£1,550.00	£310.00	£1,860.00
The Image Company – Printing	£10.00	£2.00	£12.00
Clay Griffin – Groundwork	£1,600.00		£1,600.00
Reimbursement – Mr McLachlan	£12.48	£2.50	£14.98
Mrs L Bignell August salary	£267.80		£267.80
Mrs J Russell August salary	£2,479.20		£2,479.20
HMRC	£664.20		£664.20
OPUS Energy – Electricity DD	£34.70	£1.74	£36.44
OPUS Energy – Gas DD	£7.17	£0.36	£7.53
Total	<u>£12,168.13</u>	<u>£1,253.39</u>	<u>£13,421.52</u>

(b) Ward Matters for note or inclusion on a future agenda:

- (i) **Beare Green:** (i) Mrs Ryan mentioned the youth football team the Capel Comets. This team is struggling to continue due to restrictions imposed during the Covid-19 pandemic. The team is looking for some extra funding and an area where equipment can be stored. Mr Ball confirmed

that the team had contacted the Council. An application form requesting financial assistance had been forwarded and a representative from the team could attend the September meeting to give an overview. (ii) Mr Cox mentioned the works at The Dukes Head site. There was a concern that the public footpath adjacent to Ark Cottage was still closed, even though works appear to have been completed. (iii) Mr Cox mentioned hedges adjacent to the footpaths that were not being cut and were hindering pedestrian access. It was agreed that polite letters would be sent to residents, asking them to trim hedges. (iv) Mrs Ryan asked if there was any update on the village gateway sign for Beare Green. The Clerk will contact Surrey Council Councillor Helyn Clack and ask for assistance. SCC permission is needed before the gateway to be installed.

- (i) **Coldharbour:** (i) Mr McLachlan addressed the meeting and said that recently Surrey County Council had been contacted for permission to install some traffic calming measures on Byway 527 (Coldharbour Common Road) using a design which had been approved by Bill Kear, a Surrey County Council recommended highways professional. Information has now been received stating that no work can be sanctioned on the byway unless a £5,000 feasibility study is conducted after which there is no guarantee the work would proceed. Bearing in mind the design was ratified by one of Surrey County Council's approved suppliers and the fact the Council has already paid £5,000 for a feasibility study on the A24 Beare Green roundabout that has still not taken place, this action is unacceptable. Mr McLachlan and the Clerk will ask Surrey County Councillor Helyn Clack for assistance in avoiding this bureaucracy.

13. CORRESPONDENCE:

Mr Ball mentioned the correspondence received from the Capel Comets Youth Football Team. A representative from the team will attend the September meeting and address the Council.

District Councillor Salmon asked if the Parish Council would store the mobile telephones purchased for the Parish Angels during the Covid-19 pandemic as they were not being used at the present time. All agreed.

Any requests for agenda items should be notified to the Clerk one week before the next meeting.

DATES OF NEXT MEETINGS:

Planning Committee:	Monday 6 September 2021
Finance Committee:	Monday 6 September 2021
Full Council Meeting:	Monday 20 September 2021

All meetings in Capel Parish Hall subject to government guidelines.