

## CAPEL PARISH COUNCIL

### MINUTES OF THE FULL PARISH COUNCIL MEETING HELD REMOTELY ON MONDAY 18 JANUARY 2021 AT 7.30pm

**PRESENT:** Mr Ball, Mr McLachlan, Mrs Dale, Mrs Schryver, Mr Salter, Mr Ashwood, Mrs Ryan and the Clerk. County Councillor Helyn Clack, District Councillors Claire Malcomson, Mary Huggins, Lesley Bushnell and Caroline Salmon. Mrs Michelle Watson and Mrs Corinna Osborne-Patterson.

1. **APOLOGIES FOR ABSENCE:** Mr Garber and Mr Cox
2. **TO RECEIVE AND ADOPT MINUTES OF PARISH COUNCIL MEETING HELD ON 14 DECEMBER 2020:** The minutes were accepted as a true record of the meeting. All Councillors voted in favour accepting the records and the minutes will be signed by the Chairman when Covid restrictions are relaxed.
3. **TO RECEIVE AND ADOPT MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 04 JANUARY 2021:** The Councillors asked for the statement regarding MO/2020/2011 – Romany Glen, Highland Road, Beare Green to be amended. The last sentence will be removed. The minutes will then be accepted as a true record of the meeting. All Councillors voted in favour accepting the records and the minutes will be signed by the Chairman when Covid restrictions are relaxed.
4. **TO RECEIVE AND ADOPT MINUTES OF FINANCE COMMITTEE MEETING HELD ON 11 JANUARY 2021:** The minutes were accepted as a true record of the meeting. All Councillors voted in favour accepting the records and the minutes will be signed by the Chairman when Covid restrictions are relaxed.
5. **MATTERS ARISING:**  
None.
6. **DECLARATIONS OF INTEREST:**  
None.
7. **PUBLIC QUESTIONS:**  
Mrs Watson mentioned that one of the posts on Beare Green recreation ground has fallen over and needs to be re-positioned. The Clerk will arrange for this work to be done.
8. **CLERK'S REPORT:**
  - There have been reports that owners exercising dogs on Capel recreation ground are not adhering to the regulations and not keeping dogs on leads. So far there are no reports of dogs causing problems.
  - The parish hall now has carpet tiles to improve the acoustics in the hall. Sadly, no visitors have had the opportunity to experience the improvement yet.
9. **POLICE CRIME STATISTICS**  
The crime statics had been received covering the dates 14 December to 18 January inclusive. The information was circulated to all Councillors prior to the meeting and the incidents were discussed. The number of incidents was overall slightly higher than normal.
10. **DISTRICT COUNCILLOR CLAIRE MALCOMSON – CLIMATE STRATEGY FOR MOLE VALLEY:**  
Councillor Malcomson was welcomed by the Chairman and she addressed the Council giving an introduction not just about Climate Strategy for Mole Valley but also what the Liberal Democrats have achieved since coming into office in June 2019.  
Mr McLachlan said he supported and echoed the strategy. He mentioned the Council had considered installing charging points in the villages and asked who pays for the electricity. Councillor Malcomson

has since confirmed Mole Valley District Council are intending to purchase chargers from BP Chargemaster that take a debit or credit card, or you can buy a subscription which is good value. Currently this is £7.85 a month.

Mrs Watson asked why Surrey and Mole Valley were not working together on the climate strategy which would save tax-payers money. Councillor Malcomson agreed that councils should be working together. Mrs Watson mentioned a pledge to replace any trees that are felled. Councillor Malcomson said there was no pledge, but she would like to see it happen.

The Chairman mentioned solar panels on buildings and in fields and the possibility of planting trees on the middle reservation of the A24. There were no plans for solar panel fields and planting had been dismissed because it was dangerous for pedestrians crossing.

Mrs Osborne Patterson asked what key things that are being done to motivate businesses and individuals to become carbon negative. Web pages are being working on and the introduction of a community lottery.

The Chairman said the council was in favour of increased efforts to introduce green projects and thanked Councillor Malcomson for attending the meeting.

#### **11. PLANNING APPLICATIONS:**

- **MO/2020/2221 – 2 Woodside Road, Beare Green.** This is an application for the conversion of garage to habitable accommodation, erection of single storey side, rear and front extensions, and erection of single storey side extension with roof extension to create rooms in roof space over. The council looked at the plans and agreed that this was a modernisation of the bungalow making it much bigger. The councillors agreed that the property was a corner plot and in a prime position. Unfortunately, there was no Design and Access statement submitted. There had been no objections from neighbours, but comment had been made regarding the newly erected fence which is obscuring on-coming traffic. Permission has already been approved to remove the existing garage and make it habitable accommodation.  
The councillors agreed that this application should be approved.

Mrs Dale asked if the application for Swires Farm was being discussed. The Chairman confirmed that this will be on the agenda for the next Planning Committee meeting. In the meantime, Mr Garber was working on a report and had asked for some information from County Councillor Clack. Councillor Clack confirmed that this application will be discussed at the Surrey County Council planning committee. She confirmed that other Parish Councils also have issues with the application.

#### **12. TO AGREE DECISIONS MADE BY FINANCE COMMITTEE:**

The Chairman informed the council that the Finance Committee had made recommendations regarding the following projects and these are now brought before the Council for their endorsement.

Mr Salter shared the Budget Analysis with the council. Budget for the year is £103,000 and so far, £91,000 has been spent. There is £12,000 left in the budget and the council will be in budget for the year. A lot has been spent on capital projects, over £120,000. £7,000 from Capel magazine is in the current account. The following capital projects still to be addressed this financial year.

- Footpath fronting Rose Cottages, The Street, Capel. Approved.
- Repair/replace carousel, Capel recreation ground. It was agreed to purchase a replacement carousel.
- Replacement swings and safety surface, Beare Green recreation ground. A further discount has been received reducing the price originally quoted.
- Grant Application – Coldharbour Church. £750 approved.
- Further action Temple Lane, Capel – purchase concrete barriers. The offer of an easement is only effective until the end of February. If no agreement is received, the council will remove the offer and in the meantime the barriers will be purchased. Mrs Dale agreed that the barriers could be removed and stored at Aldhurst Farm should an agreement be approved in the future.
- To donate to the Community Fridge foodbank. A sum of £500 was agreed.
- Payment for feasibility study for A24 Beare Green roundabout. Awaiting invoice.

- To transfer a sum from Reserve Account to Current Account to cover outstanding capital projects.

If £30,000 is transferred these projects can be financed and £40,000 will be left in the reserve account. The chairman asked any councillors had any objects to any of the projects.

All councillors unanimously agreed to approve all projects. An application signed by Mrs Schryver and Mr Salter has now been forwarded to NS&I requesting this transfer of funds.

### 13. REPORTS FROM MEMBERS

#### (a) Finance:

- (i) The accounts detailing receipt and payments for the period 14 December 2020 to 18 January 2021 had been circulated for approval. Details of invoices were given, and all councillors approved payments.

#### INCOME

SES Water	£250.00
Easement	£500.00
<b>Total</b>	<b><u>£750.00</u></b>

	Net	VAT	Gross
<b>ADMIN AND OTHER PAYMENTS</b>			
S Dixon for L Quirk	£45.00		£45.00
Maltaward Barriers – Temple Lane	£66.43	£13.29	£79.72
Zoom Monthly charge	£14.39		£14.39
BullGuard Internet Security	£41.66	£8.33	£49.99
Coldharbour Sports and Social Club	£3350.4	£70.16	£421.00
Surrey Sports Turf Management	£461.42	£92.28	£553.70
J Russell – reimbursement	£9.99		£9.99
The Image Company	£85.50	£17.10	£102.60
Helpdesq	£52.23	£10.45	£62.68
J Russell – January salary	£1,949.90		£1,949.90
HMRC Clerks Income Tax	£531.80		£531.80
Mrs L Bignell – January salary	£267.80		£267.80
BT Line Rental - DD	£20.50	£4.10	£24.60
OPUS Energy – Electricity DD	£39.62	£1.98	£41.60
OPUS Energy – Gas DD	£104.39	£5.22	£109.61
<b>Total</b>	<b><u>£4,041.47</u></b>	<b><u>£222.91</u></b>	<b><u>£4,264.38</u></b>

### 14. Ward Matters for note or inclusion on a future agenda:

- (i) Capel: (i) Mrs Schryver said that there had been an increase in dog excrement on the pavements along The Street. The Clerk will contact Mole Valley and ask for a supply of “Clean it Up – Be a Responsible Dog Owner” signs. (ii) Flooding has been on the recreation ground opposite the allotments going along to the playground. The Clerk will find out if anything can be done to alleviate the problem. (iii) Mr Ashwood reported that there is flooding on a stretch of the new path on the recreation ground by the MUGA. (iv) Mrs Schryver asked if anything could be done to assist walkers using the path leading up from Bennetts Green up to the kissing gate and beyond for another 100 yards. This area is extremely muddy. In previous years SCC had supplied a quantity of scalping which helped to control the condition of the path. This information will be forwarded to County Councillor Clack for her assistance. (v) Mrs Dale mentioned the verges along Temple Lane, which are now so badly damaged they are almost non-existent. This has been intensified by a lot of traffic using the lane and vehicles having to pull over to allow on-coming traffic to pass. Mrs Dale asked if logs could be placed intermittently to identify passing places and keep cars off the verges. Councillor Clack said this could be dangerous and a better solution would be the installation of reflector posts. The Clerk will send Councillor Clack a request for these posts to be considered.
- (ii) **Coldharbour:** (i) Mr McLachlan gave the council an update on the planning application for Upper Minnickfold Place, MO/2020/1582. This had been discussed at the recent Mole Valley

Local Committee meeting. The Mole Valley case officer had recommended the application be approved, but the Committee refused it on vote. Mr McLachlan thanked County Councillor Clack and District Councillor Salmon for their input at the meeting. The reasons for the refusal were not entirely determined so now appropriate justifications needed to be decided. The actual issuing of the refusal notice has been deferred until the February Local Committee meeting (ii) Mr McLachlan mentioned Wolvens Lane said the barrier was now in the correct place and there was appropriate signage. This closure is only until 5 April 2021 and consultations around a permanent TRO will be discussed at the June Local Committee meeting. (iii) Mr McLachlan mentioned the second byway in Coldharbour and the need to have this closed. (iv) Mr McLachlan asked if there had been any further appeal decision regarding 2 The Nest, MO/2019/1907, which was now a matter for the Mole Valley Enforcement team to put into practice. The Clerk had recently spoken to the Enforcement Team and had received confirmation that this matter would be dealt with as soon as the current movement restrictions are relaxed. Mr McLachlan agreed to send up-to-date photographs of the property which can be passed onto the Mole Valley team.

- (iii) **Beare Green:** (i) District Councillor Salmon mentioned the 26 ash trees with die-back that had been cut down on the triangle by Beare Green Court. This is Surrey County Council land. Residents are not happy with the removal of the trees and it was discussed that efforts should be made to replant. County Councillor Clack said that this could be an opportunity to make this into a community project. (ii) Councillor Salmon mentioned that the Mid-Surrey Community Fridge had so far put together 4,600 food parcels which had been distributed across five villages. The donation from the Parish Council will be gratefully appreciated.

**Any requests for agenda items should be notified to the Clerk one week before the next meeting.**

**DATES OF NEXT MEETINGS:**

<b>Planning Committee:</b>	<b>Monday 1 February 2021</b>
<b>Full Council Meeting:</b>	<b>Monday 15 February 2021</b>
<b>Finance Committee:</b>	<b>Monday 10 May 2021</b>

**Due to Covid-19 restrictions and regulations, these meetings will all be held remotely at 7:30 pm**