

CAPEL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON MONDAY 19 AUGUST 2019 AT 7.30pm IN CAPEL PARISH HALL

PRESENT: Mr Ball, Mr McLachlan, Mrs Schryver, Mrs Dale, Mr Cox, Mr Salter, Mrs Ryan, Mr Ashwood and the Clerk

IN ATTENDANCE: District Councillor Mrs Caroline Salmon and Mr Paul Mott.

Representatives from Plane Wrong included Mr Mike Ward, Mrs Fran Flammiger, Mrs Lesley Kelly, Mrs Lesley Nicholson and Mr Ed Winter.

1 APOLOGIES FOR ABSENCE: Mr Garber, District Councillors Mrs Mary Huggins and Lesley Bushnell.

2 TO RECEIVE AND ADOPT MINUTES OF PARISH COUNCIL MEETING ON 15 July 2019: The minutes were adopted and signed by the Chairman.

3 TO RECEIVE AND ADOPT MINUTES OF PLANNING MEETING ON 5 August 2019: The minutes were adopted and signed by the Chairman.

4 MATTERS ARISING: None.

5 DECLARATIONS OF INTEREST: None.

6 PRESENTATION FROM PLANE WRONG:

The Chairman introduced the group and Mike Ward gave a presentation accompanied by information slides. Mr Ward said that the group had been set up because of the change in flight paths to and from Gatwick Airport over Capel, Beare Green and Coldharbour and the surrounding area. The variation meant the area was disposed to more noise pollution. Plane Wrong is also petitioning against the installation of a second runway at Gatwick.

Mr Ward gave a very detailed presentation which explained the route the air crafts followed during take-off, the height they were able to fly at and the number of aircraft that were now using Gatwick. Mention was made of the public meetings that Gatwick had set up and the fact that areas were being canvassed that would not be adversely affected by noise. The economy generated by the airport was also discussed and the fact that Gatwick was able to offer financial assistance to local groups which should enable a positive response to any future consultations.

Mr McLachlan asked about planning permission for a second runway and it was explained that approval could be obtained by a Development Consent Order which would be decided by a Planning Inspector which could effectively override the planning process.

Mr Salter asked about night flights. It was confirmed that flights to and from Gatwick do not stop at night but there is a restriction. However, the airport can "bank" night flights not used during the winter months to use in the summer. Mr Ward said that the long-term aim of Plane Wrong was to ban all night flights and influence policy at Government level.

The Chairman agreed that local groups would be more effective if they all worked together. It would be beneficial if the general public was more aware of what was being proposed at Gatwick.

Mr Ball thanked Plane Wrong for attending the meeting and presenting to the Parish Council.

7 PUBLIC QUESTIONS: Mr Paul Mott was present at the meeting and had forwarded the Council an email regarding his recently revised planning application MO/2019/1404. The Chairman informed Mr Mott that his application will be discussed at the September Planning Meeting.

Councillor Salmon asked the Parish Council if they were able to provide any information regarding the installation of superfast broadband for residents in Beare Green. If anyone had any information to share, she would be pleased to receive it.

8 CLERK'S REPORT:

- The Clerk has met with Andy Beams from SSALC. All policies and procedures which need to be updated have been identified and these will be circulated to Councillors over the next week, ready for approval and adoption.
- The "unauthorised parking" signs have been erected in the car park outside the Parish Hall.
- Fred Evans is currently working on replacing the guttering on the Beare Green pavilion.

9 MOLE VALLEY LOCAL PLAN – MODEST EXPANSION OF RURAL VILLAGES:

The Chairman told the Committee that there had been no further updates from Mole Valley regarding this Plan. The public meeting has been booked for 13 November 2019 at Capel Memorial Hall and the Mole Valley Cabinet are due to meet on the 1 October. The Chairman informed the Committee that he and Mr Garber had met with Councillor Mrs Margaret Cooksey and would arrange a meeting with Mark Turner.

10 PARKING DORKING RAILWAY STATION:

Nothing further had been received from Govia Thameslink but an invitation had been issued inviting representatives to attend the September Parish Council meeting.

11 GATWICK EXPANSION PLANS:

It was agreed that this had been covered in the Plane Wrong presentation. Mr McLachlan reminded the Councillors that he had resigned as the Parish Councils representative from the Gatwick Area Conservation Campaign (GACC) and asked if anyone would be willing to take up this role. He

12 FOOTPATH – BEARE GREEN RECREATION GROUND:

The Chairman reminded the Councillors of the proposal put forward at the July meeting by Mr Hopkins of Beare Green regarding the installation of a footpath across Beare Green recreation ground.

Since that meeting the Parish Council had asked another contractor to quote for a footpath but leading from Beare Green cottages to the children's play area, and then across to Newdigate Road. This path would mean pedestrians would cross Newdigate Road away from the junction of the A24 providing a safer alternative.

This contractor was unable to supply a quotation as significant work must be done when laying the path so as not to interrupt drainage. Water retention over the whole of the recreation ground is a problem. Mrs Schryver asked how a path would be funded and who would maintain it.

Discussion then took place regarding the alternative proposal put forward at the July meeting, which would introduce hatching along the A24, moving the southbound traffic leading to the Beare Green roundabout on to the outside lane.

Councillor Salmon confirmed that she had put this proposal before the Local Committee and asked County Councillor Helyn Clack for her support. It was proposed that a working group be formed to promote this proposal, and Councillors Schryver, McLachlan and Cox agreed to be part of the group.

13 PROPOSAL FOR PLAYING FIELDS COMMITTEE:

The Chairman informed the Councillors that a letter had been received from Capel Cricket Club demanding payment for additional cuts to the recreation ground. The Chairman said that he had been reviewing the terms of the lease for the pavilion and there were no guidelines governing the Parish Council's responsibility to have the recreation ground cut to a standard. The ECB have also been contacted and it is entirely the Cricket Club's responsibility to maintain the pitch likewise the football club. It was unanimously agreed that the Parish Council would not pay the invoices for additional cuts. To avoid any future disagreements the Chairman proposed a Playing Fields Committee to oversee the maintenance of the recreation grounds in Capel and Beare Green. It was suggested Chris Anderson, the Cricket Club's groundsman be asked to join this Committee.

The Chairman has a meeting with the Cricket Club later this month and it was agreed that the Parish Council's decision on the invoices would be given at that meeting.

14 PLAYGROUND EQUIPMENT - COLDHARBOUR:

It was discussed that a new piece of playground equipment be purchased for the playground at Coldharbour. A climbing dome has been proposed. This is to replace the existing climbing frame, which has been repaired many times. A price of £4,895.50 excluding VAT has been received from Wicksteeds, which includes delivery and installation. The Chairman asked if the Committee considered this cost acceptable and all Councillors agreed that the equipment should be purchased. The Clerk will place an order with Wicksteeds once a site visit has taken place.

15 TRAFFIC CALMING COLDHARBOUR:

The Parish Council had been in discussion with 2020 Consultancy regarding traffic calming in Coldharbour. It had been suggested that the data this consultancy could supply be collected for all three parishes. Unfortunately, 2020 Consultancy has now decided to withdraw their support to Parish Councils. It is was agreed the Clerk would source new consultants/agents and information brought to the next meeting.

16 TO APPROVE THE COMPLAINTS PROCEDURE:

A Complaints Procedure had been circulated to all Councillors and it was asked if anyone had any comments to make before a decision was made on approved this procedure. Councillor Salter asked if a further paragraph be added to cover any Appeals Process. It was agreed the Clerk would check this addition with SSALC. This item would be included on the agenda for the September meeting.

17 REPORTS FROM MEMBERS

(a) Finance: The accounts detailing receipts and payments for the period 15 July to 19 August 2019 were presented for approval and signature. All invoices were signed by two councillors:

INCOME

Hall Hire	£135.00
Easement	£2,500.00
CIL Payment	£6,764.01

ADMIN AND OTHER PAYMENTS

	Net	VAT	Gross
AHS Limited	£198.00	£39.60	£237.60
Wellers Hedleys	£1,475.00	£295.00	£1,770.00
Burley and Sons (August payment)	£904.21	£180.84	£1,085.05
PJM	£55.00	£11.00	£66.00
Fred Evans	£975.00		£975.00
S Dixon for L Quirk	£47.00		£47.00
Treeline	£580.00	£116.00	£696.00
Helpdesq	£65.53	£13.11	£78.64
Printerland	£103.62	£20.72	£124.34
Treeline	£1,078.00	£215.60	£1,293.60
Viking	£106.64	£24.04	£130.68
Mulberry and Company	£142.50	£28.50	£171.00
Pear Technology	£565.00	£113.00	£678.00
Mrs J Russell reimbursement	£68.26		£68.26
Mrs L Bignell August salary	£263.52		£263.52
Mrs J Russell August salary	£1,778.92		£1,778.92
HMRC Clerks income tax	£488.00		£488.00
Andy Beams	£135.00		£135.00
Clay Griffin	£1,525		£1,525.00
OPUS Energy Gas D/D	£7.17	£0.36	£7.53
OPUS Energy Electricity D/D	£40.11	£2.01	£42.12
Totals	£10,601.48	£1,059.78	£11,661.26

Current Account reconciled 19 August 2019 - £52,134.03.

- (i) It was agreed that the easement and the CIL payments received would be transferred into the reserve account.

b) Ward Matters for note or inclusion on a future agenda:

- (i) **Beare Green:** (a) Mr Cox said that the ditch around the recreation ground needed some attention. It was agreed that the Clerk would arrange for Treeline to meet with Mr Cox and obtain a quotation for works that needed to be done to keep the ditches clear and the assist drainage on the recreation ground.
- (ii) **Capel:** (a) Mrs Dale asked if Misbrooks Green needed to be topped. The Clerk will send a confirmation email. (b) Mrs Dale told the Committee that she was still pressing for a pelican crossing to be installed at the Wolves Hill roundabout. This would be a suitable location as there is already a footpath and bridleway in place. It was agreed that the Parish Council would send a letter of support as there is serious concerns to safety. (c) Mrs Schryver asked when the steps leading from the recreation ground onto Vicarage Lane were due to be repointed and repaired. The Clerk will speak to the contactor and establish a date. (d) The hedge outside is now extremely high and looking unkempt. The Clerk will write to the owner and ask for the hedge to be cut down. (e) Mr Ashwood mentioned that the hedge outside Scott Broadwood school is now overhanging the footpath. Mrs Schryver agreed to contact the school, once the new term starts. (f) The Chairman said that a letter had been received regarding dogs running out of control. The owners of the dogs had been spoken to but to no consequence. The Police not the dog warden will take any action. It was agreed the Clerk will write a letter of concern on behalf of the Parish Council. (g) Mrs Schryver asked if a quotation could be obtained to move the stone plinth at the entrance to the car park and relocate to the entrance of the recreation ground. Moving this plinth and taking away the grassed area would create further car parking spaces.
- (iii) **Coldharbour:** (a) Mr McLachlan asked if the notice board could be refurbished before the winter arrives.

14 CORRESPONDENCE:

Further to the July meeting attended by a Capel Cricket Club representative, a letter has been received regarding the ramp installed at the side of the pavilion. The Cricket Club have agreed to work on having a more suitable ramp installed. The ramp is necessary for wheelchair access. It was also discussed that the stones, which have been used to path the area leading onto the recreation ground by the side of the ramp do not work. Heavy foot traffic tends to reposition them, and they are scattered all around the car park. The Cricket Club will be asked to look for a more suitable alternative.

The Chairman mentioned that at the last meeting the Council was almost not quorate. Councillors were asked to ensure the dates for meetings are in their diaries and to make every effort to attend.

It was agreed that in future, all Finance meetings will begin at 7:30pm.

15 Requests for agenda items should be notified to the Clerk one week before the next meeting.

DATES OF NEXT MEETINGS:

Planning Committee: Monday 2 September 2019 at 7:30pm
Finance Committee: Monday 9 September 2019 at 7:30pm
Full Council Meeting: Monday 16 September 2019 at 7:30pm

All meetings will be held at Capel Parish Hall.