

LOCAL GOVERNMENT ACT 1972

PARISH OF CAPEL, BEARE GREEN AND COLDHARBOUR

NOTICE OF MEETING OF PARISH COUNCIL

NOTICE IS HEREBY GIVEN THAT:

THE NEXT FULL CAPEL PARISH COUNCIL MEETING WILL BE HELD ON MONDAY 09 DECEMBER 2024 IN CAPEL PARISH HALL STARTING AT 7:30PM.

PUBLIC QUESTIONS

TEN MINUTES WILL BE AVAILABLE DURING THE MEETING FOR MEMBERS OF THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION RELEVANT TO MATTERS ON THE AGENDA.

AGENDA

1. Apologies for Absence
2. To discuss the draft minutes of the Full Parish Council meeting held on 18 November 2024 and approve and sign off a definitive copy for publication on the website.
3. To discuss the updated draft minutes of the Full Parish Council meeting held on 21 October 2024 and approve and sign off a definitive copy for publication on the website.
4. Declarations of Interest
5. Public Questions
6. Parish Council Governance and Policy Timetable
7. Clerk's Report
8. Planning Applications:
 - MO/2024/1849 – Land rear of Skinners Cottage, Moorhurst Lane, Beare Green.
 - MO/2024/1739 – Old Wattlehurst Farm, Horsham Road, Capel
 - MO/2024/1977 - The Hazels, Newdigate Road, Beare Green,
 - MO/2024/1972 - The Barn, Trout Grange, Henhurst Cross Lane, Coldharbour
9. Scott Broadwood Infant School Admission Policy Consultation
10. Proposed removal of BT payphone Junction of Old Horsham Road and Merebank, Beare Green
11. To appoint a new member to the Finance Committee
12. To discuss and approve updating Finance Regulations
13. To discuss and approve updating Standing Orders
14. To discuss and approve the Email Communication Policy
15. **Reports from Members**
 - (i) To sign the agreed precept request for 2025/26
 - (ii) To pass invoices for payment
 - (iii) To agree, adopt and sign accounts to 9 December 2024
 - (iv) Half year audit report

(b) Ward Matters

 - (i) Beare Green
 - (ii) Capel
 - (iii) Coldharbour
16. Correspondence
17. Urgent matters at discretion of Chairman for note or inclusion on a future agenda.

Yours sincerely
Mrs J Russell,
Clerk to the Parish Council

4 December 2024

DATE OF NEXT MEETINGS

Planning Committee: Monday 06 January 2025

Finance Committee: Monday 06 January 2025

Full Parish Council: Monday 20 January 2025