

## CAPEL PARISH COUNCIL

### MINUTES OF FINANCE COMMITTEE HELD ON 17 JANUARY 2019 IN CAPEL PARISH HALL

**Present:** Mr Salter (Chairman), Mrs Schryver, Mrs Dale, Mr McLachlan, Mr Ball and the Clerk.

**2 Minutes of the last Meeting 12 November 2018:** Read and approved

**3 Declarations of Interest:** None

**4 Matters Arising:** None

**5 Questions from Members of the Public:** None

**6 Bank Reconciliation to 31 December 2018:**

31 December 2017	NS&I Balance	£33,391.25
31 December 2018	Current Account	£50,439.75

**7 Additional budget considerations:**

#### **Project Analysis for 2018/19**

The Committee reviewed the budget analysis up until the end of December and including invoices received January.

It was agreed that no further projects could be considered for funded out of the Community Project budget until the beginning of the next financial year.

Discussions had taken place at the December Finance and full Parish Council meetings regarding the precept request. The Parish Council had worked hard on setting the budget so that the precept showed a 0% increase to residents for the forthcoming financial year. A pie chart had been worked on showing the projected percentage budget totals for 2019/2020 and this will be published on the Parish Council's website. The precept was unanimously approved at £92,500.00. The request was signed and will be forwarded to Mole Valley District Council.

The annual subscriptions for the allotments were discussed. It was agreed that although the subscriptions would not be increased, it will be necessary to ask allotment holders to pay a proportional percentage of the annual water charges. The water charges for 2018 were way above what had been charged in previous years. The Parish Council will continue to pay for hedge cutting, path mowing and weed control around the allotments but is unable to justify paying the excessive water charges. If allotment holders feel this is not a fair way of allocating charges, it will be necessary to install a water meter to each allotment and have the usage monitored.

#### **Projects for 2018/19**

a. As discussed at the December Full Parish Council and Finance meetings, the Parish Council has agreed to donate £7,000.00 toward the repair the church wall at St John the Baptist Church in Capel.

#### **Projects for 2019/20**

As the Community Projects budget has now been spent any further requests for funding will not be considered until April 2019.

The upcoming elections in May 2019 were again discussed, and the Parish Council needs to ensure that funds would be available to cover any costs these elections might incur. It was agreed that should an election take place any costs will need to come out of the Reserve Account.

The sub-committee for Emergency Planning has met and Mrs Bignell has now completed the plan. This information is now published on the Parish Council's website.

**8**      **Date and time of next meeting:** Monday 15 April 2019, immediately after the Full Council meeting