

CAPEL PARISH COUNCIL

BEARE GREEN, CAPEL AND COLDHARBOUR

Mrs Janet Russell
Mrs Pippa Beattie
Clerks to the Parish Council

Parish Hall and Office
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Dear Councillor

11 August 2026

You are summoned to attend the **FULL PARISH COUNCIL MEETING** of **CAPEL PARISH COUNCIL** to be held on **Monday 17 August 2026 starting at 7:30pm being held at JOHN VENUS HALL, COLDHARBOUR.**

Meeting Etiquette

- Silence or turn off your mobile phone.
- Behave with consideration and respect to all other members of the meeting
- If you wish to speak, please raise your hand. The Chair will invite you at an appropriate opportunity.
- Once you have been called to speak, please introduce yourself so your comments can be minuted.
- Do not interrupt an existing speaker.
- Do not hold side discussions or conversations whilst the meeting is in progress

Public Questions

Ten minutes will be available after Declarations of Interest for the public to express a view or ask a question on relevant matters on the agenda.

AGENDA

- 1 Apologies for Absence
- 2 To sign the minutes of the Full Council meeting held on 20 July 2026
- 3 To sign the minutes of the Planning Committee meeting held on the 03 August 2026
- 4 Declarations of Interest
- 5 Public Questions
- 6 Clerk's Report
7. Planning Applications:
 - MO/2026/01041 – Stonehouse, Broomehall Road, Coldharbour
8. Update on Capel Pre-School, parking at The Weald School, Newdigate Road, Beare Green
9. Update on Playground and Fundraising
10. Update Sexual Discrimination Legal Challenge
11. Update on Capel NDP Consultation
- 12 **Reports from Members**
 - (a) Finance
 - (i) To approve and sign the accounts to 17 August 2026
 - (ii) To approve and sign the bank reconciliations for all bank accounts for July 2026
 - (iii) To approve and sign invoices for 17 August 2026 to date
 - (iv) To review and approve all bank reconciliations generated by Scribe April to July inc.
 - (b) Ward Matters
 - (i) Beare Green
 - (ii) Capel
 - Fell dead Willow tree to ground level - cost
 - Installation of memorial bench
 - Sunnyside, The Street, Capel
 - (iii) Coldharbour
- 13 Correspondence
- 14 Urgent matters at discretion of Chairman for note or inclusion on a future agenda.

Yours sincerely
Clerks to the Parish Council

DATES OF NEXT MEETINGS

Planning Committee: 07 September 2026,
Finance Committee: 07 September 2026
Full Parish Council meeting: 21 September 2026