

CAPEL PARISH COUNCIL

MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON MONDAY 19 JULY 2021 in Capel Parish Hall AT 7.30pm

PRESENT: Mr Ball (Vice-Chairperson), Mr McLachlan, Mrs Schryver, Mr Salter, Mr Cox, Mr Ashwood and the Clerk.

1. **APOLOGIES FOR ABSENCE:** Mrs Dale, Mr Garber and Mrs Ryan. District Councillor Mrs Huggins
2. **TO RECEIVE AND ADOPT MINUTES OF ANNUAL PARISH MEETING HELD ON 21 JUNE 2021:** The minutes were accepted as a true record of the meeting. All Councillors voted in favour accepting the records and the minutes were signed by the Chairman.
3. **TO RECEIVE AND ADOPT MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 05 JULY 2021:** All Councillors voted in favour accepting the records and the minutes were signed by the Chairman.
4. **MATTERS ARISING:**

The Councillors discussed the recently approved planning application for the conversion of The Dukes Head Public House, Horsham Road, Beare Green. The councillors were frustrated that the District Council had approved the application despite objections being lodged from the Parish Council and residents. It was noted that the site was immediately put up for sale as soon as the approval was granted.
5. **DECLARATIONS OF INTEREST:**

None.
6. **PUBLIC QUESTIONS:**

None.
7. **CLERK'S REPORT:**
 - There have been a few complaints regarding the grass cutting around the village. There are also excess cuttings on the recreation grounds. I have met with the contractor and explained that it is disappointing work is falling short of the original standard. Apparently new operatives have not been fully briefed.
 - Fred Evans has renewed a couple of slats on the bridge at the bottom of the recreation ground.
 - The tree work outside Fourays, Horsham Road, will be undertaken toward the end of August.
 - Neil White, Crime Reduction Advisor with Surrey Police for Mole Valley has been advised that the council would like to site a camera to cover the defibrillator cabinet that has recently been targeted with graffiti. He can see no problem with this as its intended purpose would be for "the prevention and detection of crime".
8. **POLICE CRIME STATISTICS:**

None received.
9. **PLANNING APPLICATIONS:**

None discussed. The next meeting of the Planning Committee is Monday 2 August 2021.
10. **TO DISCUSS THE LONG-TERM HIRE OF THE PARISH HALL:**

The Council had received a request from Nurture Hut, an alternative learning provision for students who have social, emotional, mental, health needs or autistic spectrum conditions. Currently there is a huge need for educational provision for these students as they find it difficult to access normal educational settings.

The school is looking for a long-term booking arrangement to access the hall from Monday to Friday 09:00 to 15:00 covering weeks within term time.

The Councillors discussed the proposal, as there are currently no daytime bookings for the hall. A monthly rate was discussed, which would include the use of the hall and the kitchen and would take into consideration the extra heating costs during the winter months and extra cleaning.

It was agreed that the Clerk would contact Nurture Hut, and offer rental terms, on a trial basis of one term to begin with.

Terms and conditions would need to be agreed by both parties.

11. TO DISCUSS ADDITIONAL FINANCE TOWARDS WOLVENS LANE, COLDHARBOUR:

Mr McLachlan addressed the council, advising that the current local committee was due to meet at the end of September. The Officers report would be presented, after which would be another period of consultation. These legal documents could be used as an example of good practice should other byways need professional support and therefore the council was asked to pay £500.00 to cover the cost of further legal advice. All councillors agreed and a motion was passed to pay the costs.

12. UPDATE ON DATABASE FOR COLDHARBOUR CHURCH GRAVEYARD:

Mr McLachlan updated the Council on the proposed database. Mrs Bignell is beginning work on the project with the help of the Parochial Church Council and Coldharbour Church Warden. It has been agreed the Parish Council would cover the cost of all the works. The maintenance of the graveyard was mentioned, and the Parish Council has requested quotes for this work.

13. UPDATE ON FOOTPATH ON CAPEL RECREATION GROUND:

The council discussed the section of path which recently flooded. The flooding has occurred since SES Water laid new pipes to the tennis pavilion. SES Water have inspected the pipeline and confirmed there are no leaks. However, the section of pipe from the new installation to the tap on the allotments was not inspected. The Clerk will ask for this to be undertaken and this will be discussed at the next meeting.

14. UPDATE ON FOOTPATH AT MISBROOKS LANE, CAPEL:

The councillors were advised that the ditch which would run adjacent to the new path has been cleared. In the light of this new path would be an advantage to the area, and all councillors agreed that the quotation will be accepted. The Clerk will advise Bill Kear and contact Fisher German as there is an Esso pipeline in the area.

15. SURREY TRANSPORT PLANS CONSULTATION:

The councillors had been advised of the consultation, which runs until 24 October 2021. The council will submit a response and this item will be included on the agenda for the next meeting.

16. LONDON GATWICK 2ND RUNWAY PLANS:

The council was reminded of the letter forwarded to Gatwick by Betchworth Parish Council, objecting to the proposal of making the emergency runway into a second runway. If this is allowed to happen this will mean Gatwick is the only airport outside the United States that has aircraft landing over taxiing planes. The council agreed that a letter of objection should be forwarded, endorsed by all 9 Mole Valley Parish Councils.

17. REPORTS FROM MEMBERS:

(a) Finance:

- (i) The accounts detailing income and expenditure for the period 21 June to 19 July 2021 had been circulated for approval. Details of invoices were given, and all councillors approved payments. The council is still awaiting payment of the CIL money from Mole Valley. All invoices were authorised for payment by two councillors.

INCOME

Easement	£500.00
Easement	£5,000.00
Ashes Interment	£250.00
Allotment subscription	£50.00
Total	<u>£5,800.00</u>

EXPENDITURE	Net	VAT	Gross
S Dixon for L Quirk	£50.89		£50.89
Reimbursement – Zoom monthly payment	£14.39		£14.39
Fred Evans – grounds maintenance	£1,450.00		£1,450.00
Clay Griffin – grounds maintenance	£650.00		£650.00
Wellers Hedley Legal Fees Temple Lane	£1,180.00	£236.00	£1,416.00
Wellers Hedley Legal Fees Temple Lane	£590.00	£118.00	£708.00
SSTM Grounds Maintenance – July 2021	£1,430.00	£286.00	£1,716.00
BT line rental – DD	£20.50	£4.10	£24.60
Mrs L Bignell July salary	£267.60		£267.60
Mrs J Russell July salary	£2,479.40		£2,479.40
HMRC	£664.20		£664.20
Howard Cundey – Professional Fees	£500.00	£100.00	£600.00
OPUS Energy – Electricity DD	£35.51	£1.78	£37.29
OPUS Energy – Gas DD	£6.94	£0.35	£7.29
Total	<u>£9,443.33</u>	<u>£777.01</u>	<u>£10,210.00</u>

(b) Ward Matters for note or inclusion on a future agenda:

- (i) **Beare Green:** (i) Mr Cox mentioned that the ditches around the recreation ground need clearing again. This should be undertaken before the autumn. (ii) The area around the base of the Beare Green emblem needs clearing again. It was suggested that once cleared, Yellow Rattle seeds should be sown which would discourage grass growing. (iii) As neither Mole Valley or Surrey County Council would accept liability, Mr Cox has cut down the Giant Hogweed growing adjacent to the A24 and recreation ground and disposed of it safely.
- (ii) **Coldharbour:** (i) Mr McLachlan was pleased to report that the area outside The Plough has been resurfaced and the white lines have been painted in the correct newly agreed position. To keep this area clear, the pub has installed planters.
- (iii) **Capel:** (i) Mrs Schryver suggested that as Surrey County Council had not responded to a request to improve the footpath extending from Rose Cottages, Capel, the council should obtain a quote for this work, and then ask County Councillor Helyn Clack for financial support.

18. CORRESPONDENCE:

None.

Any requests for agenda items should be notified to the Clerk one week before the next meeting.

DATES OF NEXT MEETINGS:

Planning Committee: Monday 2 August 2021
Full Council Meeting: Monday 16 August 2021
Finance Committee: Monday 13 September 2021

All meetings will commence at 7:30 pm in Capel Parish Hall subject to government guidelines.