

LOCAL GOVERNMENT ACT 1972

PARISH OF CAPEL, BEARE GREEN AND COLDHARBOUR

NOTICE OF MEETING OF PARISH COUNCIL

NOTICE IS HEREBY GIVEN THAT:

THE FULL PARISH COUNCIL MEETING WILL BE HELD ON MONDAY 19 JANUARY 2026 IN CAPEL PARISH HALL STARTING AT 7:30PM.

PUBLIC QUESTIONS

TEN MINUTES WILL BE AVAILABLE DURING THE MEETING FOR MEMBERS OF THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION RELEVANT TO MATTERS ON THE AGENDA.

MEETING ETIQUETTE

AGENDA

- 1 Apologies for Absence
- 2 To sign the minutes of the Full Council meeting held on 15 December 2025
- 3 To sign the minutes of the Planning Committee meeting held on the 5 January 2026
- 4 To sign the minutes of Finance Committee meeting held on the 5 January 2026
- 5 Declarations of Interest
- 6 Public Questions
- 7 Clerk's Report
8. Update Brook Cottage, Capel
9. Closure of Scott Broadwood School/parking Newdigate Road
10. Estimates for repairs to Parish Hall roof
11. To consider the Grant to Capel Choral Society
12. To agree a donation to GACC
13. Reporting antisocial behaviour and harmonious living
14. Parish Assets
15. To agree the reviewed Data Audit Report
16. To agree the reviewed Risk Management Policy and Risk Register
17. Annual Parish Meeting – 9 March 2026 – Suggestions for agenda items
- 18 **Reports from Members**
 - (a) Finance
 - (i) To agree, adopt and sign accounts to 19 January 2026
 - (ii) To sign Bank Reconciliation
 - (b) Ward Matters
 - (i) Beare Green
 - (ii) Capel
 - (iii) Coldharbour
- 19 Urgent matters at discretion of Chairman for note or inclusion on a future agenda.

Yours sincerely
Mrs J Russell,
Clerk to the Parish Council

12 January 2026

DATES OF NEXT MEETINGS

Planning Committee: Monday 02 February 2026

Full Parish Council meeting: Monday 16 February 2026

Finance Committee: Tuesday 5 May 2026