

CAPEL PARISH COUNCIL

020. MINUTES OF MEETING held on Monday 18th February 2013 in the Committee Room at Capel Village Hall.

021. PRESENT: Mrs Schryver (Chairman), Mr Dale, Mrs Pearson,
Mr Salter, Mr McLachlan, Mr Cox, and Mrs Coke the Clerk

022. APOLOGIES FOR ABSENCE: Mr Garber. Cllr Murdoch also offered apologies

023. ALSO IN ATTENDANCE: Cllr Osborne-Patterson, Cllr Mir and Cllr Homewood. PCDootson and PCSO Zucha for part of the meeting.

DECLARATION OF INTEREST: Mr McLachlan declared a personal interest in any discussion regarding Europa Oil.

024. THE MINUTES: Minutes of the meeting on January 21st 2013 were signed as a correct record.

025. MATTERS ARISING: The 3 Elm trees had been planted; one on Misbrooks Green, one to the west of the Beare Green Sports Pavilion and one above the site of the PC notice board in Coldharbour.

025a POLICE MATTERS: 1). Total Notifiable Crimes 21.01.13 to 18.02.13: = 4.

Capel – 2 offences: 1x Assault, 1x theft of heating oil. Beare Green – 3 offences: 1x Assault, 1x ZJ communication offence, 1x Vulnerable Adult investigation. Coldharbour – 0 offences. To speed reporting of byway incidents the Police call centre staff has been briefed about byways, their location and byway activities.

NI's MV/12/3407- ongoing.

PUBLIC QUESTIONS: None

025b MINUTES OF PLANNING COMMITTEE: 4th February 2013 were received and adopted by the Council.

025c PLANNING APPLICATIONS: Applications listed below include those considered and recommended to the Council by the Planning Committee 04.02.13 and at this meeting.

Application No.: MO/2013/0060/CC **Date:** 16-Jan-2013
Case Officer: Miss Helen Lowe
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mr & Mrs Elliot
Location: Land rear of Garden Cottage, Highland Road, Beare Green, Surrey, RH5 4RL
Proposal: Removal of condition 5 of planning permission MO/2012/0613 to allow the reinstatement of Permitted Development Rights.
Decision: Concerns were expressed relating to this being backland development in the Green Belt. Properties to the rear directly overlook the dwelling. Councillors consider that protection should be afforded to the amenity of the adjoining properties and do not support the proposal for reinstatement of Permitted Development Rights.

Application No.: MO/2013/0036/PLAH **Date:** 11-Jan-2013
Case Officer: Mr Aidan Gardner
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mr J Kerr
Location: Redlands House, 62, The Street, Capel, Dorking, Surrey, RH5 5LE
Proposal: Erection of single storey side/rear extension.
Decision: Councillors consider the scale and form of the extension to be out of character and that there are more appropriate ways of extending the dwelling to provide a better overall balance.
The Council objects to the proposal as submitted.

Application No.: MO/2013/0014/PLAH **Date:** 07-Jan-2013
Case Officer: Mrs Helen Rennie
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mrs A Martin
Location: 16, Mortimer Road, Capel, Dorking, Surrey, RH5 5LB
Proposal: Erection of part two storey, part first floor side extension and pitch roof over existing front bay window and porch following demolition of existing garage.
Decision: No objection

Application Ref: MO/2013/0075/PLA **Date:** 25-Jan-2013
Case Officer: Miss Jenny Rushton
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel, Within 20m of
Newdigate Parish
Applicant: Mr N Kenward
Location: Arnwood Farm, Rusper Road, Newdigate, Surrey, RH5 5BX
Proposal: Erection of one detached chalet bungalow for occupation by agricultural
worker.
Decision:
No objection

025d GODWINS SITE – Mr Godwin is still unable to sign his contract so the planning application has yet to be submitted.

025e EUROPA OIL: There had been notification that LHAG now has Co-defendant status. A request was made that the Clerk be given relevant information as it becomes available.

026A. PARISH FUNDING 2013 /4

The Local Council Tax Support Scheme:

(i)The National Council Tax Benefit Scheme has been abolished and responsibility for developing Local Council Tax Support Schemes transferred to local authorities. Mole Valley has approved its own local scheme to be administered through the Council Tax Collection Fund with benefit payments treated as discounts to peoples Council Tax charge. The accounting rules that have been nationally set for the new system require Mole Valley to reduce its Council Tax base to reflect the consequent reduction in Council Tax collected.

(ii)The MV tax base has been reduced by approx. 5.8% meaning that all precepting authorities would have to increase their Band D charge by 5.8% to recover the same amount of tax as in 2012/13.

(iii)For MVDC, the Police and the County, the government has provided funding (within the Revenue Support Grant) to offset this loss. Parishes have not received Government funding and the Government has stated that it is for individual districts and parishes to reach their own local agreements about what, if any funding should pass from district to each parish.

(iv)1. For Capel the Precept in 2012 /13 was £30,000 and it is intended to generate £32,400 in 2013 /14

(iv)2. The reduction in the Tax base will lead to a loss of income of just under £1,800 reducing the 'standstill' tax collected to £28,200

(iv)3. The £2,400 increase in precept will lead to Council Tax collected of £30,600

(iv)4. MVDC will replace the lost Council Tax with a grant of £1,800.

(iv)5. Overall, Capel will receive the £32,400 it requires; £30,600 from Council Tax and a grant of £1,800 from MVDC.

026B. ANNUAL PARISH MEETING

To be held on Wednesday 13th March in Capel Village Hall. Cllr Clack will attend and will approach Simon Elson SCC to discuss Green Belt boundary issues.

Concern has been expressed by residents about possible Green Belt Boundary changes and it was suggested this could be dealt with in conjunction with initiating a Neighbourhood Plan.

026C. HIGHWAYS MATTERS

1. Surrey Highways Localism Initiative

(i) Six Parish Councils are now part of the Dorking Rural Division cooperating together to form a single group known as the Dorking Rural Highways Hub with the intention of providing local highway related services in their Parishes for a period of four years commencing 1st April 2013.

(ii) Initially the six Parishes plan a trial in 2013 whereby a contractor or contractors will be assigned to undertake a variety of minor highway related tasks in accordance with the Surrey County Council Localism Offer of 27th September 2012.

(iii) The level of activity in future years will be dependent upon the degree of success achieved with the trials, and the funding that is then available. Once the pattern of working is established and the level of funding from MV Local Committee is more certain, it is expected that contracts will be awarded for more than one year and that membership of the Hub may increase.

(iv) The Parishes will each ascertain the specific task or level of activity that they wish to undertake each year and provide estimates in good time for inclusion in a combined submission to the Mole Valley Local Committee.

(v) One Parish will be nominated as the lead Parish and will arrange the submission, and in due course, in conjunction with the members of the Hub, the placement of contracts and scheduling of the work.

(vi) The lead Parish will hold the contracts for the Hub, receive funds (primarily from Surrey County Council) relative to the contracts, make relevant payments due under the contracts and provide regular account statements regarding the Hub funds.

(vii) For this trial year Capel PC has asked for £1,000 to maintain the Markham Park Copse, outer hedge and edging to the brick highway- the work to be undertaken by Clay Griffin

(viii) Capel PC has submitted a list of its contractors, and contact details in order that there can be an exchange of suitable contractors for specific jobs.

2. Rusper Road : Blocked ditches and gullies in the verges on either side of Rusper Road is causing extensive flooding. Maintenance of some of this verge area falls to CPC and part is the responsibility of Highways. For more efficient use of manpower and finance CPC has instructed Bill Kear Contractors to carry out £3,000 of ditching work in conjunction with Highways to alleviate some of the flooding problems.

025D WARD MATTERS

Beare Green: 1) Project OverHall: A letter expressing the PC's concern regarding funding for Project OverHall had been sent to the Trustees and Committee members to the effect that: (i) A professional fund raiser should be employed to complete any application for funding, that a Project Manager be employed to oversee the project and that a Business Plan be drawn up and agreed prior to submission of any such application.(ii) It should be recognised that any grant from the PC would be reduced due to the removal of Wren Cottage and Little Breakespear from the development.(iii)It should be demonstrated how income is to be generated to meet the future running costs.(iv) No money will be released in advance of a building contract and only then upon implementation relating to the project as a whole. The release of funds would then be on a proportionate basis against the project's own contribution and the costs certified by an architects' certificate / value. (v)That no commitment will be made by the PC until all of the above have been addressed and until PP is granted and the funds from the easement secured.(vi) Once the capital sum for the sale of the easement related to the Godwins site is received the funds will be held by the PC in a reserve account pending receipt of the Committee's application for funding by the PC. Once approved by the PC the grant will be 'protected' for a maximum period of 18 months after which time the funds will be transferred to the Council's general funds and allocated according to need within the three wards of the Parish.

2) Cllr Homewood to ask Mr Roche to attend the meeting of the Project OverHall Committee on 28th February 2013, Mrs Pearson being unable to attend.

Coldharbour: Highspeed Broadband: It was reported that the wayleave problems had been resolved and that the Coldharbour service would be fully operational by the end of March/ beginning of April.

026E. PARISH MAINTENANCE: Mr Barry Hitchcock has agreed to take over Richard Keen's maintenance work for the Council in Coldharbour.

027. CORRESPONDENCE

Dates

Tuesday 26th February - Rights of Way Training with Steve Mitchell. -10.0am till 12.30 Wotton Village Hall

Thursday 18th April meeting of Local Parish Forum 7.30pm Brockham Pavilion
Yvonne Rees and Andy Bircher to speak.- **Update on Section 106 money.**

Tuesday 21st May – Surrey Local Council’s Forum, Dorking Halls, 9.30 – 15.00 Close. Please contact the Clerk.

Tuesday 15th October – Surrey ALC’s AGM East Horsley Village Hall. 9.30 to 13.30 Close

Tuesday 3rd December – Surrey Local Council’s Update. Centenary Hall, Smallfield, 9.30 to 13.00 Close

1. CPC Response to Consultation on Draft SPD Landscape and Larger Rural villages Character Appraisal.
2. Follow up on changes to Surrey County Council Electoral Boundary Review 2012 / 13
3. SSCALC February Newsletter with news and Training dates
4. Details of Ride London Cycle Races 3rd /4th August 2013
5. Mole Valley Green Belt Boundary Review (for discussion PC Meeting 18th March)
6. Night Flying Restrictions at Heathrow, Gatwick and Stansted Stage 1 Consultation. Response by 22nd April OR if commenting on the GACC response March 22nd. (Night flying does not affect the Parish)
7. Operational Inspection on Children’s External Play Facilities November 2012 (received 16.02.’13). Clerk to Write to Tony Wynn regarding delays in inspection follow up.

028. URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR INCLUSION ON A FUTURE AGENDA – None.

029. PAYMENTS AND RECEIPTS FOR FEBRUARY 2013

(Payments were made on February 18th except where otherwise stated)

PAYMENTS

Payable to:	£	VAT
Mrs JM Coke (Clerk’s salary Min.046G’09 +ess. car + mileage)	853.63	
HM Revenue & Customs (NI + Payee mnth 11)	101.60	
King & Co 3x1 Eng. Elms (J Coke)pd04.02.13	387.50	77.50
John Venus Hall Oct ’12 meeting pd 04.02.13	30.00	
BT Internet quarterly DD 06.02.13	89.81	17.96
SSALC Chairman’s course	87.50	17.50
SCAPTC LCR annual sub	16.00	
Naturescapes - Planting 3 Elm trees inc. tree guards,ties, support posts, compost & watering pipes.	175.00	
Churchyard mowing 27/9/12 & 9/11/12	180.00	

Total	1,921.04	112.96
	2,034.00	

RECEIPTS	nil	
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Statement Balances (unreconciled) at February 18th 2013

Current Account	14,716..17
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Payments and Receipts were adopted as an accurate record.

030. DATE OF NEXT MEETING: The next meeting of the full Council is on Monday 18th March 2013. The Annual meeting will take place on WEDNESDAY 13th March 2013. The Planning Committee meets on Monday March 4th