

CAPEL PARISH COUNCIL

MINUTES OF FINANCE COMMITTEE HELD ON MONDAY 10 JANUARY 2022 IN CAPEL PARISH HALL

Present: Mr Salter (Chairman), Mr Ball, Mrs Schryver, Mr McLachlan, Mrs Dale and the Clerk.

1. **Apologies:** None
2. **Declarations of Interest:** None
3. **Matters Arising:** None
4. **Questions from Members of the Public:** None
5. **Profit and Loss to 31 December 2021:**

31 December 2021	Reserve Account	£40,302.93
31 December 2021	Current Account	£38,258.85
10 January 2022	Current Account	£38,258.85

Mr Salter addressed the meeting and confirmed that the budget was on track for the 10th month of the current financial year and with no unforeseen invoices the Council would end the year 2020/2021 on target.

At present, invoices for January 2022 totally £3,710.25 have been received, leaving a bank reconciliation of £34,548.60. £3,337.27 VAT still to be reclaimed.

Precept 2022/23:

As the precept for 2022/23 had been agreed at the December 2021 Full Council meeting, the application was signed by two Councillors at the Finance Committee meeting. The precept request for the next financial year is £101,090.00. This is an approximate 9% increase on last year's request. This sum does not include any Concurrent Grant awarded by Mole Valley District Council.

6. **Queens Platinum Jubilee Celebration 2022:**

Mrs Schryver addressed the Council and outlined the proposed programme for the Jubilee Weekend. There will be a beacon lighting on Thursday 2 June, which will take place on Capel Recreation Ground.

Mr McLachlan suggested that a similar event could take place at Coldharbour but could be organised by the National Trust. The Clerk will enquire if Beare Green will organise an event.

Mrs Schryver said that the rest of the weekend should be self-funding but suggested that the Council plant a tree in each ward to commemorate the event. The Clerk will obtain a price for planting 3 established Copper Beech trees, with trunk guards and commemorative plaques. It was also suggested that a commemorative bench be installed in the bowls green area.

The Finance Committee agreed that the Parish Council would fund the trees and bench, and enquiries should be made immediately to ensure these were all in place by the Jubilee weekend.

7. **Refurbishment Coldharbour/Surrey Hills signs:**

Mr McLachlan reminded the Committee that these signs had been erected in Coldharbour by the Surrey Hills board, but currently there were no funds available for maintenance. A price of £250.00 had been quoted to undertake the maintenance of

both signs. The Committee unanimously agreed that these repairs should be funded by the Parish Council and undertaken as soon as possible.

8. Coldharbour Noticeboard and Playground repairs:

The Committee was reminded of the price for a replacement noticeboard. £1,656.26 including VAT. It was agreed that the noticeboard should be purchased but the order will be deferred until the next financial year.

Repairs to swings in Coldharbour were identified at the last playground inspection, and it was agreed that these should be undertaken without delay at a cost of £1,403.51 including VAT. The Clerk will place an order for these works to be carried out without delay.¹

9. Capel Village Pond and Hearing Loop installation

The Committee was reminded that the Capel village pond had undergone remedial works before Christmas and an invoice of £400.00 was due for payment. The Committee agreed that this should be paid without delay.²

The Committee was reminded of an estimate recently received for the installation of the hearing loop in the Parish Hall. £1,820.82 plus VAT. This will be discussed again at the April full Council meeting.

It was agreed that a quote should be obtained to have a similar installation in the Memorial Hall. Mrs Schryver asked if the Committee would consider funding this. Further discussions will take place once the quotation has been received.

10. Date and time of next meeting:

Monday 9 May 2022 at 7:30pm.

¹ Playdale have acknowledged the order, and a lead time of between 9 to 11 weeks has been quoted.

² The invoice has been received for the 2 days works prior to Christmas and 3 days January.