MINUTES OF FINANCE COMMITTEE HELD ON NOVEMBER 24TH 2014 IN CAPEL VILLAGE HALL COMMITTEE ROOM

PRESENT: Mr Salter (Chairman), Mrs Schryver, Mrs Pearson, Mr McLachlan and Mrs Coke (Clerk)

1. APOLOGIES: Mr Ball

2. MINUTES: The minutes of the Finance Committee meeting held on 8th September 2014 were agreed as a correct record.

3. DECLARATION OF INTEREST: None.

4. MATTERS ARISING: None

5. BALANCES AND BUDGET MONITORING AT 31.10.14

5(i) Balances NatWest Current a/c £215,742.05 NS&I 56.679.09

5(ii) Budget Monitoring as per attached sheet

<u>Parish maintenance</u>- Likely to be over budget. Hedging/ tree work and ditching on Parish land has been high due to high rainfall and prolonged growing season.

Playground costs

Total spend as per P&L	£33,241.10
Total cost of Capel resurfacing	£31,941.90
LM Trust grant CPC grant	£23,000.00 8,941.90
Bark/weeding/equip't maint. across 3 playgrounds	£1,299.20

Members travel - Members travel to Hof C re Gatwick

<u>Grants Paid</u> – inclusive of £9,600 paid to Project OverHall architects fees Summary of Grants to BGCA 2014:

Available for BGCA grant Aid for hall	£200,000.00
Architects fees paid 29.04.14	9,600.00

Residual available at 31.08.14 £ 190,400.00

Invoices expected Dec '14:

Builder: £36,267.79

MVDC Building Control: 950.78

£37,218.57

Residual available end of 2014 £153,181.43

<u>Insurance</u> - cost saving £1,309.43 Zurich reviewed policy **Donations allowed -**(cancelled out £100 from PlaySmart)

6 Annual Risk Assessment : Wednesday 3rd December 2014

7 Grants, Subscriptions and Donations

Were reviewed and amended as below.

SUBSCRIPTIONS

Recipient	2014 / 2015	2015 / 2016	
SCAPTC	1,000.00	1,026.00	
GACC	10.00	10.00	
Surrey Hills Soc.	15.00	15.00	
GLEAM	15.00	15.00	
Dorking	10.00	10.00	
Preservation Soc			
TOTAL	1,050.00	1,076.00	

DONATIONS

Recipient	2014 / 2015	2015 / 2016	
RBLPA	55.00	55.00	
Capel & BG Mag	100.00	100.00	
St Mary Mag	90.00	90.00	
Capel	80.00	80.00	
Evergreens			
Merebank Over	80.00	80.00	
60's			
	405.00	405.00	
	405.00	405.00	

GRANTS

Recipient	2014 / 2015	2015 / 2016	
C/harbour	1,000.00	1,000.00	
TOTAL	1,000.00	1,000.00	

8. Budget considerations 2015/2016

- 1) Coldharbour playground need a decision to keep or leave the current playground. If kept could apply to London Marathon Trust August 2015 for a grant to replace equipment. No figures available re cost.
- 2) Repair of driveway to BG Cottages to be undertaken in April / May 2015 when the weather is drier. Total cost will be £1,165.00, the PC 's share being £582.50.
- 3) Parish Office consideration is being given to adapting the Capel Youth Club building as a Parish Office with additional storage space. Plans are being drawn up and costings sought by early 2015. Any existing PC surplus would be earmarked for a Parish Office as a capital cost.
- 4) Thames Water is currently investigating the drain blockage in the access road to BG Cotts. It is not known whether there will be a cost involved in this.

- 5) Mark Lewington (Carpenter) is drawing up a quote for the replacement of the easterly facing double doors on the BG pavilion
- 6) Burial Ground shed Cllr Clack to be approached for a grant towards replacing the Burial Ground shed (approx. £4,000)
- 5). Printing costs on 'monitoring sheet' include printing of Gatwick leaflets, maps and posters and the cost of typing up responses to consultations (Housing and Traveller sites, Change in PRNAV and Gatwick issues). Costs were likely to increase accordingly.

9. Draft Budget 2015/ 2016

As per attached sheet

DATE OF NEXT MEETGING:

Monday 5th January 2015 in the Committee Room, Capel Village Hall starting at 9:00pm after the Planning Committee meeting.