

LOCAL GOVERNMENT ACT 1972

PARISH OF CAPEL, BEARE GREEN AND COLDHARBOUR NOTICE OF MEETING OF PARISH COUNCIL

NOTICE IS HEREBY GIVEN THAT:

THE ANNUAL COUNCIL MEETING WILL BE HELD ON MONDAY 20 JULY 2026 IN JOHN VENUS HALL, COLDHARBOUR STARTING AT 7:30PM.

PUBLIC QUESTIONS

TEN MINUTES WILL BE AVAILABLE DURING THE MEETING FOR MEMBERS OF THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION RELEVANT TO MATTERS ON THE AGENDA.

MEETING ETIQUETTE

AGENDA

- 1 Apologies for Absence
- 2 To sign the minutes of the Full Council meeting held on 22 June 2025
- 3 To sign the minutes of the Planning Committee meeting held on the 06 July 2026
- 4 Declarations of Interest
- 5 Public Questions
- 6 Clerk's Report
7. Update on Capel Pre-School and The Weald, Newdigate Road, Beare Green
8. Update on Playground and Fundraising
9. Update Sexual Discrimination Legal Challenge
10. Update on new Accounts Software Package
11. To agree Representatives of Parish Council Committees and Sub-Committees
- 12 To review, approve and adopt Financial Regulations
- 13 To review, approve and adopt Standing Orders
- 14 To review, approve and adopt Transparency Code for Smaller Authorities
- 16 **Reports from Members**
 - (a) Finance
 - (ii) To approve and sign the accounts to 20 July 2026
 - (iii) To approve and sign the bank reconciliations for all bank accounts
 - (iv) To approve and sign invoices for 20 July 2026 to date
 - (b) Ward Matters
 - (i) Beare Green
 - (ii) Capel
 - (iii) Coldharbour
- 17 Correspondence
 - Information – Mulberry and Company appointed new payroll provider
 - Information – Mulberry and Company appointed Auditor for the next 3 years
- 18 Urgent matters at discretion of Chairman for note or inclusion on a future agenda.

Yours sincerely
Clerks to the Parish Council

DATES OF NEXT MEETINGS

**Planning Committee: 03 August 2026,
Full Parish Council meeting: 17 August 2026,
Finance Committee: 07 September 2026**