

CAPEL PARISH COUNCIL

020. MINUTES OF MEETING held on Monday 16th December 2013 in the Committee Room, Beare Green Village Hall.

021. PRESENT: Mrs Schryver (Chairman), Mrs Pearson, Mr Salter, Mr Garber, Mr McLachlan, Mr Cox and Mrs Coke the Clerk.

022. APOLOGIES FOR ABSENCE: Mr Dale. Cllr Clack had sent apologies

023. ALSO IN ATTENDANCE: Cllr Homewood. PCSO Booker was in attendance for part of the meeting. Mrs M Watson and Chris Ball (prospective Parish Councillors) were also in attendance.

DECLARATION OF INTEREST: Cllr McLachlan declared a personal interest in any items relating to LHAG / Europa Oil Appeal

024. THE MINUTES: Minutes of the meeting on November 18th 2013 were signed as a correct record.

025. MATTERS ARISING: None

025a POLICE MATTERS:

Crime statistics 18.11.13 to 16.12.13: A total of 8 Notifiable crimes had been reported.

Capel: 3 offences – 2 x Domestic incidents; 1 x damage to property on Nature Reserve.

Beare Green: 4 offences – 1 x Theft, 1 x Burglary dwelling, 1 x Domestic Incident, 1 x Criminal Damage

Coldharbour: 1 offence – 1 x Attempted Break in at C/H Pavilion

PUBLIC QUESTIONS - None

025b MINUTES OF PLANNING COMMITTEE: Minutes of the Planning Committee 02.12.13 were received and adopted by the Council.

025c PLANNING APPLICATIONS: Applications listed below include those considered and recommended to the Council by the Planning Committee 02.12.13 and at this meeting.

Application Ref: MO/2013/1517/PLAH **Date:** 07-Nov-2013
Case Officer: Mr David Spring
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mr C Palmer
Location: 8, Anstiebury Close, Beare Green, Dorking, Surrey, RH5 4RE
Proposal: Conversion of garage to habitable accommodation.
Response: In principal the Council has No Objection to conversion to habitable accommodation, but the issue is that it will remove one of two parking spaces.

Application Ref: MO/2013/1461/PCL **Date:** 05-Nov-2013
Case Officer: Mr David Spring
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mr P Hinton
Location: 209, The Street, Capel, Dorking, Surrey, RH5 5ER
Proposal: Certificate of Lawfulness for the proposed development in respect of the erection of a single storey rear extension.
Response: No objection in principal to proposal, but applicant has failed to demonstrate that erection of single storey extension was lawfully put there.

Application Ref: MO/2013/1513/PLAH **Date:** 06-Nov-2013
Case Officer: Mr James Clark
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mr D Hall
Location: Clarks Green Farm, The Street, Capel, Dorking, Surrey, RH5 5ER
Proposal: Erection of single storey rear extension following demolition of existing single storey rear element.
Response: Application is a variation of application already granted Planning Permission. No objection.

A letter of response had been drawn up for submission to the applicant, MVDC & SCC listing the Council's objections in relation to its impact on the Green Belt, AONB, AHLV, its location at the gateway to Capel, Beare Green and Ockley and by reason of it being premature in advance of the Dept of Energy and Climate Change solar strategy publication due in 2014 and the 15ft height of the proposed panels that would have a very harmful, negative impact.

A Community Consultation Exhibition is arranged in BG Village Hall on Thursday, January 9th 2014, 3.00pm till 7.00pm

025d UPDATE ON WEALD SCHOOL DEVELOPMENT OPPORTUNITIES

A letter to be sent to The Weald School Head and the Chairman of the School Governors listing the PC's concerns: (i) that the approach of AMEC, the School consultants, to be totally unprofessional in that the PC was not sent a copy of the Exhibition Survey /Q'naire results.(ii)the survey was not a public consultation but was generated for those with children attending or associated with the school resulting in a significant imbalance in the responses and misrepresentation of the facts.(iii) the survey posed questions with a target to get appropriate replies which support their case. In addition, given the number of replies the graphs also show %'s against the 5% rather than the whole community, therefore 75% of 5% means only 3.75% in support.(iv)The PC to ask for a meeting with the Head, Chair of Gov's and Diocese early in the New Year to discuss the survey results and to further consider the implications of refurbishing the school as opposed to the rebuild with development currently being suggested. The PC to ask for the costings associated with the refurb.

026A FINANCE

1. Minutes of Committee Meeting 02.12.13 – were approved and adopted.

It had been confirmed verbally that a concurrent grant equivalent to 75% of parish and playground maintenance costs would be paid ie £7,054 allowing the budget for parish maintenance to be increased to £14,000.

2. The award of a £23,000 grant by the London Marathon Charitable Trust for the replacement of the bark surface with an all-weather safety grass and wetpour surface plus one piece of play equipment in the Capel Children's Playground had been confirmed. The award would enable a reduction in the PC commitment to Capital Projects for 2014/15.

3. Coldharbour to seek quotes for an adventure style children's playground and apply for approval from the National Trust to permit its installation in readiness to apply for a grant to the London Marathon Charitable Trust in 2014.

The Clerk to complete and return the Certificate of Acceptance for the 2013 award. A covering letter of thanks to be included. Mr Garber was thanked for his input into drafting the application at very short notice.

4. The Draft Budget 2014/2015 as presented with the Minutes of the meeting 02.12.13. was agreed as the Budget for 2014 / 2015. The Precept requirement for 2014 / 2015 would remain as for the current year ie £ 32,400 (+ Concurrent Grant £7,054 as above)

026B. SURREY CYCLING STRATEGY CONSULTATION

Following the SCC debate on the recently published results of the Surrey Cycling Strategy, in order to correct David Hodge's admission that he had agreed privately with

the London Mayor's office that the Ride Prudential was to run for 5 yrs over approximately the same course and that this was beyond his powers, to correct the situation and avoid these consequences the matter is to be voted on 17.12.13. at the meeting of the Cabinet. CPC is being asked to express its opposition to the event being run as above.

The Clerk was instructed to write to the CEO of SCC: (i) that the verbal agreement between David Hodge and the London Mayor's office is not lawful and binding. (ii) any decision should be deferred to all the affected parishes with sufficient time allowed for them to make representations having regard to the proposals in general and the detail in respect to the recommendations of the consultation including all annexes. (iii) a proper consultation should take place regarding the mandate of the proposed Cycling Board.

026C HIGHWAYS MATTERS

1. Highways Localism Initiative – CPC has applied for a grant of £130.00 (quote from R Jochimsen) to do minor hedge trimming on the highway on Wolves Hill and at the entrance to Rusper Rd where vegetation is catching high sided vehicles. Verbal agreement has been received from Highways that the grant would be approved

2. Patching and white lining has been completed in Vicarage Lane. The overflowing ditch opposite the Old Police House has not been resolved due to a) it involving the removal of two small Oak trees and b). there are insufficient funds available to undertake the work until the 2014/ 5 financial year.

3. A quote is being sought to cut back overhanging vegetation along the Old Horsham Road by the Breakespear Farm entrance.

026D. WARD MATTERS

Beare Green (i) Project OverHall update – Confirmation re the extension to the hall lease is still awaited.

(ii) Old Horsham Road parking – A letter had been submitted to the Parking Strategy and Implementation Team regarding the proposed parking restrictions in Old Horsham Road and a second letter had been sent underlining the reasons for the current increase in 'on street' parking in Old Horsham Road. An acknowledgement to the letters had been received indicating that that the Parking Team manager, in consultation with the Chairman/Vice Chairman of the Mole Valley Local Committee and County Councillor Helyn Clack, will consider all responses before making a decision about what should happen

Capel: (i) The Messy Church poster on the verge outside Capel Village Hall had been removed

(ii) Brook Cottage- further caravans have arrived on site. There appears to be a bus service running to the site.

(iii) The Clerk to follow up further with the Ockley Clerk re the parking situation at the Ockley Station approach

Coldharbour: (i) Cllr McLachlan to get quotes and decide on preferences for a new notice board for Coldharbour

(ii) It was suggested that the grass triangle be strimmed annually in September and that the grass be removed from site once every 3yrs

026E PARISH MAINTENANCE

1. To consider the level of interest in bidding for the grounds maintenance for Merebank area and Great Turners Wood. Clerk to follow up.

026F PRESENTATIONS BY PROSPECTIVE COUNCILLORS SEEKING CO OPTION

The Chairman underlined the requirement that:- all Councillors sign the Council's Code of Conduct at the time of their Co-Option; all Councillors should work as a team across the three wards as well as in their own specific ward; the need to communicate via the Clerk on all matters concerning the Council and of the confidentiality required when addressing Council matters outside Council meetings.

To familiarise new Councillors with the working practices of Parish Councillors they are expected to attend professional Councillor Training.

Michelle Watson and Chris Ball both gave short presentations on the attributes they considered they could bring to the Council and their local community and were questioned by Councillors.

A vote was taken among the Parish Councillors present and both the applicants were congratulated on being accepted onto the Council. Documents would be prepared and Co-option would take place at the Council meeting on Monday January 20th 2014.

027 CORRESPONDENCE Consultation response dates

Revised Gatwick Noise Action Plan – 16th December 2013

Night Flight Consultation (stage 2 consultation on night flights) – 31st January 2014

Air Space consultation – January 21st 2014

Land Allocations – Public Consultation January 10th till March 7th 2014

1 Receipt of Surrey and Sussex Healthcare NHS Trust (which runs East Surrey Hospital) details of its path to becoming an NHS Foundation Trust. Consultation runs until end of Feb 2014.

2. Surrey Hills AONB management Plan. Responses by 31st January 2014

3. Details of Personalisation and Prevention Partnership (PPP) Fund

4. Details of Family Support Programme in Mole Valley

5 Receipt of Playgrounds inspection report November 2013

028. URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR NOTE OR INCLUSION ON A FUTURE AGENDA – as above – Co Option of two new Councillors.

029. PAYMENTS AND RECEIPTS FOR DECEMBER 2013

(Payments were made on December 16th except where otherwise stated)

PAYMENTS

Payable to:	£	VAT
Mrs JM Coke (Clerk's salary Min.'13 096C(i) + essential car + mileage)	850.00	

HM Revenue & Customs (NI + Payee mnth 9 837.81 NI ,74.40 payee)	112.21	
Capel & BG magazine (annual donation)	100.00	
St Mary Mag magazine (annual donation)	90.00	
Capel Evergreens (annual donation)	80.00	
Merebank Over 60's(annual donation)	80.00	
BGCA Hire of Hall 16.12.13	18.00	
Clay Griffin (Tree work BG Sports field)	735.00	
Burleys (Nov grass)	745.03	149.01
J Coke (£12.00 Smiths charity gratuities: £9.99 laminator pouches)	21.99	
D/D Telephone quarterly	90.76	18.15
Total	2,922.99	167.16
	3,090.15	

RECEIPTS		
Easement (Fourays)	750.00	
Total	750.00	

Payments and Receipts were adopted as an accurate record

030. DATE OF NEXT MEETING: The next meeting of the full Council is on Monday 20th January 2014 at 7.30pm **in the Committee Room, Capel Village Hall** The Planning Committee meets on Monday 6th January 2014 at 7.30pm in Capel Village Hall Committee Room.