LOCAL GOVERNMENT ACT 1972

PARISH OF CAPEL, BEARE GREEN AND COLDHARBOUR
NOTICE OF MEETING OF PARISH COUNCIL

NOTICE IS HEREBY GIVEN THAT:
THE FULL COUNCIL MEETING WILL BE HELD ON MONDAY 16 NOVEMBER 2026 IN CAPEL PARISH HALL AT 7:30PM.

PUBLIC QUESTIONS
TEN MINUTES WILL BE AVAILABLE DURING THE MEETING FOR MEMBERS OF THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION RELEVANT TO MATTERS ON THE AGENDA.

MEETING ETIQUETTE

AGENDA

1 Apologies for Absence
2 To sign the minutes of the Full Council meeting held on 19 October 2025
3 To sign the minutes of the Planning Committee meeting held on the 02 November 2026
4 To sign the minutes of the Finance Committee meeting held on the 02 November 2026
5 Matters arising from previous minutes
6 Declarations of Interest
7 Public Questions
8 Clerk's Report
9 CIL Receipt and Proposed Earmarking for Future Projects
10 To consider and approve the early repayment of the PWLB loan.
11. Update on Scott Broadwood school premises
12 Parking at The Weald School, Newdigate Road, Beare Green
13. Update on Capel Playground
- Outstanding invoice
- Playground Inspection schedules

14. Update Sexual Discrimination Legal Challenge
15. Update on Capel NDP Consultation
16 Hurst, Vicarage Lane, Capel
17 Appointment of independent Data Protection Officer
18 Approve and adopt policies and procedures circulated previously
19 To review changes to Parish Council website
20 Approve immediate increase in Clerk's working hours
21 **Reports from Members**
(a) Finance
(i) To review, approve and adopt the Precept for 2027/2028.
(ii)To approve and sign the accounts to 16 November 2026
(iii) To approve and sign bank reconciliations for all bank accounts for October 2026
(iv) To approve and sign invoices to 16 November 2026 to date
(v) Half year internal audit report
(b) Ward Matters
(i) Beare Green
(ii) Capel
(iii) Coldharbour

21 Correspondence
22 Urgent matters at discretion of Chairman for note or inclusion on a future agenda.

Yours sincerely,
Clerks to the Parish Council 10 November 2026

DATES OF NEXT MEETINGS
Planning Committee: 07 December 2026
Full Parish Council: 21 December 2026
Finance Committee: 18 January 2027