

## CAPEL PARISH COUNCIL

### MINUTES OF PARISH COUNCIL MEETING HELD ON MONDAY 21 NOVEMBER 2016 AT 7.30pm IN BEARE GREEN HALL, BEARE GREEN

**PRESENT:** Mr C Ball (Acting Chairman), Mrs A Schryver, Mr K Salter, Mr D Cox, Mr S McLachlan, Mr L Margetts, Mrs P Dale and the Clerk.

**IN ATTENDANCE:** Inspector Richard Hamlin, County Councillor Helyn Clack, Councillors Michelle Watson and Corrina Osborne-Patterson and Lisa Ryan from Beare Green Youth Club.

**1 APOLOGIES FOR ABSENCE:** Mr P Garber and Mrs Lyne Ford

**2 TO RECEIVE AND ADOPT MINUTES OF PARISH COUNCIL MEETING ON 17 OCTOBER 2016:** The minutes were adopted and signed by the Chairman.

**3 DECLARATIONS OF INTEREST:**

(i) Mr McLachlan declared an interest in the planning application submitted by Europa Oil and Gas on at land at Bury Hill Wood, off Coldharbour Lane, Holmwood.

(ii) Mr Margetts declared an interest in the planning application approved for the erection of a replacement clubhouse at Henfold Lakes, Henfold Lane, Beare Green.

**3 CLERK'S REPORT:**

- i. The Finance Meeting met on 14 November and had preliminary discussions regarding setting the precept for 2017/2018. With the possibility of all precepts being capped soon, the Parish Council needs to ensure that it can be pro-active throughout the parish and include some new community projects. A full breakdown of figures will be provided to all councillors at the December meeting.
- ii. Earlier this year the Parish was approached by the Fields in Trust to make the recreation ground a Deed of Dedication which will protect the land in perpetuity. However, the Parish Council must be clear that this does not amount to a disposal, which would be illegal. The Clerk has contacted Fields in Trust and solicitors who are considering this so that the preferred course of action can be reached.
- iii. Hurst the empty property in Vicarage Lane has been broken into again. MVDC Environmental Department has been informed.
- iv. A planning application has been made by the Parish Council to remove the dying oak tree outside Carterdale Cottages, Capel. One quote to undertake the removal has been received and a further is awaited.
- v. A trench has been dug on Parish land outside gate leading to the field in Temple Lane, Capel owned by Mr Brown. This action was taken as no agreement could be reached regarding the water easement.
- vi. Bill Kear has been asked to proceed with the work along the Beare Green recreation ground and provide a quote to cut the whole of Misbrooks Green.
- vii. Following discussions at the last Council meeting regarding the proposed removal of payphones in Capel and Beare Green the Parish Council has responded formally to MVDC expressing its disappointment that this action should be considered.
- viii. The Community Asset form nominating The Crown public house in Capel was completed and forwarded to MVDC on 31 October 2016. A response has been received from Jack Straw confirming receipt.

It was asked if there was still a compulsory purchase order by MVDC on Hurst, the empty property in Vicarage Lane. If so, the Council fully support this course of action. The Clerk will contact MVDC to find out the latest position and report back to the Council.

**5 INSPECTOR RICHARD HAMLIN:**

Inspector Hamlin kindly attended the meeting in response to correspondence which drew attention to the lack of policing throughout the parish. He said that during the period September to November 2015 and the same period this year, overall crime had fallen. He admitted that police patrols in Beare Green and Coldharbour were less than in Capel. Police officers were now multi-functioning, following

through on crimes, not handing over to over sections of the force. They now patrol, respond and arrest. He has 75 officers including PCSOs, now working out of Reigate, which was not working well. Too much time was taken up travelling into Mole Valley. He confirmed that although officers are working throughout the parish, there is not as much community focus or presence and certainly not as much as last year. He admitted that there was a lot of work to be done and he was working closely with David Munro the newly appointed Police and Crime Commissioner. Mr Munro was keen to address rural crime and had been taken to known trouble spots throughout the area. He was keen to train newly appointed PCSOs as rural champions and engage volunteers. Inspector Hamlin said that Country Watch was to be revived and strengthened as it had worked well in the past. Immediate text alerts were essential to counteract rural crime. In-The-Know, the system of neighbourhood alert, only gave information after a crime had been committed.

Inspector Hamlin took questions and Mr McLachlan asked about crime prevention. Inspector Hamlin said that there was a nominated Crime Prevention Officer, Neil Clark and it was suggested that the parish might like to participate in a Crime Prevention Police Engagement evening at Pippbrook which could include 3 or 4 other local parishes.

Councillor Watson asked the Inspector about parking in Beare Green especially near Holmwood Station. Commuters park along Old Horsham Road, including corners, causing obstructions and making visibility almost impossible thus creating safety issues. Inspector Hamlin confirmed that parking was a matter for Mole Valley council to deal with but obstructions were something Mole Valley Police would attend to.

Inspector Hamlin confirmed that the DVLA would be visiting the area on 7 December and if he was made aware of the areas where parking was a problem he would pass the information on.

Mr McLachlan asked about 101 the Police non-emergency call service. He said that calls took too long to be answered and the controllers need more training around rural concerns. He also said that the protesters in Coldharbour were creating an uncomfortable atmosphere. He feared that there would be conflicts soon. Inspector Hamlin agreed that the 101 service needed attention and the operators need further training.

Inspector Hamlin said he would be pleased to come back to another Parish Council meeting in the new year and give an update on matters that had been discussed.

## **6 PUBLIC QUESTIONS:**

Lisa Ryan from Beare Green Youth Club addressed the meeting and asked the Parish Council to consider a financial donation toward the Club. The Youth Club was looking for financial assistance with the insurance and wanted to be able to engage the youngsters in various trips and projects. The Club was keen to engage with older residents which included visits to Turner House. There are 91 registered members as present and all pay £1 per session. Members ages range from 10 to 16.

## **7. PLANNING APPLICATIONS:**

**MO/2016/1698** – 11 Breakspear Gardens, Beare Green RH5 4BF. This application was for the conversion of a garage into habitable accommodation. The original planning permission for this property stated that garage areas are essential to avoid street parking. At present, there is only parking space for one car and the property has five bedrooms. The Parish Council agreed that the restriction should be adhered to and planning permission be refused.

**MO/2016/1588** - Stiles House, Moorhurst Lane, Beare Green RH5 4LJ. This planning application is to erect rear and side extensions and balconies to existing flat roof area. The property is set in large grounds and this application would only add one further bedroom. It was agreed the construction would not obstruct the Green Belt and the plans appeared to be in keeping with the original structure of the building. The Parish Council agreed that permission should be granted but must not be view as a precedence for others who live in the Green Belt.

## **8 NEIGHBOURHOOD DEVELOPMENT PLAN:**

The plan will be officially considered by Mole Valley District Council in February 2017 followed by a 6-week consultation period. There will be no further copies of the plan distributed to parish residents, but it will be able to be viewed at Mole Valley Council offices. All Parish Councillors will receive a copy of the submitted plan.

## 9 TRAFFIC CALMING:

Mr Ball read out the notes that Colin Davis, the Traffic Calming Consultant had forwarded after his recent meeting with Parish Councillors, Councillor Helyn Clack and Anne-Marie Hannam, Senior Traffic Engineer for Surrey County Council. The outlined scheme was to include the whole of Capel but the middle of the village would be addressed first, and the rest as and when the Parish could afford it. It was agreed that the final timetable would have to be received from Colin Davis before going out to consultation. It was acknowledged that it would be necessary to have Police approval before any changes to the could be introduced.

Traffic Calming would not be introduced in Beare Green, but there will be parking restrictions. The introduction of average speed cameras in Coldharbour, rather than single speed, was viewed as a positive introduction but they are costly.

## 10 GATWICK FLIGHT PATH – ROUTE 4:

There would be an announcement tomorrow (22 November) as that was the end of the trial period. There will then be an evaluation of all the complaints and responses that had been received. It was unlikely that there would be any positive news until the New Year. Meanwhile the action groups will continue to lobby for dispersal of the flight path.

## 11 REPORTS FROM MEMBERS

**(a) Finance:** The accounts detailing receipts and payments were agreed and signed for the period 15 October to 21 November 2016 and cheques were signed by two councillors.

	Net	VAT	Gross
<b>ADMIN AND OTHER PAYMENTS</b>			
Mr D Cox reimbursement Beare Green pavilion	£40.72		£40.72
BT Group	£20.50	£4.10	£24.60
OPUS Energy D/D	£20.15	£1.01	£21.16
OPUS Gas D/D	£56.09	£2.80	£58.89
GoCardless Telephone and Broadband D/D	£96.30	£19.26	£115.56
Bill Kear	£200.00	£40.00	£240.00
John Petts	£400.00		£400.00
SSALC	£65.00	£13.00	£78.00
R J Jochimson	£635.00	£127.00	£762.00
Mr D Cox reimbursement Beare Green pavilion	£15.00	£3.00	£18.00
Burleys and Son	£768.46	£153.69	£922.15
Playdale playground spares Beare Green	£98.90	£19.78	£118.68
Mrs J Russell reimbursement Parish Hall	£40.00		£40.00
Mr P Garber reimbursement travel	£58.50		£58.50
Viking	£45.85	£6.58	£52.43
OPUS Energy D/D	26.28	£1.31	£27.59
Public Works Loan Board D/D	£2712.54		£2712.54
	<b>Sub Total</b>	<b>£391.53</b>	<b>£5690.82</b>
<b>RECEIPTS</b>			
Hall Bookings (4)	£184.00		£184.00

Current Account reconciled to 31 October 2016 £34,145.62

The Finance Committee had met on 14 November and the precept for 2017/2018 had been discussed. Proposed figures for the next financial year will be presented to all Councillors at the December Parish Council meeting.

The Committee agreed donations to the local parish magazines, the Royal British Legion and discussed the application for a donation towards the Beare Green Youth Club. Historically, the Parish Council had always supported the Capel Youth Club which regrettably was not meeting now. It was therefore agreed that support should now be given to Beare Green and Capel considered once it was operational again.

**(b) Ward Matters for note or inclusion on a future agenda:**

**(i) Beare Green:** (a) Mr Cox referred the Council to the discussion at the last meeting when he said that there was evidence that cars had been driving on the green at Beare Green recreation ground and churning up the grass. Mr Cox said that secure posts were needed along Newdigate Road by the school but posts by the pavilion needed to be removable to allow for emergency access. The cost of purchasing the posts was approximately £106 and they would be installed by residents. (b) Councillor Watson informed the Parish Council that there were arrangements to have a defibrillator installed outside Beare Green Village Hall.

**(ii) Capel:** (a) Mr Margetts showed the meeting drawings for the proposed refurbishment of Capel Cricket Club pavilion. It was now essential that some space be freed up to allow for a third changing room which girls could use and a changing room for football referees. The proposal was to extend out and then to rethink the access onto the recreation ground. Mr Margetts said that the Cricket Club had already raised £40,000 towards the cost and it was hoped that they would be able to obtain a grant for the remainder. Councillor Clack said that there could be financial support available through Active Surrey and Sports England. (b) Mrs Schryver said that she had been given assurance by Surrey County Council that the drainage works in Vicarage Lane would be carried out within the next few weeks. She also said that the Horticultural Society had been given two sacks of daffodil bulbs which they wanted to plant to enhance the village. It was not permissible to plant them on common land but the piece of land at the top of Mortimer Road was waste from the building of the road and therefore it was agreed they could be planted there. (c) The refurbishment of Capel Bowls Club was discussed. The property needs urgent repair and the cost to make it secure and weatherproof would be around £6,500. Discussions have taken place as to whether to make it secure and use it for storage or to refurbish the building and include office accommodation which could be rented out. The Estate Agents, White and Son, have visited the site and will report back on the viability of renting. (d) There is a £240 levy available for the Parish Council from Mole Valley District Council. MVDC have suggested that this money be used for the Coldharbour water cistern but this project is currently on hold. It was agreed that this would be best used to cover the cost of the proposed posts around Beare Green recreation ground. The Clerk will contact MVDC with the Parish Council's decision and make an application.

**(iii) Coldharbour:** Europe Oil and Gas (UK) Ltd had make an application for the installation of temporary security fencing and welfare facilities to the land at Bury Hill Wood. This application had been discussed at the October 2016 meeting and a letter had been forwarded to Surrey County Council outlining the Parish Council's views. The Clerk was asked to forward all Councillors a copy of the letter.

**12 CORRESPONDENCE:** None.

**Any requests for agenda items should be notified to the Clerk one week before the next meeting.**

**DATES OF NEXT MEETINGS:**

<b>Planning Committee:</b>	<b>5 December 2016 at 7.30pm in the Parish Hall, Capel.</b>
<b>Parish Council Meeting:</b>	<b>19 December 2016 at 7.30pm in the Parish Hall, Capel.</b>
<b>Finance Committee:</b>	<b>12 January 2017 <u>starting at 8pm</u> in the Parish Hall, Capel.</b>