

CAPEL PARISH COUNCIL

MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON MONDAY 15 AUGUST 2022 AT 7.30pm IN CAPEL PARISH HALL

PRESENT: Mrs Dale (Chair), Mr Ball, Mr McLachlan, Mr Cox, Mr Ashwood, Mrs Ryan and the Clerk.

IN ATTENDANCE: District Councillors Mrs Salmon and Mrs Bushnell. Surrey County Councillor Mrs Hazel Watson.

1. APOLOGIES FOR ABSENCE: Mrs Schryver and Mr Salter. District Councillor Mr Engel.

2. TO AGREE, ADOPT AND SIGN MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 18 JULY 2022.

The minutes were regarded as a true record of the meeting. All Councillors voted in favour of accepting the records and the minutes were signed by the Chair.

3. TO AGREE, ADOPT AND SIGN MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 01 AUGUST 2022.

The minutes were regarded as a true record of the meeting. All Councillors voted in favour of accepting the records and the minutes were signed by the Chair.

4. MATTERS ARISING.

Beare Green roundabout A24 Feasibility Study: Mr McLachlan asked if an update had been received from Surrey County Council's Highways regarding the feasibility study undertaken on the A24 Beare Green roundabout. The Clerk confirmed that no acknowledgement has been received from SCC and it was unanimously agreed that a deadline would be sent, and if nothing further is heard, a request will be made through the Parish Council's solicitor for the return of the £5,000 fee.¹

Application MO/2022/0879 - MO/2022/0879 - Leith Hill Service Station, Horsham Road, Beare Green. District Councillor Caroline Salmon informed the Parish Council that no comments have been received from Surrey Police regarding this application even though the installation of charging points could increase the risk of cars backing up along the A24 waiting to enter the service station. Comments are still to be received from Surrey County Council Highways. Meanwhile the Mole Valley Case Officer has extended the publicity end date to allow the applicant time consider comments received in the letters of representation that have been registered.

5. DECLARATIONS OF INTEREST: None.

6. PUBLIC QUESTIONS:

District Councillor Mrs Salmon enquired about **Planning Application MO/2022/1230 – Ark Cottage, Horsham Road, Beare Green** and the possibility that the proposed extension could well trespass onto Parish Council land. The Clerk confirmed that letters had been forwarded to Mole Valley Case Officer, the agent and the owner of the property enclosing details obtained from the Land Registry.²

7. CLERK'S REPORT:

- The rear door of the pavilion on Beare Green recreation ground has been replaced and repairs carried out to the front of the building.
- The canopy of trees along Old Horsham Road and the willow branches overhanging the speed sign have been cut back.
- The Capel village pond has undergone some remedial cleaning. Thanks to James Bennett for volunteering his time and services. It will be necessary to have more work done during the winter.

¹ Surrey County Council have confirmed the design engineer has almost completed the designs relating to this study. An initial drawing has been received and remainder of the drawings should be with the Parish Council by the end of August.

² The Mole Valley Case officer contacted the Parish Council and confirmed she would contact the Agent and ask for confirmation of boundary lines to this property.

8. POLICE CRIME STATS:

No statistics were received from the Police.

9. APPEAL – CLOCKHOUSE COPSE, HORSHAM ROAD, CAPEL:

Mr Garber addressed the Council and confirmed objections had been submitted to the original application **MO/2020/0560** on 4 May 2020. Mole Valley District Council had issued the Decision Notice to Refuse on 5 November 2021. Mr Garber pointed out that as six months had lapsed since planning permission had been refused, the Inspectorate should not have registered the appeal and Mole Valley should not have recognised it.³ Mr Garber said that even if planning permission was granted the Parish Council would not agree to the development as this land was sold with a restrictive covenant which prevents development.

10. APPEAL – 2 THE NEST, ABINGER ROAD, COLDHARBOUR:

This application **MO/2019/1907** was refused planning permission and dismissed on appeal and is now the subject of an Enforcement Appeal. Mr Garber said this matter was in the hands of Mole Valley and a letter, outlining the Parish Council's original objections and supporting the decision made by Mole Valley has been forwarded to the Inspectorate.

11. CAPEL PRE-SCHOOL AND SCOTT BROADWOOD CofE INFANT SCHOOL:

The Parish Council was reminded that County Councillor Helyn Clack had met with Parish Councillors and the Chair and members of the pre-school. District Councillor Caroline Salmon was made aware of the problems around the pre-school premises and the possible relocation of the school from Capel to The Weald in Beare Green. It would be beneficial if the pre-school Chair Michelle Clark or a representative could attend the September meeting to keep the Parish Council updated. The Clerk will ensure an invitation is forwarded.

12. TO DISCUSS THE CIVILITY AND RESPECT PLEDGE:

The Councillors were reminded that this Pledge had been received from NALC via Surrey ALC and is the basis of the Dignity at Work Policy. All Councillors agreed unanimously to sign the Pledge and a copy will be posted on the Parish Council's website. Surrey ALC will be advised of the Parish Council's decision.

13. LIMIT SPEED ON RURAL ROADS TO 20/30MPH:

Mr McLachlan addressed the Council and said that it was proposed that all road east of the A24/25 should be the subject of a blanket speed limit. All major roads should be limited to 40mph and villages 20mph. County Councillor Watson was pushing to increase well beyond Mole Valley. As part of this initiative, Byways should be acknowledged as part of the public network. It was acknowledged that a proportion of the funding for this programme would come from Surrey Police.

It was discussed that all cyclists should be accountable to this speed limit and made to carry third party insurance and display identification numbers on the back of high-viz clothing.

The Parish Council congratulated Mr McLachlan on having his comments on this matter published in a national newspaper. Mr McLachlan said he had been invited to take part in a BBC Radio Surrey programme on Tuesday 16 August, speaking on these issues.

14. LEITH HILL GP PRACTICE, CAPEL – EXTENDED OPENING HOURS:

Copies of letters from a concerned resident sent to the Leith Hill GP Practice and immediate neighbours were read out to the Councillors. These letters objected to the proposed extending opening hours of the practice, highlighting problems with extending GP and practice staff working hours and the problems with parking outside the Leigh Hill practice. The new working hours are due to be introduced in October 2022. Mr Garber told the Councillors that he had spoken to the practice and was informed that the concerns were unfounded. There would be no change in the current workings hours of the practice as the extra hours would be supplemented with 2 days in the Newdigate practice and there was a combined agreement between Leith Hill and the medical provision at Dorking Hospital for Saturday mornings.

It was mentioned that parking at the side of the practice was usually full, and it was believed Practice staff were using this area. This meant that patients attending appointments had to parking along The Street or in Nursery

³ Mole Valley have confirmed the appeal was lodged with the Inspectorate on the 3 May, which is within the 6 months. It has taken until recently for the Inspectorate to 'start' the appeal.

Way. It was agreed the Clerk would contact the Practice Manager asking if staff could use the area at the back of the Practice leaving the side parking area free for patients.

15. REPORTS FROM MEMBERS:

(a) Finance

(i) To agree, adopt and sign accounts to 15 August 2022.

Mr McLachlan outlined the budget to date and payments to be approved this month. Nearly 50% of the budget has already been spent which is as expected. The Parish Council will receive the second half of the precept in September. Parish maintenance remains high with trees needing remedial attention due to the exceptionally hot and dry weather.

The current account balance on 15 August 2022 was £21,14.52 and the balance of the reserve account remains unchanged at £40,307.10.

INCOME

Reimbursement Essex Chambers	£3,000.00
Hall Hire	£153.00
Jubilee Fund	£5.00
Ashes Interment	£1,040.00
Total	<u>£4,198.00</u>

PAYMENTS APPROVED

		VAT	TOTAL
Mrs L Quirk	£45.00		£45.00
Reimbursement - J Russell Land Registry	£6.00		£6.00
Reimbursement – D Cox Spare Keys	£12.37	£2.48	£14.85
PJM – Beare Green pavilion rear door	£960.00	£192.00	£1,152.00
Reimbursement Jubilee Fund D Silliman	£71.06		£71.06
Helpdesq Invoice i36137	£51.23	£10.25	£61.48
Helpdesq Invoice i36329	£51.23	£10.25	£61.48
Essex Chambers Legal Fee	£175.00	£35.00	£210.00
Reimbursement – J Russell postage	£36.94		£36.94
Fred Evan – Ditch clearing	£1,650.00		£1,650.00
Clay Griffin – Groundworks	£1,030.00		£1,030.00
Surrey Sports and Turf	£960.00	£192.00	£1,152.00
Pear Technology	£240.00	£48.00	£288.00
J Russell August Salary	£2,479.00		£2,479.00
HMRC Clerk’s Income Tax	£619.00		£619.00
EDF Energy	£80.31	£2.52	£82.83
OPUS Energy Gas	£18.56	£0.97	£19.53
OPUS Energy Electricity	£48.77	£2.56	£51.33
Total	<u>£8,535.67</u>	<u>£496.03</u>	<u>£9,041.70</u>

(b) Ward Matters for discussion

Beare Green – (i) Mr Cox informed that Council that a young boy, being supervised by his parent, was using an electric motor bike on the recreation ground. Mr Cox considered it was travelling too fast and could cause an accident to other recreation ground users. It was agreed a sign would be put up advising that motorised vehicles were not allowed on the ground. (ii) Mr Cox said that new posts were needs to be erected at the rear of the car park to stop vehicles entering the ground. The Clerk will organise these works. (iii) The drains along the A24 continued to omit offensive smells and Thames Water will be contacted to deal with this.

Capel – (i) Mr Dale said that a letter had been received advising of a dog being attacked on the recreation ground. The incident had been reported to the Mole Valley Dog Warden, but as was it was a dog-on-dog attack, no further action would be taken. The Councillors were pleased to learn that financial compensation had been settled by the dog’s owners. (iii) Mr Ashwood mentioned that boxing ring which has been erected in the garden

of a house along The Street. Councillor Bushnell confirmed that this is currently being investigated by the Mole Valley Environmental Health team and so no action was needed by the Parish Council.

Coldharbour – (i) Mr McLachlan confirmed that the defibrillator sited outside The Plough shop was being adopted by the Parish Council and the Clerk will ensure the defib pads and equipment are all in date and in working order. (ii) Mr McLachlan mentioned the bench in need of repair. This is located on the area adjacent to the War Memorial. It was agreed that an estimate would be obtained before any works are carried out.⁴

13. Correspondence:

None.

14. Urgent matters at discretion of Chairman for note or inclusion on a future agenda.

Mr Garber mentioned recent information received regarding the Appeal Hearing for application APP/C3620/W/211/3272057 land south of Coles Lane, Ockley. The Parish Council's representation is on file with the Inspectorate, confirming agreement with Mole Valley's decision to refuse the application.⁵

Dates for the next meetings:

Planning Committee meeting – Monday 12 September 2022 starting at 7:00pm

Finance Committee meeting - Monday 12 September 2022 immediately after the Planning Committee.

Full Parish Council meeting – Monday 26 September 2022

⁴ The National Trust have advised Mr McLachlan that as this is a NT bench on NT land, it should not be necessary for the PC to be involved in maintenance costs. No further action to be taken by the PC at this time.

⁵ Mole Valley have advised this Hearing was opened and subsequently adjourned on 28 July 2022 to allow time for amendments to be considered by interested parties and to review and comment on the implications of the documents. Additional and amended drawings and documents have been provided and will now be reviewed by the Parish Council.