

LOCAL GOVERNMENT ACT 1972

PARISH OF CAPEL, BEARE GREEN AND COLDHARBOUR

NOTICE OF ORDINARY MEETING OF PARISH COUNCIL

NOTICE IS HEREBY GIVEN that the NEXT FULL MEETING OF CAPEL PARISH COUNCIL WILL BE HELD REMOTELY ON MONDAY 15 JUNE 2020 COMMENCING AT 7.30PM.

THIS MEETING IS OPEN TO THE PUBLIC UNLESS THE COUNCIL OTHERWISE DIRECTS.

IF MEMBERS OF THE PUBLIC WISH TO JOIN THE MEETING PLEASE EMAIL THE CLERK ON THE ADDRESS BELOW AND AN INVITATION WILL BE FORWARDED.

PUBLIC QUESTIONS

TEN MINUTES WILL BE AVAILABLE DURING THE MEETING FOR MEMBERS OF THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION RELEVANT TO MATTERS ON THE AGENDA.

AGENDA

- 1 Apologies for Absence
- 2 To sign the minutes of the Annual Parish Council meeting held on 18 May 2020
- 3 To sign the minutes of the Planning meeting held on 01 June 2020
- 4 Declarations of Interest
- 5 Public Questions
- 6 Clerk's Report
- 7 To review the Capital Projects spreadsheet
- 8 To discuss a TRO at Wolvens Lane, Coldharbour
- 9 To discuss the installation of metal gate by Coldharbour pavilion
- 10 To discuss adopting a Parish Council Facebook page
- 11 **Reports from Members**
 - (a) Finance
 - (i) to agree, adopt and sign accounts to 15 June 2020
 - (ii) to review effectiveness of the Internal Audit May 2020
 - (iii) to sign the Annual Return for year end 31 March 2020
 - (iv) to agree invoices
 - (b) Ward Matters
 - (i) Beare Green
 - (ii) Capel
 - (iii) Coldharbour
- 12 Correspondence
- 13 Urgent matters at discretion of Chairman for note or inclusion on a future agenda

DATES OF NEXT MEETINGS:

The Planning Committee meets at 7.30pm on Monday 6 July 2020
The next Full Parish Council meets at 7:30pm on Monday 20 July 2020
Both meetings will be held remotely.

Yours sincerely

Mrs J Russell
Clerk to the Parish Council

10 June 2020

clerk@capelparishcouncil.org.uk