

**MINUTES OF THE FULL PARISH COUNCIL MEETING
HELD ON MONDAY 18 MARCH 2024
IN BEARE GREEN VILLAGE HALL**

1. PARISH COUNCILLORS IN ATTENDANCE: Mrs Dale, Mr Ball, Mr McLachlan, Mr Ashwood, Mrs Watson, Mrs Taylor and the Clerk.

2. APOLOGIES FOR ABSENCE: Parish Councillors Mrs Schryver, Mr Salter and Mr Cox.

3. TO APPROVE THE ACCURACY OF MINUTES OF THE FULL PARISH COUNCIL MEETING 19 FEBRUARY 2024.

The minutes were regarded as a true record of the meeting. All Councillors voted in favour of accepting the records and the minutes were signed by the Chair, Councillor Dale.

4. TO APPROVE THE ACCURACY OF MINUTES OF THE PLANNING COMMITTEE MEETING 04 MARCH 2024

The minutes were regarded as a true record of the meeting. All Councillors voted in favour of accepting the records and the minutes were signed by the Chair, Councillor Dale.

5. DECLARATIONS OF INTEREST:

None.

6. PUBLIC QUESTIONS:

None.

7. CLERK'S REPORT:

- The current outstanding easement has now been agreed by all parties and is ready to be signed off.
- Wellers Hedley have been instructed to proceed with the boundary adjustments at Ark Cottage, Horsham Road, Beare Green. A boundary agreement needs to be entered. All payments including legal fees have been agreed.

8. MOLE VALLEY LOCAL PLAN:

The main modifications to the local plan are now out for consultation. The consultation runs from 1 March to Tuesday 23 April 2024. Representation on the modifications can be made via email or letter.

E-mail: planning.policy@molevalley.gov.uk

Letter: **Planning Policy, Mole Valley District Council, Pippbrook, Dorking, RH4 1SJ.**

The modifications can be viewed, in libraries, in the Council Offices at Pippbrook Offices in Dorking and various venues around the district. Beare Green is the local chosen venue but has only been allocated 30 minutes each week which residents consider unsatisfactory.

9. PLANNING APPLICATIONS:

- **MO/2024/0245 –1 Bearehurst Cottages, Henhurst Cross Lane, Coldharbour.** This is an application for the absorption of carport into habitable accommodation, gable addition to hipped roof, erection of access link to stable courtyard, and the insertion of four roof lights in the front elevation and one in the rear elevation. The Councillors considered the plans and were mindful that this would be an extension within the Green Belt. It was agreed that the proposed new development would enhance the quality of the building and would not increase the original footprint of the current property. The Councillors offered no objection to this application.
- **MO/2024/0325 - Parsonage Farm, Vicarage Lane, Capel.** This is an application for the erection of a detached ancillary garden annex. The Councillors viewed the plans and location and offered no objection to this application.

10. UPDATE INSTALLATION OF ELECTRIC VEHICLE CHARGERS:

Mr McLachlan addressed the Council, advising that the EV charger supplier has considered the Parish Council's application favourably and will now contact the Parish Council. Taking the application to the next step does not warrant a commitment by either party. Councillors agreed the matter would be discussed again once the supplier has been in contact.

11. REQUEST TO PURCHASE COMMON LAND BETWEEN 178 AND 172 THE STREET, CAPEL:

Further to discussions at the last Full Parish Council meeting, it has been confirmed that the land in question is common land, owned by the Parish Council. Councillors discussed why this land should be sold. Presently, the owner of property 172 maintains this land. With property 172 up for sale, the owner of 178 is concerned this land could be left unkempt and therefore wishes to make the purchase. Before any decision is made, the current grounds work contractor will be contacted, and asked for a price to include this land within the current contract.

This item will be included on the April Full Parish Council meeting agenda for further discussion.

12. FEEDBACK FROM FLY TIPPING WEBINAR:

Mrs Watson had attended this webinar on behalf of the Parish Council. Advertising for the Keep Britain Tidy campaign is due to end this month. It is not sure how effective this advertising has been. Fly tipping on a large scale had been discussed and it was agreed that local MPs should be lobbied to increase the pressure on illegal waste disposal operators. It was suggested that any waste disposal operator should carry a current permit, which should be displayed prominently. It was suggested that if a builder was employed by a householder, the last payment for the work should be withheld until proof waste has been disposed of legally. Councillors discussed the opening times of local waste facilities, which only take recyclable materials and not small-scale domestic building waste.

The rubbish on the verges along the A24 was mentioned. When the verges are mowed, rubbish is left where it is thrown. It was suggested that as traffic management must be installed to mow the verges, litter picking should be implemented at the same time.

13. SURREY ALC PARTNERSHIP WITH SURREY HILLS SOLICITORS:

Mr McLachlan informed the Council that there had been numerous complaints regarding the current Surrey ALC legal advisor, Wellers Hedley regarding poor and slow service. SALC were now promoting Surrey Hills Solicitors as the preferred partner, and the Clerk will obtain a contact so that any future work can be directed to the correct partner.

14. COMMUNITY HALL ENERGY EFFICIENCY GRANTS SCHEME 2024/25:

The Parish Council has been made aware of this grants scheme, which opens in April 2024. It was agreed that the Parish Council should make an application for solar panels to the Parish Hall, Beare Green pavilion and possibly the Sports Club. The Clerk will start to make enquiries to ensure all necessary information is available to submit with the application.

15. DISTRICT COUNCIL ELECTIONS 2 MAY 2024:

Councillor Mrs Watson informed that Parish Council of her intention to stand for election as a District Councillor at the May elections. She confirmed that there would be no conflict of interest if she was successful.

16. REPORTS FROM MEMBERS:

(a) Finance

(i) To agree, adopt and sign accounts to 18 March 2024

Mr McLachlan addressed the meeting, stating that the bank account would be approximately 12% in budget at the end of the current financial year. Throughout the year there had been income from hall hire, allotments, burials, VAT refund and CIL payments. Payments relating to an easement and boundary settlement were still to be received. As agreed, Capel Football club will reimburse the Parish Council for payment of utility bills at Beare Green pavilion up until the end of the football season, when the stoolball club will make payments. An invoice for reimbursement has been submitted.

(ii) To approve and authorise payments of outstanding invoices:

Income

Burial	£300.00
Allotment Subscription	£40.00
VAT Refund	£6,057.14

Expenditure

		VAT	TOTAL
Lindsay Quirk – Hall cleaning	£45.00		£45.00
Bourne Amenity – Coldharbour Groundworks	£480.00	£96.00	£576.00
The Image Company	£78.50	£15.70	£94.20
Fred Evans Groundworks Capel	£5,000		£5,000
Surrey Hills Society subscription	£30.00		£30.00
Jane Roberts Payroll services	£90.00		£90.00
Hall Hire John Venus Hall Coldharbour	£60.00		£60.00
Hall Hire Beare Green Village Hall	£45.00		£45.00
Derek Heselwood Coldharbour Groundworks	1,924.00		£1,924.00
J Russell March 2024 salary	£2,595.00		£2,595.00
Helpdesq Invoice 17575	£51.03	£10.21	£61.24
Helpdesq Invoice 15689	£58.44	£11.69	£77.64
HMRC Clerk's Income Tax	£648.60		£648.60
EDF Energy Beare Green Pavilion	£73.94	£3.70	£77.64
AHS Playbark Coldharbour playground (2 nd delivery)	£255.75	£51.15	£306.90
GDPR DD	£35.00		£35.00
OPUS Energy Gas DD	£342.71	£17.14	£359.85
OPUS Energy Electricity DD	£60.51	£3.03	£63.54
	£11,873.48	£208.62	£12,082.10

Although approved, payment to HAGS for playground repairs - **£501.30** continues to be withheld until all spares have been received¹.

(b) Ward Matters for discussion

Beare Green – (i) Nothing to report.

Capel – (i) Mrs Dale asked it might be possible for an update on the traffic calming measures at Beare Green roundabout. Mrs Dale also asked if it might be possible for a feasibility study to be undertaken regarding a Pegasus crossing over the A24 near Clark's Green roundabout. The Clerk will ask Surrey County Council's Senior Traffic Engineer for an update on Beare Green and the possibility of a meeting regarding Clark's Green. It was suggested that Ockley Parish Council might be interested in joining the discussion for a Pegasus crossing. (ii) Mrs Dale thanked Fred Evans for the work he was doing on upgrading the path along from Rose Cottages, Coldharbour.

Coldharbour – (i) Mr McLachlan thanked Fred Evans for the work he had done at the Coldharbour playground. (iii) Mr McLachlan informed the Council that due to the necessity to repair the byway leading up to the Cricket pavilion a private contractor had carried out emergency repairs on behalf of the Parish Council. It was noted that these repairs were only temporary, and Surrey County Council Highways would need to carry out further works later in the season to ensure the byway is kept open.

17 CORRESPONDENCES:

None

¹ HAGS have confirmed not delivered the playground spares as ordered in 2022. This will now be fitted when the outstanding repairs to the swing and rocking see saw are undertaken.

18 URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR NOTE OF INCLUSION IN A FUTURE AGENDA:

Mr McLachlan mentioned the Trig Street project and asked if it was known when the brickworks were closing and if this would have an impact on them honouring their commitment to provide hardcore for the path. Mrs Dale said the closure of the brickworks was not imminent and was sure the hardcore would be supplied but would obtain confirmation. Mrs Dale also said she would ask Newdigate Councillor Mr Kear if he would arrange to have the hedge adjacent to the footpath cut back to improve the sight lines.

Future Agenda items:

Updating Capel Neighbourhood Development Plan and Housing Needs Survey
Capel and Beare Green Parish magazine

Dates of Next Meetings:

Planning Committee: CANCELLED – Tuesday 02 April 2024

Full Parish Council: Monday 15 April 2024

Finance Committee: Tuesday 07 May 2024