

**MINUTES OF THE FULL PARISH COUNCIL MEETING
HELD ON MONDAY 20 NOVEMBER 2023
AT BEARE GREEN VILLAGE HALL**

- 1. PARISH COUNCILLORS IN ATTENDANCE:** Mrs Dale, Mr Ball, Mrs Schryver, Mr Cox, Mr Ashwood, Mrs Watson, Mrs Taylor and the Clerk.

IN ATTENDANCE: Inspector James Green Mole Valley Borough Commander (part) and 4 members of the public.

- 2. APOLOGIES FOR ABSENCE:** Parish Councillor Mr McLachlan and Mr Salter. District Councillors Lesley Bushnell, Clayton Wellman, Clare Malcomson, Jo Loach. Surrey County Councillor Hazel Watson.

- 3. TO APPROVE THE ACCURACY OF MINUTES OF THE FULL PARISH COUNCIL MEETING 16 OCTOBER 2023.**

The minutes were regarded as a true record of the meeting. All Councillors voted in favour of accepting the records and the minutes were signed by the Chair.

- 4. TO APPROVE THE ACCURACY OF MINUTES OF THE PLANNING COMMITTEE MEETING 06 NOVEMBER 2023**

The minutes were regarded as a true record of the meeting. All Councillors voted in favour of accepting the records and the minutes were signed by the Chair.

- 5. TO APPROVE THE ACCURACY OF MINUTES OF THE FINANCE COMMITTEE MEETING 06 NOVEMBER 2023**

The minutes were regarded as a true record of the meeting. All Councillors voted in favour of accepting the records and the minutes were signed by the Chair.

- 6. DECLARATIONS OF INTEREST:**

None

- 7. CLERK'S REPORT:**

- There are still serious problems with flooding outside nos. 2 and 6 The Street, Capel. When rain fall is heavy, both properties are in danger of being flooded. These problems would have been created by the installation of an access way which was built over the ditch. This has been an ongoing problem for the past 2 years. Surrey County Council Flood Alleviation team have not attended as a matter of priority. Surrey County Councillor Helyn Clack visited the site this morning and will go along again at the end of the week.

- 8. PUBLIC QUESTIONS:**

The overgrown bushes on the south-side of Old Horsham Road, Breakspear Farm were mentioned. They had recently been cut back by a member of the public as the sight lines were being obscured. The cuttings now needed to be disposed of. The Council confirmed that a contractor has been commissioned to undertake this work, but now will be asked to remove the debris as a matter of urgency. Mr Ball said that whilst work carried out by the residents was to be commended, it was necessary that safety precautions were observed. The trees growing over Old Horsham Road by Moorhurst Lane were also mentioned. The branches were hindering the safe passage of coaches and busses. It was confirmed that this was the responsibility of residents who will be contacted and asked to reduce the branches. Mole Valley will also be approached for assistance.

- 9. INSPECTOR JAMES GREEN MOLE VALLEY BROUGH COMMANDER:**

Inspector Green was welcomed to the meeting. He confirmed that he was the Borough Commander for the Mole Valley Safety Neighbourhood Team. Capel and Beare Green came under the South team made up of one Police Sergeant, two Police Officers and two PCSOs. Contact details for all five officers would be circulated together with contact details of the Safer Neighbourhood Team Officer Manager. The Parish Council was

made aware that there was also a Rural Engagement PCSO for the South team. Mrs Dale asked if the Rural Crime meetings were likely to resume. Residents were concerned about how to contact the Police in non-emergency situations as calling 101 was difficult and at times often not answered. It was suggested that reporting crime online was a more effective way to notify the Police of problems. The lack of Police presence in the parish was a concern and it was asked if police attendance in the area could be increased to deter drug dealing which was taking place in public car parks and near children's playgrounds. Speeding along the A24 was also mentioned to the Inspector and a Community Speed Watch ground was mentioned. The Clerk will obtain Information on this matter.

Mrs Dale thanked the Inspector for attending the meeting and giving so much information.

10. GACC – GATWICK AIRPORT NORTHERN RUNWAY PROJECT –

The Councillors were reminded that an objection had been submitted to the Inspectorate regarding this project and the continued supply of information GACC was submitting to all residents. The Finance Committee had suggested the Parish Council increase its subscription to GACC. A sum of £500 was suggested and the Full Parish Council unanimously agreed to support this.

11. COMMUNITY PROJECT REQUEST – SOUND SYSTEM, BEARE GREEN VILLAGE HALL:

A request has been made by the Beare Green Community Association for funding toward improving the sound system in the village hall. The village hall is looking for £1,800.00 match funding. Since the request was made, Surrey County Councillor Helyn Clack has suggested a request for funding be made to her, and also to Mole Valley. The Parish Council agreed that an up-grading system would be beneficial to the hall and suggested that once the outcome of the grant applications are known, the BGCA should make an updated request to the Parish Council.

12. TO APPROVE GRANT APPLICATION FOR BEARE GREEN PAVILION:

The Finance Committee had reviewed the application from Capel Football Club to assist with internal works undertaken at the pavilion. The work included the resolution of the damp problems in the toilets and the pressure in the showers. These works improved the quality of the facility. The Committee agreed that these were essential works and funding to cover 50% of the nett cost totalling £2,580.00 was proposed. The Full Parish Council considered the application and unanimously agreed that the grant be approved.

13. UPDATE PAYPHONE KIOSK, THE STREET, CAPEL:

The Parish Council has signed the contract to purchase the decommissioned kiosk and install a defibrillator. Nothing further will be done until the contract has been approved by BT.

It was agreed that a defibrillator should be considered for installation at the Beare Green pavilion. The Clerk will obtain prices for the equipment and cabinet.

14. REPORTS FROM MEMBERS:

(a) Finance

The budget analysis and income and expenditure for November was circulated to all Councillors. The precept was mentioned but not discussed as there is still no confirmation of the uplift being applied to the concurrent grant. The precept request will be discussed at the December meeting when Mole Valley should have sent out information.

(i) To agree and approve accounts to 20 November 2023:

The current account balance on 20 November 2023 was £482.20, Business Reserve Account £99,118.67 and NS&I account £353.31. The Clerk advised that £7,500 would be transferred from the Business Reserve Account into the Current Account to ensure there were sufficient funds to cover invoices. Currently there is £3,972.60 VAT to be reclaimed.

(ii) To approve and authorise payments of outstanding invoices:

Expenditure		VAT	TOTAL
EDF Energy	£66.49	£3.49	£69.98
PWLB DD	£2,712.54		£2,712.54
Lindsay Quirk – Hall cleaning	£45.00		£45.00

Surrey Sports and Turf grounds maintenance Inv.3344	£777.00	£155.40	£932.40
Hall Hire – Beare Green Village Hall	£45.00		£45.00
Fred Evans – Groundwork	£495.00		£495.00
EDF Energy – Recreation Ground	£65.58	£3.28	£68.86
Mulberry and Co – Half year audit	£224.75	£44.95	£269.70
Drain Dragon – Drain investigations	£130.00	£26.00	£156.00
Mrs A Schryver – reimbursement	£147.25	£29.45	£176.90
J Russell November salary	£2,594.80		£2,594.80
HMRC Clerk’s Income Tax and Employers NIC	991.81		£991.81
Helpdesq Inv.14764	£51.03	£10.21	£61.24
GACC Subscription	£500.00		£500.00
Treeline Invoice 27362 - North side Old Horsham Road	£750.00	£150.00	£900.00
John Petts Invoice 09 Hedge cutting Coldharbour church	£550.00		£550.00
OPUS Energy Gas DD	£83.23	£4.38	£87.61
OPUS Energy Electricity DD	£52.82	£2.78	£55.60
	£10,282.30	£429.94	£10,712.44

Although approved, payment to HAGS for playground repairs - **£501.30** continues to be withheld until all spares have been received¹.

(b) Ward Matters for discussion

Beare Green – (i) Mrs Watson asked for work to be undertaken to repair the Beare Green rural gateway. (ii) Mr Cox mentioned the ditches around the recreation ground needed clearing and the undergrowth by the footpaths cut back. Estimates will be obtained for the works.

Capel – (i) Mrs Taylor mentioned the parking outside the school. Parents were parking illegally on the yellow zig zags outside the school, partially on the pavements and at the corner of Vicarage Lane. Road safety so close to the school was a concern. It was suggested that Surrey County Council be approached to have the yellow zig zags repainted and the school contacted and asked to remind parents of the dangers of illegal parking. It was also suggested that perhaps the school and Parish Council could work together to encourage children to take part in a “No Parking Outside Our School” campaign, with original slogans and pictures supplied by the children. The Clerk will contact Scott-Broadwood headteacher.

Coldharbour – Nothing to report.

13 CORRESPONDENCES:

A request has been received from an outdoor theatre group to perform a play on the Capel recreation ground on 6th June. Information was circulated to all Councillors who agreed the theatre was a good idea. However, the 6th June was the 80th Anniversary of D-Day and there could well be organised village celebrations. The Clerk will respond to the theatre company informing them that the outdoor play is viewed as a good idea, but nothing could be confirmed until the New Year when the D-Day celebration committee have agreed the itinerary.

¹ HAGS have confirmed that the spares have been shipped. The invoice will be paid once the spares have been received.

14 URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR NOTE OF INCLUSION ON A FUTURE AGENDA:

None

Future Agenda items:

Estimate for restoring the path leading up from Rose Cottages, Capel.

Dates of Next Meetings -

Planning Committee: Monday 4 December 2023

Full Parish Council meeting: Monday 11 December 2023

Finance Committee meeting: Tuesday 2 January 2024