

CAPEL PARISH COUNCIL

BEARE GREEN, CAPEL AND COLDHARBOUR

Mrs Janet Russell
Mrs Pippa Beattie
Clerks to the Parish Council

Parish Hall and Office
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Dear Councillor

15 September 2026

You are summoned to attend the **FULL PARISH COUNCIL MEETING** of **CAPEL PARISH COUNCIL** to be held on **Monday 21 September 2026 starting at 7:30pm**

Meeting Etiquette

- Silence or turn off your mobile phone.
- Behave with consideration and respect to all other members of the meeting
- If you wish to speak, please raise your hand. The Chair will invite you at an appropriate opportunity.
- Once you have been called to speak, please introduce yourself so your comments can be minuted.
- Do not interrupt an existing speaker.
- Do not hold side discussions or conversations whilst the meeting is in progress

Public Questions

Ten minutes will be available after Declarations of Interest for the public to express a view or ask a question on relevant matters on the agenda.

AGENDA

- 1 Apologies for Absence
- 2 To sign the minutes of the Full Council meeting held on 17 August 2025
- 3 To sign the minutes of the Planning Committee meeting held on the 07 September 2026
- 4 To sign the minutes of the Finance Committee meeting held on the 07 September 2026
- 5 Matters arising from previous minutes
 - PSPO applications for recreation grounds
- 6 Declarations of Interest
- 7 Public Questions
- 8 Clerk's Report
- 9 To discuss Grant Application Recommendations
10. Update on Scott Broadwood school premises
- 11 Parking at The Weald School, Newdigate Road, Beare Green
12. Update on Playground and Fundraising
 - Meeting with Capel Cricket Club regarding playground safety (please see attached minutes)
 - Confirmation installation of swing seats
13. Update Sexual Discrimination Legal Challenge – Mrs Gillian Hannah-Rogers (Horn)
14. Update on Capel NDP Consultation
- 15 **Reports from Members**
 - (a) Finance
 - (i) To approve and sign the accounts to 21 September 2026
 - (ii) To approve and sign the bank reconciliations for all bank accounts for August 2026
 - (iii) To approve and sign invoices to 21 September 2026 to date
 - (b) Ward Matters
 - (i) Beare Green
 - (ii) Capel
 - Telephone box – book swap
 - (iii) Coldharbour
- 14 Correspondence
- 15 Urgent matters at discretion of Chairman for note or inclusion on a future agenda.

Yours sincerely
Clerks to the Parish Council

DATES OF NEXT MEETINGS

Planning Committee: 05 October 2026

Full Parish Council meeting: 19 October 2026 at Beare Green Village Hall

Finance Committee: 02 November 2026