

Capel Parish Council

Emergency Plan

(Restricted Distribution)

Revised January 2023

This full version of the Emergency Plan is held by the
Capel Parish Council Emergency Support Team
and at Capel Parish Hall 55a The Street, Capel, RH5 5LD

Tel:01306 712447 email: clerk@capelparishcouncil.org.uk

Capel Parish Council

EMERGENCY PLAN

- This Emergency Plan has been created by the Parish Council to assist residents of the Parish in the event of an emergency affecting the community where the support provided by statutory authorities and other agencies needs to be supplemented by local volunteers.
- When a serious incident occurs, the authorities will generally be alerted to the scale of the event by the number of calls received by the 999 service. The first responders, known as Category 1 Responders, are the Police, Fire and Rescue and the Ambulance Service. The senior officers on site will assess what further resources are needed and calls for further assistance will then be made to other organisations, including the Parish Council if necessary.
- The Parish of Capel is mainly rural and contains the 3 villages of Beare Green, Capel and Coldharbour. The Parish is the largest by area and population in the Mole Valley District Council area and there are public halls in each of the villages which may be used as Temporary Rest Centres should the need arise.
- Surrey County Council and Mole Valley District Council have emergency plans to activate all council resources as well as the voluntary organisations.

LOCAL RISK ASSESSMENT	
Risks	Impact on community
Flooding/prolonged severe weather	<ul style="list-style-type: none"> • disruption to electricity, gas and water supplies • extensive or prolonged road closures preventing movement of food supplies and support services • evacuation of residents from their homes to places of safety
Major transport accident/plane crash/ train derailment	<ul style="list-style-type: none"> • delays in emergency services reaching affected areas • evacuation of residents from their homes to places of safety
Large scale fire/ industrial pollution	<ul style="list-style-type: none"> • evacuation of residents from their homes to places of safety • contamination of crops and agricultural land

ACTIVATION OF EMERGENCY RESPONSE

The Parish Council Emergency Support Team may be called upon to Activate this Emergency Plan by:

- Surrey County Council's Emergency Planning Officer or by Mole Valley District Council's Emergency Planning Officer, or
- the Emergency Services

Or

- the Parish Council Emergency Support Team may Activate this Plan before any request for help is received from Surrey County Council or Mole Valley District Council or the Emergency Services.

HOW TO ACTIVATE THIS PLAN

When a member of the Parish Council's Emergency Support Team is alerted to an emergency situation, either by a member of the public or the Emergency Services, Surrey County Council or Mole Valley District Council, they should:

1. Call the Emergency Support Team Co-ordinator or another member of the team to discuss next steps.
2. Decide who else to call for assistance in responding to the situation (see lists on pages 3 to 6 of this document).
3. Discuss whether it might be necessary to open one of the community halls as a Temporary Rest Centre.
4. Contact Surrey County Council and Mole Valley District Council to let them know what is being done.

Capel Parish Council Emergency Support Team

Area	Name	Phone & Email	Address
Beare Green	Dave Cox	01306 712002 07756 485140 dave.cox@capelparishcouncil.co.uk	11 Beare Green Cottages Horsham Road RH5 4PE
Capel	Mandy Schryver	01306 711292 07889 756252 mandy.schryver@capelparishcouncil.co.uk	Chestnut House 93 The Street Capel RH5 5JX
Coldharbour	Stuart McLachlan	01306 712009 07802 179711 stuart.mclachlan@capelparishcouncil.co.uk	Ivy Cottage Coldharbour RH5 6HB
Team Co-ordinator	Clerk	01306 712447 07759 083887 clerk@capelparishcouncil.co.uk	55a The Street Capel RH5 5LD

CALL 999 for Fire & Rescue, Ambulance Service, Police

STATUTORY AUTHORITIES & UTILITIES

Surrey County Council	03456 009 009	weekdays 8am to 6pm
Surrey County Council Highways	0300 2001 003	out of hours
Surrey County Council Social Care Emergencies	01483 517898	weekdays 6pm to 8am and 24 hours at weekends and Bank holidays
Mole Valley District Council	01306 885 001 01372376533	weekdays 8.30am to 5pm out of hours
Mole Valley District Council Emergencies	01372 376 533	out of hours
National Trust	0344 800 1895	weekdays 9pm to 5.30pm weekends 9pm to 4pm
Environment Agency	0800 807 060	24 hours service
Environment Agency Floodline	0345 988 1188	
UK Power Network, Emergencies and faults	0800 316 3105 / 0333 323 2105	105 from mobile phones
Scottish and Southern Electric	0345 072 1905 / 0800 072 7282	
Gas National Emergency Service	0800 111 999	
SES Water	01737 772 000	
Thames Water	0800 714 614	
British Telecom	0800 121 7667	

LOCAL RESOURCES

Resource	Name	Phone	Address
Churches: Capel , St John the Baptist Church Beare Green (Holmwood) Coldharbour	Liz Richardson Joy Harman Parish Office	01306 711260 01306 711482 01306 737160	 Abinger
Community Halls: Beare Green Community Centre Capel Memorial Hall Capel Parish Hall Coldharbour John Venus Community Hall	Laura Mott Jane Major Jan Russell Su Jones	07826340143 01306 711170 01306 712447 07779 726930	Merebank, Beare Green The Street, Capel Behind Memorial Hall Broomehall Road, Coldharbour
Councillors: Beare Green Surrey County Council MV District Council Capel Parish Council	Helyn Clack Caroline Salmon Chris Ball Dave Cox Ken Salter Lisa Ryan Ben Ashwood	07817 745843 01306 710390 07920 424489 01306 712002 07756 485140 07772 703915 01306 712014 07921 622284	Russ Hill, Charlwood Horsham Road, Beare Green Leith Lodge, Horsham Road, RH5 4PF 11 Beare Green Cottages, RH5 4PE 10 Beare Green Cottages RH5 4PE 9 Oak End, RH5 4SJ 101 The Street, Capel
Capel Surrey County Council MV District Council	Helyn Clack Mary Huggins Lesley Bushnell Caroline Salmon	02085 419628 01306 712303 01306 711275 07712 932630	Russ Hill, Charlwood 161 The Street RH5 5EL Osbrooks Cottage Horsham Road RH5 5JN Bramble Cottage, Horsham Road, RH5 4QT
Capel Parish Council	Mandy Schryver Paul Garber Paula Dale	01306 711292 07889 756252 01306 711015 01306 713120 01306 712467 07901 557087	Chestnut House, 93 The Street, RH5 5JX Dairy House, 189 The Street, RH5 5ER Aldhurst Farm, Temple Lane, RH5 5HJ
Coldharbour SCC and MV District Councillor Capel Parish Council	Hazel Watson Stuart McLachlan	01306 880120 07881 417126 01306 712009	27 Highacre, Dorking Ivy Cottage, RH5 6HB

Defibrillators: Beare Green Capel Coldharbour South Holmwood	Community Centre Parish Hall Outside the Village Shop Outside Village Hall		Merebank The Street, RH5 5LD Abinger Road Warwick Road, South Holmwood
Doctors Surgeries: Beare Green Capel, Coldharbour	Leith Hill Practice Leith Hill Practice	01306 889242 01306 711105	Warwick Road, South Holmwood The Street, Capel
Electricians: Beare Green Capel Coldharbour	 Dan PJM	 07778 352670 07976 816311	
First Aiders: Beare Green Capel Coldharbour	Jan, Parish Clerk Andrew Davidson	07759 083887 07808 866008	conifers27@yahoo.co.uk (military co-responder, south central ambulance service, attends red and amber emergency calls)
Forestry Commission South East	Libby Carlton	0300 0674455 07778 025149 0300 0674420	libby.carlton@forestry.gsi.gov.uk Farnham office
Local Clubs & Societies: Beare Green: Beare Green Community Association Capel: Cricket Club Football Club Horticultural Society Tennis Club Women's Institute Coldharbour: Cricket Club Sports and Social Club	Paul Mott David Jacques Chris Anderson Jackie Coke Lynette Kaufman Frances Collins John Hopper Bernard Jupe	07826340143 07850 726500 01306 711080 07850 726500 01306 632857 07775 340409 07957 611664 07768 306601	
Fuel: Beare Green	Esso Service Stn	01795 599963	A24, Horsham Road

Capel	Carters	01306 711177	87 The Street, RH5 5JX
Maintenance & Repairs: Beare Green / Capel Coldharbour	Fred Evans Clay Griffin PJM	07976 816311	
Police Neighbourhood Team	PC Sue Gargini PCSO Aimee Thomas PCSO Phil Manelfi	01483 636814	Mole Valley Neighbourhood Office
Printing / Copying	Image Co	01306 713188	Beare Green Court
Plumbers: Beare Green Capel Coldharbour	Bradley Pearce PJM	07970 101235 07976 816311	
Transport: Capel Assist (volunteers)	Dot Thorpe David Silliman		11 Broadwood Cottages, Vicarage Lane 60 The Street RH5 5LE
Tractors / Diggers Coldharbour Snow Plough Young Farmers	Aldhurst Farm Bregsells Farm Tom Nelson Andy Jackman Colin Smith	07584 624990 07831 284458 01273 494528	Temple Lane, Capel Beare Green
Village Shops & Pubs: Beare Green: Food and Drink Hardware Supplies Capel: Food, drink, fuel Food, drink Food, drink Coldharbour: Food, drink	Beare Gn Stores Esso Service Stn Chalcroft Pools Carters Capel News The Crown Pub Plough Inn & Shop	01306 712138 01795 599963 01306 713503 01306 711177 01306 711021 01306 713250 01306 711793	Beare Green Court A24 Horsham Road Beare Green Court 87 The Street 138 The Street 98 The Street Abinger Road, RH5 6HD
Scott Broadwood CofE Infant School	Alexandra Collough	01306 711181	The Street, Capel
The Weald School Church of England Primary School	James Baguley	01306 711719	Newdigate Road, Beare Green
What's App Group	Chris Ball Stuart McLachlan Mandy Schryver		

**Capel Parish Council Emergency Plan
DISTRIBUTION - RESTRICTED**

Name	Position	Phone & email	Date Issued
Paula Dale	Chairperson Parish Council	01306 712467 / 07901 557087 paulao3@aol.com paula.dale@capelparishcouncil.co.uk	
Chris Ball	Vice Chairman Parish Council	01306 710390 / 07920 424489 chris@helpdesq.co.uk chris.ball@capelparishcouncil.co.uk	
Stuart McLachlan	Emergency Team, Coldharbour	01306 712009 / 07802 179711 stuart.mclachlan@nildram.co.uk stuart.mclachlan@capelparishcouncil.co.uk	
Dave Cox	Emergency Team, Beare Green	01306 712002 / 07756 485140 daveandangie@gmail.com dave.cox@capelparishcouncil.co.uk	
Mandy Schryver	Emergency Team, Capel	01306 711292 / 07889 756252 mandyschryver@gmail.com mandy.schryver@capelparishcouncil.co.uk	
Paul Garber	Capel	01306 711015 / 01306 713120 pgarber@btinternet.com paul.garber@capelparishcouncil.co.uk	
Ben Ashwood	Capel	01306 713127 Benashwood66@gmail.com Ben.ashwood@capelparishcouncil.co.uk	
Ken Salter	Beare Green	07772 703915 / 01306 712014 ken.salter10@gmail.com ken.salter@capelparishcouncil.co.uk	
Lisa Ryan	Beare Green	07921 622284 lisaryan66@hotmail.com lisa.ryan@capelparishcouncil.co.uk	
Janet Russell	Parish Clerk & Plan Co-ordinator	01306 7124447 clerk@capelparishcouncil.co.uk	